



Thurston County Environmental Health

3000 Pacific Ave SE. Olympia, WA 98501

(360) 867-2626 / (360) 867-2600 (Fax)

TTY/TDD 711 or 1-800-833-6388

<http://www.co.thurston.wa.us/health/ehadm>

APPLICATION FOR RENEWAL OF OPERATIONAL CERTIFICATE OF A NON-CONFORMING ON-SITE SEWAGE SYSTEM

STAFF USE ONLY	DATE STAMP	
<h1>LABEL</h1> <p>PLEASE NOTE: ALL APPLICATIONS MUST BE COMPLETED IN BLACK OR BLUE INK <u>ONLY</u></p>		
	Intake by:	HA/HH Folder RSN:

Parcel # _____

Property Address: _____ City _____ Zip _____

Directions To Property: _____

Current Legal Owner: _____ Phone Number _____

Applicant Information: _____ Email Address: _____

Name: _____ Phone Number _____

Address: _____ City _____ State _____ Zip _____

Are there any hazards that the inspector should be advised about? (I.E. Dogs, alarms, locked gates, etc) ☐ Yes ☐ No

If yes, what? _____

Where is the on-site sewage system located? ☐ See as-built/record drawing ☐ If no as-built/record drawing, describe on the next line...

Type of Structure: ☐ Single Family; ☐ Multi-Family--How many units? _____ ☐ Other _____

Number of Bedrooms (per unit for multi-family) _____ Year Septic System Installed _____

Do all plumbing fixtures, including the laundry drain, go to the septic system? ☐ Yes ☐ No

Required Information:

Inspection Report Filed Electronically with ONLine RME ☐ Yes ☐ No

Septic Tank Pump/Service Report Filed Electronically with ONLine RME ☐ Yes ☐ No

SIGNATURE OF APPLICANT _____ DATE _____

(By signing this form, the applicant certifies that Environmental Health staff are authorized to visit the property, the septic tank inlet and outlet lids are exposed, and that the legal owner and residents or occupants of the property are aware of this request.) **Our office does not complete a field inspection of every system when we receive an application. Revised 10/10/23

FOR COUNTY STAFF USE ONLY

Field inspection to verify inspection and pumper reports

SYSTEM STATUS: ☐ System functioning as designed

The following need correction per Thurston County Sanitary Code:

	Deficiencies noted in pumper / inspection reports
	Noted deficiencies corrected? Yes _____ No _____
	<i>If no, See comments below.</i>
	Additional deficiencies observed. See comments below.
	System use not consistent with approved permit / design
	System is failing

Sanitarian Comments:

FIELD INSPECTION BY TCEH? YES _____ NO _____

INPSECTED BY OSS PROFESSIONAL? YES _____ NO _____

INSPECTION DATE _____ INSPECTED BY _____

ISSUE OPC? YES _____ NO _____

ENVIRONMENTAL HEALTH SPECIALIST
THURSTON COUNTY ENVIRONMENTAL HEALTH

DATE



How to Reinstate a Non-Conforming Septic System

Thurston County Environmental Health classifies on-site sewage system as 'non-conforming' for the following reasons:

- A required Operational Certificate has expired.
- The Department has not received a completed, satisfactory inspection report.
- A report of required maintenance / minor repair work has not been received.
- The septic system is not operated consistent with its size and design.
- The septic system is failing and must be repaired through the County's permitting process.

Thurston County Sanitary Code, Article IV, Section 16.7 outlines how to reinstate a non-conforming system.

1. Must **complete an application for a field inspection** and submit to the Public Health Department at 3000 Pacific Avenue SE, Olympia WA 98501-8809. If a field inspection is required it will be conducted by a Health Department sanitarian. [See 4. Below]
2. All past operational certificate renewal fees, when applicable, must be paid.

Reports for the following must be submitted:

3. A **septic system inspection** by a septic professional.
4. The **septic tank pumped** within the last year by a certified pumper. The septic tank **inlet and outlet lids must be exposed** if a field inspection will be completed by the County.
5. Any **maintenance and repairs** identified in any previous inspection or septic tank pump-outs must be completed and documented.

The non-conforming status of the on-site sewage system limits your ability to obtain other permits or County approvals.

2/12/23