

THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ REGULAR MEETING  
**HYBRID MEETING**

**AGENDA**

January 5, 2023, 2:00 PM

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF AGENDA
- III. PUBLIC PARTICIPATION
- IV. REVIEW AND APPROVAL OF MINUTES
  - A. Operations Committee – November 3, 2022, No December meeting
  - B. EMS Council - November 16, 2022, No December meeting (informational only)
- V. COMMITTEE REPORTS
  - A. West Region EMS Council
  - B. Subcommittees
    - 1. Equipment Committee (EqC) – Chair or Representative
    - 2. Mass Casualty Incident (MCI) Committee – Chair or Representative
    - 3. Training Advisory Committee (TAC) – Chair or Representative
    - 4. Transportation Resource Utilization Committee (TRU) – Chair or Representative
    - 5. ePCR Committee – Chair or Representative
  - C. Staff Report - <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx>

VI. OLD BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A. EMSC Report	VanCamp	Information
B. ALS Unit Utilization Workgroup Committee	VanCamp	Update
C. Transport Pilot Update	Miller-Todd	Information

VII. NEW BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A. Appoint Nominations Committee	VanCamp	Appoint
B. EMT Entryway Process	Miller-Todd/Clem	Information

VIII. GOOD OF THE ORDER

IX. ADJOURNMENT

**This meeting is hybrid. If you would like to attend in person, the meeting will be at 2703 Pacific Ave SE, Olympia. If you would like to attend this meeting virtually, please follow the instructions below:**

**January 5, 2023, 2:00 (PDT)**

Join Zoom Meeting  
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**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
HYBRID  
November 3, 2022**

**PRESENT:** Steve Brooks, Tony Kuzma, Mark Gregory, Brian VanCamp, Jeff DeHan, Wendy Rife, Ciaran Keogh, Todd Carson, Brian Hurley, Mindy Churchwell, Ray Curtis

**ABSENT:**

**EXCUSED:** Wendy Hill, Larry Fontanilla

**GUESTS:** Mike Buchanan, Chris Clem, Shawn Crimmins, Michael Hughes, James Osberg, LouAnn Morris, Rian Winter, Karen Weiss

**STAFF:** Sandra Bush, Kurt Hardin, Pete Suver, Jerett Latimer

**I. CALL TO ORDER/ROLL CALL** – Chair VanCamp called the meeting to order at 2:00.

**II. APPROVAL OF AGENDA –MSC** – (Brooks/Hurley) move to approve the agenda as presented, and this carried.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Operations Committee – October 6, 2022 – (Brooks/DeHan) move to approve and this carried.
2. EMS Council – October 19, 2022 (Informational only)

**V. COMMITTEE REPORTS**

A. **West Region EMS Council** – No meeting to report on. Next meeting is December 7<sup>th</sup>.

B. **Subcommittees**

1. Equipment Committee (EqC) – No meeting to report on.
2. Mass Casualty Incident (MCI) Committee – See New Business, Item A & B.
3. Training Advisory Committee (TAC) – No meeting to report on.
4. Transportation Resource Utilization Committee (TRU) / Hospital Diversion – Hardin reported: The hospitals had a waiver from DOH for bed capacity due to COVID, and those waivers went away last week, which would have impacted approx., 55 beds at St. Pete's. St. Pete's applied for an individual waiver and DOH granted it last week. This does not increase the bed capacity; it allows them to maintain the bed capacity they are using.
5. ePCR Committee – Suver reported for Adam Phinney: 1) Ben Miller-Todd presented on the process for receiving feedback on calls through the HDE system in place at CMC, and other hospitals north of Thurston County. 2) Scott Brownell presented on the dispositions available in ESO and the types of calls that fall under each disposition in anticipation of changes forthcoming with our HER reports. Scott also presented on aspirin validation in HER. 3) There was discussion on upcoming changes to our EHRs from new NEMSIS changes. 4) Scott Brownell discussed the insights program for statistical analysis and QA/QI within ESO. This is a change from the previous analytics program within ESO.

C. **Staff Report** – Staff report is located on the website at – <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx>  
Hardin added: 1) Chris Clem has accepted the position of BLS Program Manager and he begins November 7<sup>th</sup>. 2) Dr. Lisa Skinner is on board as the MPD Delegate.

**VI. OLD BUSINESS**

A. EMSC Report – VanCamp reported: 1) There was a 30-day report on the BLS ambulance pilot program. 2) MPD contract amendment was approved. 3) Five applications were received for surplus medic units, and the EMSC approved all 5.

**VII. NEW BUSINESS**

A. MCI Plan Revisions – Shawn Crimmins highlighted on some of the changes to the MCI plan: 1) START triage was removed and replaced with SALT triage. 2) Good Sam was removed as a backup DMCC. 3) The definition of Casualty Collection Point will align with law enforcement so it will now be called The Treatment Area.

Pete Suver asked about the flow chart on Page 78, which shows 2 medical group supervisors. It was suggested to remove both of them. Mark Gregory asked about Appendix N: Thurston County Fire/EMS Response to Large Scale Violent Incidents and if this will be replaced with C3 Pathways. Shawn said the committee plans to leave this for now, but it may be removed later. (Gregory/Brooks) move to adopt the revisions as submitted, with the exception of the wire diagram that was discussed, and this carried.

B. EMS/FIRE Components of the C3 Pathways Hostile Event Plan – Shawn Crimmins is only asking for approval today on the FIRE/EMS portion, section 3 of the C3 Pathways Hostile Event Plan. Steve Brooks asked if this would become part of the protocol app for the end user. Shawn will look into this further. Karen Weiss asked about training, and Shawn said the introduction will be in 2023, with training in 2024. (Gregory/Hurley) move to approve the Hostile Event plan, and this carried.

C. 2023 Ambulance License Applications – (Brooks/Johnson) move to approve the 2023 ambulance license applications for AMR and Olympic Ambulance, and this carried.

D. ALS Unit Utilization Workgroup Briefing – During the ALS contract renewal negotiations it was brought up that there needs to be an agreement in place for a set of standards on how often medic units are dispatched for services other than ALS purposes and have this in place by April 2023. It was determined that Ops would create a subcommittee that would draft the criteria, make a recommendation to Ops, and Ops would bring it to the EMS council. VanCamp said a charter will be rolled out to get an adhoc committee started, and he will be looking for a senior person from each agency, and this person should be a Chief Officer. VanCamp is also asking for nominations from 3 non-ALS Chiefs that would have knowledge of the operational and administrative side of this. Nominations should be sent to VanCamp before the December Operations committee meeting. The expectation is for the committee to report back to Ops by the end of the 1<sup>st</sup> quarter 2023 so Ops can report at the April meeting.

**VIII. GOOD OF THE ORDER – None**

**IX. ADJOURNMENT – (Hurley/DeHan) move to adjourn at 2:35, and this carried.**

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Hybrid  
November 16, 2022**

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**PRESENT:** Cindy Hambly, Stan Moon, John Ricks, Brian VanCamp, Angela Jefferson, Harry Miller, Frank Kirkbride, Margaret McPhee, Lenny Greenstein

**ABSENT:** Wayne Fournier

**EXCUSED:** Larry Fontanilla, Gary Edwards, Sheila Fay, Dontae Payne

**GUESTS:** Dan Bivens, Shawn Crimmins, Steve Brooks, Joey Rodriguez

**STAFF:** Kurt Hardin, Sandra Bush, Pete Suver, Chris Clem, Joy Miller, Jerett Latimer

**CALL TO ORDER/ROLL CALL** – Stan Moon called the meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM.

**I. APPROVAL OF AGENDA – MSC** – Removed Item B (WTRFA Lease Agreement) under New Business. (Kirkbride/Ricks) move to approve the agenda as amended, and this carried.

**II. PUBLIC PARTICIPATION** – None.

**III. REVIEW AND APPROVAL OF MINUTES**

- A. EMS COUNCIL – October 19, 2022 – (Greenstein/Kirkbride) approve of the minutes, and this carried.
- B. OPERATIONS COMMITTEE – November 3, 2022 (informational only)

**IV. COMMITTEE REPORTS**

- A. **OPERATIONS COMMITTEE:** VanCamp reported: 1) The Ops committee reviewed and approved updates to the MCI plan. 2) There was discussion on the Active Shooter plan. 3) 2023 ambulance license applications were reviewed and approved. 4) A workgroup is being formed to review how ALS units are utilized for non-ALS functions.
- B. **WEST REGION:** No meeting – next meeting is December 7<sup>th</sup>.
- C. **STAFF REPORT:** Staff report is available on the website. [Thurston County | Medic One | Committee Meeting Information \(thurstoncountywa.gov\)](https://www.thurstoncountywa.gov/committees/committees.aspx). Hardin highlighted on the following: 1) Hardin introduced Chris Clem as the new BLS Program Manager. 2) Five medic units have been approved and are expected to arrive in the second quarter of 2024.

**V. OLD BUSINESS**

- A. Hospital Staffing & Ambulance Wait Times – Pete Suver reached out to the Emergency Services Manager at Providence St. Peter Hospital (PSPH), and she said staffing is currently a struggle. They have implemented signing bonuses and other things to try and remedy the problem. The COVID waiver they had in place for 26 additional beds was supposed to expire on October 27<sup>th</sup>. Washington State DOH extended this through December 31<sup>st</sup>, and they may get an additional extension beyond this.

On December 6<sup>th</sup> PSPH is scheduled to open the “Clinical Decision Unit” or the “Discharge Lounge” which will provide an avenue for people whose problem requires additional investigation. There is discussion on renewing the entry way EMT program where we provide two people to help the transport units to offload their patients.

Pete presented transport vehicle emergency department drop times for the period 10/19/22 – 11/15/22. The data included average drop times at Providence Centralia, MultiCare, and Providence St. Peter. The total average time in sample was 00:35:01. Pete also presented a screen shot of WATRAC hospital turnaround dashboard which shows call information, arrival time and duration.

**VI. NEW BUSINESS**

- A. 2022 3<sup>rd</sup> Qtr. Budget vs Actuals – Joy Miller presented the 2022 3<sup>rd</sup> Qtr. Budget vs. Actuals. Over-all Medic One is 54% spent through September. The summary shows there is consistency in salaries and benefits. There is some savings in salaries and benefits for Admin, ALS and BLS due to vacancies and the E.S. Director filling in at PHSS. There is some savings in ALS training because most training is occurring virtually so there is no travel expense. EMT course budget is expected to be on budget. In the I.T. budget there are some accounts that are over and some that are under so overall they are expected to be within budget. Year-to-date COVID cost is \$81,000 and the majority of that is FEMA. Outstanding 2021 cost is approx., \$567,000, and over \$500,000 of this is FEMA. The military department is currently going through all the invoices for the entire county, verifying what is eligible.
- B. 2023 Ambulance License Applications – (Kirkbride/Ricks) move to recommend approval of the 2023 ambulance license applications for AMR and Olympic Ambulance, and this carried.
- C. Min/Max – The EMSC will be submitting a letter to WREMS with a recommendation of the minimum and maximum numbers and levels of trauma verified prehospital services (min/max) in all West Region Counties. The recommendation is the minimum number of trauma-verified agencies providing BLS Aid, BLS Ambulance, and ALS Ambulance services be reduced to 1 each. In addition, the council is recommending that the maximum number of trauma-verified agencies are amended as follows: 1. BLS Aid Verified – reduction of 3 positions from 6 total to 3 total. 2) BLS Ambulance Verified – addition of 2 positions from 9 total to 11 total. 3) ALS Ambulance Verified – no recommended change for 3 total. (Kirkbride/Moon) move to approve a recommendation to West Region EMS council, a change in the min/max as stated in the letter to WREMS, and this carried.
- D. Cancel December EMSC Meeting - The December EMSC meeting has been cancelled.

**VII. PUBLIC PARTICIPATION – None**

**VIII. GOOD OF THE ORDER –** Joy Miller said the formatting of financial reports after the first of the year will look different because the county will be live on their new accounting system.

**IX. ADJOURNMENT –** Meeting adjourned at 4:12.