



Thurston County Public Health and Social Services
Environmental Health Division
3000 Pacific Ave SE
Olympia WA 98501
360-786-5490
(TDD) 360-754-2933

Fact Sheet

Locating a Water Well Report

Thurston County must assess well construction and capacity as part of the demonstration of water availability required in the Thurston County Sanitary Code (Article 3, sections 6, 7, & 9) for most building applications. The official **Water Well Report** completed by the well driller at the time the well was drilled generally contains the information Thurston County staff need to determine whether well construction and capacity meet standards. Applicants for building site approval and a Certificate of Water Availability are instructed to submit this report to Thurston County. Occasionally, applicants find that the **Water Well Report** for an existing well is not easy to locate or may not exist.

This fact sheet is provided to assist applicants to locate a **Water Well Report** and the information needed to demonstrate adequate well construction and capacity.

To Search for a Water Well Report:

- Check home owner records. You may locate the Well Driller Report among them. If not, look for a receipt or bid that contains the name of the drilling company and contact the company to request a copy of the Report.
- Visit <https://fortress.wa.gov/ecy/wellconstruction/map/WCLSWebMap/default.aspx>
This Washington Department of Ecology website is an on-line well log viewer, with search capacity. You can look for a Well Driller's Report using the well owner's name, well location, well completion date or other criteria. Many, but not all, Water Well Reports are in this database.
- Review Geology and Ground-Water Resources of Thurston County, WA Volume 1, USGS 1961. This volume is available to the public from 8-5 weekdays at the Washington State Library and contains some Water Well Reports for wells constructed in 1960 or earlier. Washington State Library: Point Plaza East 6880 Capitol Blvd Tumwater, 360-704-5200, email: askalibrarian@secstate.wa.gov.
- If you don't know the name of the company that drilled the well, check pump-house notations. Drillers and pump repair companies often leave stickers or notes in the pump house after working on wells, pumps, and water system components. Many drilling companies and pump repair companies maintain old records and may be able to provide information to help in your search, or a copy of the report itself.
- If you don't know who owned the property in the past, check Thurston County Assessor records of property ownership. Knowing the name of the property owner at the time the

property was developed, when the well was likely drilled, and the date of property development may be valuable when looking for well records. Thurston County Atrium 3000 Pacific Ave SE, Olympia, WA 98501, 360-786-5410. Some ownership information may be available via the Assessor's Office website at <http://www.co.thurston.wa.us/assessor/>. Other older information is likely to be available in paper format.

- As a last resort, check County building records to seek information about construction on the property. Building records may include information on well construction and should include the name of the property owner at the time of construction. Building records are available through the Thurston County Permit Assistance Center, 3000 Pacific Ave SE, Olympia, WA 98501, (360) 786-5490 Email: permit@co.thurston.wa.us