



# Transportation Benefit District

Carolina Mejia ♦ Tye Menser ♦ Gary Edwards



## Agenda of Tuesday, March 21, 2023

### 1) 4:00 p.m.) Call Meeting to Order

- Approval of the March 21, 2023 Agenda
- Approval of the meeting minutes from: June 21, 2022

### 2) 4:05 p.m.) Opportunity for the Public to Address the Board

4 minutes per citizen

### 3) 4:05 p.m.) Department Items

- A) **Department** Public Works  
**Description:** Ratify the Assignment of the Thurston County Transportation Benefit District (TC-TBD) Officers for 2023  
**Contact:** Jennifer Walker, Director  
**Action:** Move to ratify the assignment of the TC-TBD Officers for 2023.

- B) **Department** Public Works  
**Description:** 2022 Thurston County Transportation Benefit District (TC-TBD) Annual Report  
**Contact:** Matt Unzelman, Interim County Engineer  
**Action:** Move to accept the 2022 TC-TBD Annual Report and direct staff to post its availability in the newspaper of record for Thurston County.

### 4) 4:30 p.m.) Adjournment

**Motion:**

Move to adjourn the TC-TBD meeting of Tuesday, March 21, 2023.

**Disability Accommodations:** Room 110 is equipped with an assistive listening system and is

wheelchair accessible. To request disability accommodations call the Reasonable Accommodation Coordinator at 360-786-5440. Persons with speech or hearing disabilities may call via Washington Relay: 711 or 800-833-6388.



## Transportation Benefit District **AGENDA ITEM SUMMARY**



Agenda Date: 03/21/2023

Date Created: 2/13/2023

Agenda Item #: 3A

Created by: Marcie Taylor, Executive Assistant - Public Works - 360-867-2273

Presenter: **Jennifer Walker - Public Works Director - 360-867-2271**

Item Title:

**Ratify the Assignment of the Thurston County Transportation Benefit District (TC-TBD) Officers for 2023**

Action Needed: **Pass Motion**

Class of Item: **Department**

### **List of Exhibits**

Copy of 2023  
Commissioners  
Representation  
12302022 (1).pdf  
PDF File  
124 KB



### **Recommended Action:**

Move to ratify the assignment of the TC-TBD Officers for 2023.

### **Item Description:**

On January 10, 2023 the Thurston County Board of County Commissioners assigned Commissioner Carolina Mejia as President, Commissioner Tye Menser as Vice President and Commissioner Gary Edwards as Board Member of the 2023 Thurston County Transportation Benefit District (TC-TBD).

Date Submitted: 2/13/2023

**2023 Commissioners Representation  
Boards, Commissions, Councils, & Committees**

	Chair	Vice Chair	Commissioner
Board of County Commissioners (BoCC)	Mejia	Menser	Edwards

	President	Vice President	Commissioner
Transportation Benefit District (TBD)	Mejia	Menser	Edwards

December/30/2022

Office of the County Commissioners

County Manager Ramiro Chavez

Committee	Meetings	Time	Location	Current Primary	Current Alternate	Alternate
Alliance for a Healthy South Sound	4th Wed, every other month	2pm-4pm	Varies/Quarterly	Menser	Mejia	Christina Chaput
Animal Services	2nd Monday	5:30 - 7:30pm	Lacey City Hall	Edwards	Mejia	
Area Agency on Aging	4th Thursday	2 - 4pm	2404 Heritage Ct SW	Edwards	Mejia	
Thurston-Mason Behavioral Health Administrative Services Organization	3rd Thursday	1-3pm	BHO Offices/varies	Menser	Mejia	
	3rd Thursday	1-3 pm	BHO Offices/varies	Edwards	Mejia	
Canvassing Board*	After elections, as called	Varies	Ballot Processing Center - 2905 29th Ave	Mejia	Menser	
Capitol Lake/Lower Deschutes WA-DES*	Quarterly	Varies	DES Building, Olympia	Menser	Mejia	
Cascade Pacific Action Alliance	2nd Thursday	2 to 4pm	Summit Pacific Medical Center - 600 East	Edwards	Mejia	
Chehalis Basin Flood Authority	3rd Thursday	9am - 4pm	Lewis County Courthouse	Menser	Mejia	Christina Chaput
Chehalis Basin Partnership	4th Friday	9:30am	Lucky Eagle Casino, Rochester	Menser	Mejia	Christina Chaput
DES Community Officials Roundtable*	As Needed	Varies	1500 Jefferson Bldg.	Mejia	Menser	Ramiro Chavez
Disability Board	1st Wednesday, as needed	12:30pm	Human Resources	Edwards	Mejia	
Economic Development Council	4th Thursday	12:00-1:30pm	Varies	Edwards	Mejia	
Emergency Food & Shelter Program	As Needed	Noon	United Way, 1211 4th Ave E, #101	Mejia	Menser	Tom Webster
EMS Council (Medic One)	3rd Wednesday	3:30pm - 5:00	2703 Pacific Ave SE	Edwards	Mejia	
Finance Committee*	As Needed	Varies	Varies	Mejia	Menser	
Fire Commissioners Association	3rd Tuesday	6 - 8pm	Varies (usually the EOC)	Edwards	Mejia	
TC Fair Board	1st Wednesday	7:00 PM	Fairgrounds	Edwards	Mejia	
Intercity Transit	1st & 3rd Wednesday	5:30 - 7pm	526 Pattison St SE	Mejia	Menser	
Law and Justice Council	Every Other Month	4:30 - 6pm	Atrium Room 110	Menser	Mejia	

Law Library Board*	As Needed	7:30am	Bldg. 2 Law Library	Mejia	Menser	
Lodging Tax Advisory Committee	varies	Varies	Atrium Room 110	Edwards	Mejia	
LOTT	2nd Wednesday	5:30pm	500 Adams St NE	Menser	Mejia	
Lucky Eagle 2% Committee	As Needed	Varies	Varies	Menser	Edwards	
County Road Administration Board (CRAB)	Bi-monthly	3-days	Varies	Mejia	N/A	
Mayor's Forum*	1st Friday	Noon - 2pm	Rotates around the county	Mejia	Menser	
Nisqually River Council	3rd Friday	9am	Varies	Edwards	Menser	
North Lewis Industrial Access Steering Committee	As Needed	Varies	Varies	Menser	Mejia	Ramiro Chavez
ORCAA	2nd Wednesday	10am	2940 B Limited Lane NW	Mejia	Edwards	Josh Cummings
Pac Mountain Consortium	As Needed	Varies	Varies	Mejia	Edwards	
PSP Salmon Recovery Council	4th Thurs, Odd Months, No Nov.	10am - 3pm	Edmonds City Hall	Menser	N/A	
SSMCP Elected Officials Council	As Needed	Varies	Eagle's Pride Grill -- Dupont	Edwards	Mejia	
Solid Waste Advisory Committee (SWAC)	1st Wednesday	10 - 11:30 am	Public Works Tilley Campus	Mejia	Edwards	
TCOMM Admin Board	1st Wednesday	3:30pm	2703 Pacific Ave SE	Edwards	Mejia	
Thurston Thrives Elected Officials Council	Monthly	Varies	Varies	Mejia	Menser	
Tourism Promotion Area (TPA)	Varies	Varies	Visitors & Convention Bureau (VCB)	Mejia	Co. Auditor	Jennica Machado
Transportation Policy Board	2nd Wednesday	7am	Chandler Ct	Mejia	Edwards	
TRPC	1st Friday	8:30 - 11:00am	Chandler Ct	Edwards	Menser	
Climate Action Steering Committee	Monthly	Varies	Chandler Ct	Menser	Mejia	
Voluntary Stewardship Program	As Needed	Varies	Bellevue/Seattle	Edwards	Mejia	
WA Counties Risk Pool	As Called	Varies	Varies	Edwards	Menser	
WSAC Board of Directors*	As Called	Varies	Varies	Menser	Mejia	
WSAC Legislative Steering Comm*	As Called	Varies	Varies	Mejia	Edwards	
WSAC Timber Counties Caucus	As Called	Varies	Varies	Edwards	Menser	
Regional Housing Council	3rd Thursday	4:30-6pm	Lacey City Hall	Mejia	Menser	Ramiro Chavez
WSAC Coastal Counties Caucus	As Called	Varies	Varies	Menser	Mejia	
Washington Counties Insurance Fund	As Called	Varies	Varies	Edwards	Mejia	



## Transportation Benefit District **AGENDA ITEM SUMMARY**



Agenda Date: 03/21/2023

Date Created: 2/13/2023

Agenda Item #: 3B

Created by: Marcie Taylor, Executive Assistant - Public Works - 360-867-2273

Presenter: **Matt Unzelman, Interim County Engineer - 360-867-2335**

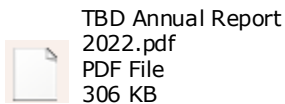
Item Title:

**2022 Thurston County Transportation Benefit District (TC-TBD) Annual Report**

Action Needed: **Pass Motion**

Class of Item: **Department**

### List of Exhibits



### Recommended Action:

Move to accept the 2022 TC-TBD Annual Report and direct staff to post its availability in the newspaper of record for Thurston County.

### Item Description:

State law and the Thurston County Transportation Benefit District (TC-TBD) charter require the TBD to issue an annual report indicating the status of transportation improvements, costs, transportation improvement expenditures, revenues and construction schedules to the public. Considering these requirements, staff has prepared the 2022 TC-TBD Annual Report for the Board's review and approval.

Three TC-TBD meetings were held in 2022. TC-TBD received no revenues in 2022 and did not expend any funds. Thurston County Public Works incurred \$1,121.58 in liabilities from the 2022 activities. Thurston County Public Works will be reimbursed for these expenses if the TC-TBD begins receiving revenue.

Date Submitted: 2/13/2023

Thurston County Transportation Benefit District  
3000 Pacific Ave SE, Olympia WA 98501  
**Tel** 360-867-2300  
**Email:** [tctbd@co.thurston.wa.us](mailto:tctbd@co.thurston.wa.us)  
[https://www.thurstoncountywa.gov/TC\\_TBD](https://www.thurstoncountywa.gov/TC_TBD)

# TRANSPORTATION BENEFIT DISTRICT ANNUAL REPORT

## FY 2022

*The Board of County Commissioners adopted an ordinance on Dec. 30, 2014 that created the Thurston County Transportation Benefit District—or “TC-TBD”—that covers the unincorporated areas of the county with the intent to preserve the existing roadway system, improve safety and update technology to meet the needs of existing and foreseeable traffic conditions.*

Thurston County  
Transportation Benefit District

Local Money, Local Roads

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# ANNUAL REPORT SUMMARY

## Annual Report Summary

### PURPOSE

In accordance with Revised Code of Washington 36.73.160 the Transportation District Board must issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules. This report will serve as the district's annual report to comply with state law and provide information to the public on how the district revenues have been spent.

### PROGRAM SUMMARY

- Transportation System Preservation Program – Preserve, operate, maintain, and/or improve existing transportation infrastructures
- Transportation System Safety Program – Improve the safety performance and security of those who use the transportation system.
- Transportation System Technology Program – Use technology-based approaches to address transportation congestion, safety performance, efficiency, and operations.
- Administration Program – Plan, administer and report on district activities

### STRATEGIC HIGHLIGHTS

The TC-TBD received no revenues in 2022 and did not expend any funds. Thurston County Public Works incurred **\$1,121.58** in liabilities from the 2022 activities. Thurston County Public Works will be reimbursed for these expenses if the TC-TBD begins receiving revenue.

### LOOKING AHEAD

- 2023 Annual Report

# DISTRICT REVENUES

## District Revenues

### REVENUE SUMMARY

- There were no revenues in 2022

### SUMMARY OF REVENUE

DESCRIPTION	2015-2017	2018	2019	2020	2021	2022
<b>Vehicle License Tab Fee</b>	0	0	0	0	0	0

# DISTRICT EXPENDITURES

## District Expenditures

### EXPENDITURE SUMMARY

- There were no expenditures in 2022.

### LIABILITY SUMMARY

- Thurston County Public Works provides administration services in accordance with the June 23, 2016 interlocal agreement between the District and Thurston County. These expenses would be paid by the District once a funding source is established.

### SUMMARY OF EXPENDITURES AND LIABILITIES

#### EXPENDITURES

DESCRIPTION	EXPENSES
<b>Department of Licensing Administration and Collection (1%)</b>	0
<b>Services</b>	0
<b>System Preservation</b>	0
<b>System Safety</b>	0
<b>System Technology</b>	0
<b>Administration</b>	0
<b>Totals</b>	0

#### LIABILITIES

DESCRIPTION	THURSTON COUNTY PUBLIC WORKS
<b>2015-2017</b>	\$26,236.97
<b>2018</b>	\$76,232.82
<b>2019</b>	\$9,042.47
<b>2020</b>	\$4,248.69
<b>2021</b>	\$901.62
<b>2022</b>	\$1,121.58
<b>Total</b>	<b>\$117,784.15</b>

# STATUS OF PROJECTS

## Status of Projects

There were no projects in 2022.

# CONSTRUCTION SCHEDULES

## Construction Schedules

No projects are currently scheduled.

# 2022 BOARD MEMBERS

## 2022 Board Members

CAROLINA MEJIA  
PRESIDENT



**Tel** (360) 786-5440  
[tctbd@co.thurston.wa.us](mailto:tctbd@co.thurston.wa.us)

TYE MENSER  
VICE PRESIDENT



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GARY EDWARDS  
BOARD MEMBER



**Tel** (360) 786-5440  
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### THURSTON COUNTY TRANSPORTATION BENEFIT DISTRICT

Thurston County Transportation Benefit District  
3000 Pacific Ave SE, Olympia WA 98501

**Tel** 360-867-2300

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**Thurston County  
Transportation Benefit District**

Local Money, Local Roads

# CONTACT INFORMATION

## Contact Information

### ADMINISTRATION AND PROJECT INFORMATION

**Phone: 360-867-2300**

**TDD: Call 711 or 1-800-833-6388**

Visit [https://www.thurstoncountywa.gov/TC TBD](https://www.thurstoncountywa.gov/TC_TBD) to see frequently asked questions, TBD Board Meetings, meeting information and events.