

Environmental Health Division
3000 Pacific Avenue SE
Olympia, WA 98501

PUBLIC HEALTH AND
SOCIAL SERVICES DEPARTMENT

Appendix A

Appendix A - to Article I
Environmental Health Fee Schedule

Effective January 1, 2023

Thurston County Public Health and Social Services
Environmental Health Division
3000 Pacific Avenue SE
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2023 Fee Schedule
Effective January 1, 2023

The fees contained in this fee schedule shall be automatically adjusted each January 1 by the percentage increase, if any, in the April Consumer Price Index for the previous year. The maximum increase shall be 3.5%. “Consumer Price Index” for the purposes of this section shall mean the Urban Wage Earners and Clerical Workers Index for the Seattle – Tacoma- Bellevue area. For fees greater than $70, adjustments based on the Consumer Price Index shall be rounded to the nearest $5. An alternative calculation for automatically adjusting the charges may be adopted by further action of the Thurston County Board of Health

Fees include Thurston County Public Health and Social Services costs only. In cases where additional technical assistance is needed, costs for outside consulting services will be billed to the project in addition to the listed fee.

FEE CATEGORY

		2023 (3.5% increase)
I.	**ARTICLE I - Administrative Hearings**	
A.	Administrative Review of Waivers or Variances [1]	$425.00
B.	Administrative Hearings for Waivers and Variances When Requested by Applicant	$1,115.00
C.	Administrative Hearings and Appeals Convened Under Article I, Section 8.1	$1,115.00
D.	Appeals to the Board of Health	$1,115.00
II.	**ARTICLE II**	
	Food Establishment Permits	
A.	**Annual Permit Fees, Risk-Based Categories**	
1.	**Minimal Risk**	
	Facilities from 0-3000 square feet in area	$185.00
	Facilities greater than 3000 square feet in area	$490.00
2.	**Low Risk**	
	Facilities from 0-3000 square feet in area	$355.00
	Facilities greater than 3000 square feet in area	$865.00
3.	**Medium Risk**	
	Facilities from 0-1000 square feet in area	$525.00
	Facilities from 1001-2000 square feet in area	$990.00
	Facilities from 2001-3000 square feet in area	$1,485.00
	Facilities greater than 3000 square feet in area	$1,885.00
4.	**High Risk**	
	Facilities from 0-1000 square feet in area	$610.00
	Facilities from 1001-2000 square feet in area	$1,100.00
	Facilities from 2001-3000 square feet in area	$1,730.00
	Facilities greater than 3000 square feet in area	$2,095.00

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	5.	Certified Food Establishment Discount	25% off annual permit fee				
B.		Catering Service Added to Medium or High Risk Permit	$185.00				
C.		Late Fee for Permit Renewal: Fees received after permit expiration date	$115.00				
D.		Plan Review Fee (new facility, new ownership, remodel).	$250.00	plus	$250	hour after	1.0 hour
E.		Mobile Food Unit Plan Review (unused fees applied to permit)	$750.00	plus	$250	hour after	3.0 hours
F.	1.	Food and Beverage Service Worker's Permit [Fee set by State Board of Health]	$10.00				
	2.	Permit Replacement Fee	$5.00				
G.		Administrative Hearing Resulting From Excess Demerit Points	$495.00				
H.		Special Requests not Otherwise Covered by the Fee Schedule	$250.00	/hour			
I.		Certified Manager's Card	$20.00				
J.		Reinspection Fee	$250.00	plus	$250	hour after	1.0 hour
K.		Minimum Prorated Fee Per Article II	no less than 25% of permit fee				
L.		Administrative Fee For Six-Month Permit	$20.00				
M.		**<u>Temporary Food Service Permit</u>**					
	1.	Temporary Food Service - LOW RISK					
		a. Temporary Food Permit Valid 1-21 days	$85.00				
		b. Multiple Event Temporary Food Service Permit	$245.00				
		c. Late Fee, application received less than 14 days before event	$40.00				
	2.	Temporary Food Service - MODERATE and HIGH RISK [additional review fees may apply if menu, water or sewage evaluations are needed (charged at an hourly rate, see H)]					
		a. Permit Valid 1 - 3 Days.	$170.00				
		b. Permit Valid 4 - 21 Days	$345.00				
		c. Multiple Event Temporary Food Service Permit	$500.00				
		d. Licensed caterer app. received at least ~~7~~14 days prior to event					
		e. Late fee, application received between 13 and 7 days before event	$40.00				
		f. Late fee, application received less than 7 days before event	$75.00				
	3.	Bake Sales (nonpotentially hazardous foods)	no fee				
N.		Investigation Fee: work without a permit	(see VII.C)				

III. ARTICLE III

A. Drinking Water Program

1.	Well Sites	$555.00	plus	$250	hour after	2.0 hours
2.	Sanitary Survey for Existing Public Water System or a Public Water System Evaluation and Report	$1,115.00				
3.	Preliminary Plan Review for Public Water Systems					
	Group B Design Review	$1,045.00	plus	$250	hour after	4.0 hours
4. a.	Health Department Pick-up of Water Sample [Certified Water Sample]	$155.00				
b.	Health Department Pick-up of Water Sample/ Scheduled and Under Annual Agreement	$115.00				
5.	Special Requests Under Article III not Otherwise Covered by this Fee Schedule	$250.00				
6.	Certificate of Water Availability Review	$250.00				
7.	Public Water Supply Annual Permit	$145.00				
8.	Water System Design Resubmission	$270.00				

B. Environmental Health Laboratory Tests

1.	Drinking Water and Surface Water		
a.	Membrane filter	$32.00	/sample
b.	Colilert - presence/absence (total coliform)	$32.00	/sample
c.	Quanti-tray (for Colilert of Enterolert)	$32.00	/sample
d.	Large users - discount for bacteriological test (40 or more coliform samples per month)	$2.00	/sample
e.	Drinking Water - Nitrate	$32.00	/sample
2.	Shellfish Tissue	$57.00	/sample
3.	Sediment Samples	$52.00	/sample

IV. ARTICLE IV

Part 1. Liquid Waste Program

A. On-Site Sewage System

1. Site Evaluation & Design Review (OSSA)	$1,190.00			
a. Site Application	$530.00			
b. Design Review	$655.00			
2. Review of Expired Approval for OSSP/CSA	$950.00			
a. Site Application	$530.00			
b. Site Visit	$425.00			
3. On-Site Evaluation Only	$570.00			
4. Design Revision Review	$270.00			
5. Reinspection and/or Extra Site Visit	$425.00			
6. Septic Tank Placement Only	$530.00			
7. Construction Permit (OSSP)	$445.00			
8. Winter Water Study	$1,380.00	plus	$250 hour after	5.0 hours
9. Review of Residential Site Applications (City PPR) [1]	$270.00			
10. On Site Sewage System Repair				
a. Site Application	$530.00			
b. Design Review	$655.00			
11. Performance Monitoring of Alternative Systems, Experimental Systems, Proprietary Devices	$250.00			
12. OSS Abandonment Application When not Part of Another Application or Permit Process	$305.00			

B. Community and Larger Systems

1. Site Application	$780.00	plus	$250 hour after	3.0 hours
2. Design Review	$1,275.00	plus	$250 hour after	5.0 hours
3. Construction Permit [OSSP]	$780.00	plus	$250 hour after	3.0 hours
4. Renewal of OSSP	$255.00			
5. Winter Water Study	$1,275.00	plus	$250 hour after	5.0 hours
6. Abandonment Application (when not part of another application or permit process)	$305.00			

C. **On-Site Sewage Systems (OSS) Evaluation Report and Operational Certificates**

1. Loan Certification (if requested, drinking water lab fee charged separately)	$570.00
2. Loan Certification: Reinspection	$155.00
3. Administrative Fee for Operation and Maintenance of On-site Sewage System (all types)	$205.00
4. Field Inspection Fee for Operational Certificates when not part of an Evaluation for Loan Purposes	$425.00
5. Operational certificate renewal fee	$165.00
6. Operation certificate renewal fee - senior/disabled property owner	$85.00
7. OSS Operation and Maintenance fee	$20.00
8. Record Drawing Resubmission Fee	$145.00
9. OSS Pumper Report Submission Fee	
a. Reports submitted on-line (per report)	$15.00
b. Reports submitted on paper (per report)	$33.00
10. OSS Time of Transfer Program	
a. OSS Time of Transfer Fee	$270.00
b. OSS Time of Transfer Resubmission Fee	$85.00

D. **On-Site Sewage Professional Certification**

1. Initial Certification for Installers, Pumpers and Monitoring Specialists	$445.00
2. Examination for Installers, Pumpers and Monitoring Specialists	$255.00
3. Pumper Truck Inspection per Truck	$145.00
4. Renewal Certification for Installers, Pumpers and Monitoring Specialists	$445.00
5. The following fees shall apply to all categories of certified professionals addressed in categories D1, 2, 3, and 4 above:	
a. Late fee for certification renewal	$155.00
b. Reinstatement fee following suspension of certification	$270.00
c. Listing fee for engineers and registered sanitarians	$65.00

E. **Septage or Sludge Storage Facility**

1. Initial License	$880.00	plus	$250 hour after	3.0 hours
2. Annual Renewal of License	$270.00			

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Part 2. Land-use Program
The fees in this subsection are for land-use review purposes only.
Other plan review and permit fees may still apply.

A. **County Land-use Applications** (for Areas Outside Incorporated City Boundaries) [2] [3]

1.	Administrative Site Plan Review	$780.00	plus	$250	hour after	3.0 hours
2.	Administrative Time Extension	$540.00	plus	$250	hour after	2.0 hours
3.	Amendment of Hearing Examiner Action - Public Hearing	$295.00	plus	$250	hour after	1.0 hour
4.	Appeal to the Board of County Commissioners	$540.00	plus	$250	hour after	2.0 hours
5.	Appeal of an Administrative Decision	$540.00	plus	$250	hour after	2.0 hours
6.	Boundary Line Adjustment	$420.00	plus	$250	hour after	1.5 hours
7.	Commercial Building Permit Review	$295.00	plus	$250	hour after	1.0 hours
8.	Comprehensive Plan Amendment	$540.00	plus	$250	hour after	2.0 hours
9.	Critical Area Determination	$420.00	plus	$250	hour after	1.5 hours
10.	Critical Area Review Permit	$540.00	plus	$250	hour after	2.0 hours
11.	Design Review	$295.00	plus	$250	hour after	1.0 hour
12.	Environmental Assessment	$780.00	plus	$250	hour after	3.0 hours
13.	Environmental Checklist - Administrative	$295.00	plus	$250	hour after	1.0 hours
14.	Environmental Checklist - Hearing Examiner	$780.00	plus	$250	hour after	3.0 hours
15.	Environmental Impact Statement Deposit	$1,030.00	plus	$250	hour after	4.0 hours
16.	Final Plat - Administrative Amendment	$420.00	plus	$250	hour after	1.5 hours
17.	Final Plat - Large Lot	$420.00	plus	$250	hour after	1.5 hours
18.	Final Plat - Short Plat	$420.00	plus	$250	hour after	1.5 hours
19.	Final Plat - Subdivision	$420.00	plus	$250	hour after	1.5 hours
20.	Forest Land Conversion - Class 4 General	$295.00	plus	$250	hour after	1.0 hour
21.	Forest Land Conversion - Option Harvest Plan	$295.00	plus	$250	hour after	1.0 hour
22.	Hearings Examiner Reconsideration	$295.00	plus	$250	hour after	1.0 hour
23.	Home Based Industry	$780.00	plus	$250	hour after	3.0 hours
24.	Home Occupation	$780.00	plus	$250	hour after	3.0 hours
25.	JARPA (Joint Aquatic Resources Permit Application)	$540.00	plus	$250	hour after	2.0 hours
26.	JARPA - Exemption	$540.00	plus	$250	hour after	2.0 hours
27.	JARPA - Variance	$540.00	plus	$250	hour after	2.0 hours
28.	JARPA - Shoreline Substantial Development	$540.00	plus	$250	hour after	2.0 hours
29.	Mine or Asphalt Plant 5 Year Review	$1,515.00	plus	$250	hour after	6.0 hours
30.	Mobile Home Park - Administrative	$1,515.00	plus	$250	hour after	6.0 hours
31.	Mobile Home Park by Hearing Examiner	$2,010.00	plus	$250	hour after	8.0 hours
32.	Planned Community / Master Planned Dev.	$2,010.00	plus	$250	hour after	8.0 hours
33.	Planned Residential Development	$2,010.00	plus	$250	hour after	8.0 hours
34.	Planned Unit Development	$2,010.00	plus	$250	hour after	8.0 hours
35.	Preliminary Plat - Administrative Amendment	$540.00	plus	$250	hour after	2.0 hours
36.	Preliminary Plat - Large Lot/Short Plat Alteration	$540.00	plus	$250	hour after	2.0 hours
37.	Preliminary Plat - Large Lot/Short Plat	$1,515.00	plus	$250	hour after	6.0 hours
38.	Preliminary Plat - Long Plat or Major Binding Site Plan Review	$2,010.00	plus	$250	hour after	8.0 hours
39.	Presubmission Conference	$540.00	plus	$250	hour after	2.0 hours
40.	Reasonable Use Exception	$540.00	plus	$250	hour after	2.0 hours
41.	Residential Site Plan Review	$295.00	plus	$250	hour after	1.0 hour
42.	Rezone Application	$540.00	plus	$250	hour after	2.0 hours
43.	Shoreline - Plan Amendment	$540.00	plus	$250	hour after	2.0 hours
44.	Shoreline - Administrative Plan Extension	$540.00	plus	$250	hour after	2.0 hours
45.	Site Plan Review by Hearing Examiner	$1,515.00	plus	$250	hour after	6.0 hours
46.	Special Use Permit Administrative	$780.00	plus	$250	hour after	3.0 hours
47.	Special Use Permit Hearing Examiner - Non Residential	$1,515.00	plus	$250	hour after	6.0 hours
48.	Variance Administrative	$540.00	plus	$250	hour after	2.0 hours

49.	Variance Shoreline Administrative	$540.00	plus	$250	hour after	2.0	hours
50.	Variance by Hearing Examiner	$780.00	plus	$250	hour after	3.0	hours
51.	Waiver of Moratorium Single Family Residence	$540.00	plus	$250	hour after	2.0	hours
52.	Wireless Comm. Facilities, Mining, Asphalt Plant by HE	$1,030.00	plus	$250	hour after	4.0	hours

B. **Major Project Review** $540.00 plus $250 hour after 2.0 hours
For projects that are required to have Health Department review not specifically mentioned in the Sanitary Code or for client-requested preliminary review.

C. **City Land Use, EH Review Only: Served by On-site Sewage Systems [3]**

1.	Plats, Site Plan Reviews, Special Use Permit	$1,250.00	plus	$250	hour after	5.0	hours
2.	Short Plat Review	$750.00	plus	$250	hour after	3.0	hours
3.	Final Plat	$500.00	plus	$250	hour after	2.0	hours
4.	Boundary Line Adjustments	$500.00	plus	$250	hour after	2.0	hours

D. **City Land Use, EH Review Only: Served by Sewer [3]**

1.	Plats, Site Plan Reviews, Special Use Permit	$750.00	plus	$250	hour after	3.0	hours
2.	Short Plat Review	$500.00	plus	$250	hour after	2.0	hours
3.	Final Plat	$250.00	plus	$250	hour after	1.0	hour
4.	Boundary Line Adjustments and Binding Site Plans	$250.00	plus	$250	hour after	1.0	hour

E **City Land Use, EH Review Only: All Other [3]** $750.00 plus $250 hour after 3.0 hours

F. **Standard Hourly Charge for Project/Permit Review** $250.00 /hr

G. **Special Requests under Article IV not Otherwise Covered by this Fee Schedule** $250.00 /hr

Part 3. Waivers, Hearings and Other Requests Associated with Article IV

A. **Administrative Review of Waivers** $425.00

B. **Administrative Hearings** $1,115.00

C. **Special Requests not Otherwise Covered by this Fee Schedule** $250.00 /hr

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V. ARTICLE V

Solid Waste

1.	Pre-Application, Plan and Site Review	$1,000.00	plus	$250	hour after	4.0 hours
2.	Operating Permits					
	a. Intermediate Solid Waste Handling Facility (includes drop boxes)	$1,000.00	plus	$250	hour after	4.0 hours
	b. Recycling Facility (including auto recycling)	$1,000.00	plus	$250	hour after	4.0 hours
	c. Storage Piles	$1,000.00	plus	$250	hour after	4.0 hours
	d. Waste Tire Storage	$1,000.00	plus	$250	hour after	4.0 hours
	e. Composting Facility	$2,000.00	plus	$250	hour after	8.0 hours
	f. Incineration Facility	$2,000.00	plus	$250	hour after	8.0 hours
	g. Landfill - Limited Purpose or Inert Waste	$2,000.00	plus	$250	hour after	8.0 hours
	h. Regional Waste Transfer Facility	$2,000.00	plus	$250	hour after	8.0 hours
	i. Moderate Risk Waste Handling Facility	$2,000.00	plus	$250	hour after	8.0 hours
3.	Post Closure Permits (all classes where applicable)	$250.00	plus	$250	hour after	1.0 hour
4.	Inspection Fee for On-Site Containerized Storage, Collection and Transportation	$250.00	plus	$250	hour after	1.0 hour
5.	Waste Screening Review (commercial, industrial and special wastes)	$250.00	plus	$250	hour after	1.0 hour
6.	Special Reviews and Requests not Otherwise Covered by this Fee Schedule	$250.00	plus	$250	hour after	1.0 hour

VI. ARTICLE VII

Water Recreation Facilities

1. **Seasonal (three months) Per Pool**

a. Certified	$305.00
b. Add for Each Additional Certified Pool	$65.00
c. Non-Certified	$810.00
d. Add for Each Additional Non-Certified Pool	$345.00

2. **Year-Round Pool**

a. Certified	$1,060.00
b. Add for Each Additional Certified Pool	$450.00
c. Non-Certified	$2,110.00
d. Add for Each Additional Non-Certified Pool	$850.00

3.	Reinspection Fee (when field reinspection required)	$250.00		
4.	Late Fee	$115.00		
5.	Plan Reviews (pre-opening inspections, variance request. or other review)	$375.00 plus	$250 hour after	1.5 hours
6.	Admin. Hearing Resulting from Noncompliance	$495.00		
7.	Special Requests not Otherwise Covered by this Fee Schedule	$250.00		

VII. MISCELLANEOUS - Fees for services not associated with specific code articles.

A. **Illegal Drug Lab Clean-up Review** $490.00

B. **School Survey**

1.	Elementary Schools/without Food	$525.00
2.	Elementary School/with Food	$1,145.00
3.	Middle and Senior High/without Food	$940.00
4.	Middle and Senior High/with Food	$1,590.00
5.	Schools with Less than 135 Pupils/without Food	$345.00
6.	Schools with Less than 135 Pupils/with Food	$850.00

Certification and reduced fee for food portion of fees available.

7.	School Plan Review	$375.00 plus	$250 hour after	1.5 hours

C. **Investigation Fees: Work without a permit.**

1. Investigation. Whenever any work for which a permit is required has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.

2. Fee. An investigation fee, in addition to the permit fee shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit required by the code. The investigation fee shall be charged in addition to the permit fee.

D.	**Special Requests not Otherwise Covered by this Fee Schedule**	$250.00 plus	$250 hour after	1.0 hour
E.	**Check returned for Non-Sufficient Funds**	$15.00		
F.	**Permit transfer fee** (not applicable to Public Water Supply Annual Permit)	$65.00		

G. **The department may refund a fee if the application for refund is made within six months of initial fee payment and staff time has not been expended on the project for which a fee was assessed. This shall not apply to land development fees which are part of the Community Planning and Economic Development Fund. For those fees, the refund policy of the Community Planning and Economic Development Department shall apply.**

Notes:

[1] These fees will be charged only when this review element is not covered as part of another permit or application review.

[2] Includes administrative charge for applications received at Thurston County Building Development Center.

[3] The health officer may review land-use projects that could have health hazards of groundwater or other water quality impacts.