



Board of County Commissioners
Agenda Setting
Regular Meeting
Tuesday, April 4, 2023
9:00 am to 12:00 noon
3000 Pacific Avenue, Room 110

For public virtual attendance, you may follow along on the [Thurston County YouTube Channel](#).

AGENDA

- I. Homeless Strategies – Update**
- II. Review BoCC Draft Agenda – Meeting of March 4, 2023**
- III. Review BoCC Draft Agenda – Meeting of April 11, 2023**
- IV. Review BOH Draft Agenda – Meeting of April 11, 2023**
- V. Proclamations and Awards**
- VI. Advisory Boards and Commissions**
- VII. PIO Check-in**
- VIII. Legislative Update**
 - 1. County Manager Report
- IX. Briefing/Public Hearing Decisions Pending**
- X. Commissioners Items**
 - 1. Legacy Forests LTE – *Discussion/Direction*
 - 2. EDC Designation – *Discussion/Direction*
 - 3. Election Building at Mottman – *Discussion/Direction*
 - 4. Requests for Additional Improvements (MOU) – Atrium – *Discussion/Direction*
 - 5. Other Commissioners Items

Disability Accommodations: Room 110 is equipped with an assistive listening system and is wheelchair accessible. To request disability accommodations, call the Reasonable Accommodation Coordinator at least 3 days prior to the meeting at 360-786-5440. Persons with speech or hearing disabilities may call via Washington Relay at 711 or 800-833-6388.



Board of County Commissioners

Carolina Mejia, District 1 ♦ Gary Edwards, District 2 ♦ Tye Menser, District 3

Agenda for Meeting Date: **Tuesday, April 4, 2023**

Summary of Timed Items

2:00 p.m.) Call Meeting to Order

2:05 p.m.) Presentations

2:00 p.m.) Call Meeting to Order

- Pledge of Allegiance to be led by Commissioner Edwards
- Approval of the Tuesday, April 4, 2023 Agenda

2:05 p.m.) Presentations

Dept: Commissioners

Description: National Public Health Week Proclamation

Contact: Jamie Caldwell, Clerk of the Board

Action: The Board of County Commissioners will proclaim the week of April 3rd to April 9th as National Public Health Week in Thurston County.



BoCC-AIS-2023-04-04-Commissioners-JamieCaldwell-0107.pdf
PDF File
392 KB

1) Opportunity for the Public to Address the Board

2) County Manager's Update

- a) **Item Description:** Follow-up on citizen issues
- b) **Item Description:** Other current issues

3) Consent Item(s) "a" and "b"

a) **Dept:** Commissioners

Description: Appointment to the Boundary Review Board

Contact: Jamie Caldwell, Clerk of the Board

Action: Move to appoint Todd Hughes to the Boundary Review Board, for a 4-year term, with a term expiration of April 4, 2027.



BoCC-AIS-2023-04-04-Commissioners-JamieCaldwell-1627.pdf
PDF File
424 KB

b) **Dept:** Commissioners

Description: Appointment to the Housing Authority

Contact: Jamie Caldwell, Clerk of the Board

Action: Move to appoint Jim Cooper to the Housing Authority, for a 5-year term, with a term expiration of April 4, 2028.



BoCC-AIS-2023-04-04-Commissioners-JamieCaldwell-1745.pdf
PDF File
672 KB

Department Items

4) Central Services

- a) **Description:** Voter Registration Design Contract
 Contact: Jason Ashe, Facilities Services Manager
 Action: Move to approve amendment 18 to contract #025-2018-660-1040-018 with Thomas Architecture Studios shall not exceed the amount of \$221,201 plus tax, and authorize the Assistant County Manager to execute the amendment and any future amendments that do not exceed 10%.



BoCC-AIS-2023-04-04-CentralServices-CodyFortman-2436.pdf
PDF File
688 KB

5) Community Planning and Economic Development

- a) **Description:** Set a Public Hearing for Open Space Tax Program Update - Farm and Agricultural Conservation Lands Eligibility Criteria (CPA-16)
 Contact: Ashley Arai, Agriculture Community Program Manager
 Action: Move to set a public hearing on updates to the Open Space Tax Program for Farm and Agricultural Conservation Lands Eligibility Criteria (CPA-16) for May 2, 2023 at 3:30 PM or as soon thereafter as the matter may be heard, in room 110 at 3000 Pacific Ave SE.



BoCC-AIS-2023-04-04-CommunityPlanningandEconomicDevelopment-AshleyArai-4102.pdf
PDF File
576 KB

6) Emergency Services

- a) **Description:** Execute Sole Source Contract with the National Fire Protection Association for Assessing Structure Ignition Potential from Wildfire Training.
 Contact: Ben Miller-Todd, Emergency Services Director
 Action: Move to approve the sole source contract with the National Fire Protection Association for Assessing Structure Ignition Potential from Wildfire training and authorize the Director of Emergency Services to execute the contract in the amount of \$60,970, and any amendments that do not exceed ten (10) percent.



BoCC-AIS-2023-04-11-EmergencyServices-BrandonCheney-1421.pdf
PDF File
3.15 MB

7) **Information Technology**

- a) **Description:** Annual voice infrastructure maintenance renewal - Tri-Tec 2023
- Contact:** Sherrie Ilg, Interim Director
- Action:** Move to approve the annual Tri-Tec Communications maintenance contract in the amount of \$49,377 and authorize the Interim Information Technology Director to execute the contract and any amendments that do not exceed 10% per year for up to 5 years.



BoCC-AIS-2023-04-04-
InformationTechnology-
ChrisKeller-1915.pdf
PDF File
280 KB

8) **Public Health and Social Services**

- a) **Description:** Contract with Catholic Community Services SW - Emergency Shelter Services for Veterans
- Contact:** Laniece Milam, Quality Assurance/Community Program Manager
- Action:** Move to approve the contract with Catholic Community Services Southwest in the amount of \$49,275.00 for the period January 1, 2023 through December 31, 2023 to provide shelter services including shelter stays for homeless veterans and their families at the Drexel House Emergency Shelter, and authorize the Director of Public Health and Social Services to sign the contract and amendments that do not exceed 10%.



BoCC-AIS-2023-04-11-
PublicHealthandSocialSer-
vices-
CandaceMcCutchen-
3255.pdf
PDF File
472 KB

9) **Public Works**

- a) **Description:** Resolution and Call for Sealed Bids for Furnishing a Supply of Various Asphalt Materials
- Contact:** Mike Lowman, Road Operations Manager
- Action:** Move to approve the resolution and call for sealed bids for furnishing a supply of various kinds of asphalt and road maintenance materials to the Public Works Department for annual road maintenance activities.



BoCC-AIS-2023-04-04-
PublicWorks-
AngelaCelestine-5018.pdf
PDF File
0.99 MB

10) County Manager

a) Item Description:

Commissioners will report on board work sessions and assigned committee meetings providing updates on actions taken as well as upcoming issues.

b) Item Description:

The County Manager will review the Board of County Commissioners schedule for the week of April 04, 2023.

c) Item Description:

Adjournment - Motion: Move to adjourn the Board of County Commissioners meeting of April 04, 2023.

Disability Accommodations: Room 110 is equipped with an assistive listening system and is wheelchair accessible. To request disability accommodations call the Reasonable Accommodation Coordinator at least 3 days prior to the meeting at 360-786-5440. Persons with speech or hearing disabilities may call via Washington Relay: 711 or 800-833-6388.



Board of County Commissioners

Carolina Mejia, District 1 ♦ Gary Edwards, District 2 ♦ Tye Menser, District 3

Agenda for Meeting Date: **Tuesday, April 11, 2023**

Summary of Timed Items

2:00 p.m.) Call Meeting to Order

2:05 p.m.) Presentations

2:00 p.m.) Call Meeting to Order

- Pledge of Allegiance to be led by Vice-Chair Menser
- Approval of the Tuesday, April 11, 2023 Agenda
- Approval of the Board Meeting Minutes from: ,

2:05 p.m.) Presentations

Dept: Commissioners

Description: National Volunteer Month Proclamation

Contact: Jamie Caldwell, Clerk of the Board

Action: The Board will proclaim the month of April as National Volunteer Month in Thurston County.



BoCC-AIS-2023-04-11-Commissioners-JamieCaldwell-1152.pdf
PDF File
400 KB

1) Opportunity for the Public to Address the Board

2) County Manager's Update

- a) **Item Description:** Follow-up on citizen issues
- b) **Item Description:** Other current issues

Department Items

3) Auditor

- a) **Description:** Approval of the Voucher List

Contact: Darren Bennett, Financial Services Manager

Action: Move to approve the Voucher List for the week of March 13, 2023 for a combined amount of \$1,331,551.29.



BoCC-AIS-2023-04-04-Commissioners-JamieCaldwell-2300.pdf
PDF File
400 KB

- b) **Description:** Approval of the Voucher List

Contact: Darren Bennett, Financial Services Manager

Action: Move to approve the Voucher List for the week of March 20, 2023 for a combined amount of \$1,504,455.61.



BoCC-AIS-2023-04-11-Commissioners-JamieCaldwell-2320.pdf
PDF File
360 KB

4) **Public Works**

- a) **Description:** Adopt Resolution of Findings and Determinations for Proposed Offut Lake Management District No. 24
- Contact:** Tim Wilson, Water Resources Manager
- Action:** Move to approve the Resolution of Findings and Determinations that establishment of Offut Lake Management District (OLMD) No. 24 is in the public interest; and further move to authorize a vote of landowners within the boundaries of the proposed OLMD.
- b) **Description:** Resolution for Temporary Closure of Black Lake Belmore Rd SW between Black Lake Blvd SW and Sapp Rd SW
- Contact:** Matt Unzelman, Interim County Engineer
- Action:** Move to approve the resolution authorizing the County Engineer to temporarily close Black Lake Belmore Rd SW between Black Lake Blvd SW and Sapp Rd SW for up to 12 consecutive weeks during a time period between June 1, 2023 and October 31, 2023.



BoCC-AIS-2022-11-22-PublicWorks-AngelaCelestine-5912.pdf
PDF File
2.35 MB



BoCC-AIS-2023-04-11-PublicWorks-AngelaCelestine-2423.pdf
PDF File
4.45 MB

5) **Public Health and Social Services**

- a) **Description:** Approve Rent Assistance contract amendment with Washington State Department of Commerce
- Contact:** Thomas Webster, Senior Program Manager
- Action:** Move to approve a contract amendment to the Washington State Department of Commerce Treasury Rent Assistance Program - 2 to add \$1,500,00 for a total contract value of \$13,509,351 and authorize the Director of Public Health and Social Services to sign the contract amendment and any future amendments that do not change the amount or duration by more than 10%.
- b) **Description:** Approve Rent Assistance contract amendment with Geocko Inc
- Contact:** Thomas Webster, Senior Program Manager
- Action:** Move to approve a contract amendment to the Geoko Inc dba LiveStories under the Treasury Rent Assistance Program - 2 to add up to \$1,500,00 for a maximum total contract value of \$8,591,850 and authorize the Director of Public Health and Social Services to sign the contract amendment and any future amendments that do not change the amount or duration by more than 10%.



BoCC-AIS-2023-04-18-PublicHealthandSocialServices-ThomasWebster-3943.pdf
PDF File
200 KB



BoCC-AIS-2023-04-18-PublicHealthandSocialServices-ThomasWebster-4736.pdf
PDF File
200 KB

6) County Manager

a) Item Description:

Commissioners will report on board work sessions and assigned committee meetings providing updates on actions taken as well as upcoming issues.

b) Item Description:

The County Manager will review the Board of County Commissioners schedule for the week of April 11, 2023.

c) Item Description:

Adjournment - Motion: Move to adjourn the Board of County Commissioners meeting of April 11, 2023.

4:30 p.m.) Board of Health

Board of Health with a separate agenda and minutes.

Disability Accommodations: Room 110 is equipped with an assistive listening system and is wheelchair accessible. To request disability accommodations call the Reasonable Accommodation Coordinator at least 3 days prior to the meeting at 360-786-5440. Persons with speech or hearing disabilities may call via Washington Relay: 711 or 800-833-6388.



Board of Health

Tye Menser, Chair * Maria Williams, Vice Chair * Gary Edwards, Member
Beth Harvey, Member * Carolina Mejia, Member * Lynn Nelson, Member
Robin Vazquez, Member

The Thurston Board of Health has responsibility and authority for public health in both incorporated and unincorporated areas of the County.

Agenda of Tuesday, April 14, 2023

Summary of Timed Items

4:30 p.m.) Call Meeting to Order
4:40 p.m.) Proclamations and Presentations

1) 4:30 p.m.) Call Meeting to Order

- Approval of the Agenda

2) Opportunity for the Public to Address the Board of Health

4 minutes per citizen

3) 4:40 p.m.) Proclamation

Description: Prescription Drug Take Back Day
Proclamation

Contact: Chris Hawkins, Program Manager

Action: The Board of Health will proclaim April
22nd at Prescription Drug Take Back Day in
Thurston County.



BoH-AIS-2023-04-11-
CommissionersOffice-
JamieCaldwell-3139.pdf
PDF File
288 KB

4) Department Item

Description: Legislative Update

Contact: David Bayne, Public Health & Social
Services Director

Action: The Director of Public Health & Social
Services will provide the Board of Health
with a legislative update.



BoH-AIS-2023-04-11-
CommissionersOffice-
JamieCaldwell-0135.pdf
PDF File
96.5 KB

5) Department Item

Description: Board of Health Fiscal Sub-Committee Appointments

Contact: Jamie Caldwell, Clerk of the Board

Action: Move to appoint Board of Health Members to the Board of Health Fiscal Sub-Committee.



BoH-AIS-2023-04-11-CommissionersOffice-JamieCaldwell-3951.pdf
PDF File
96.5 KB

6) Department Item

Description: Nisqually Reach Septic Operation and Maintenance Program Renewal

Contact: Jane Mountjoy-Venning, Sr. Environmental Health Specialist

Action: Discuss and provide BoH guidance to staff regarding recommended options for the future of the Nisqually septic operation and maintenance program.



BoH-AIS-2023-04-11-PHSS-JaneMountjoyVenning-2025.pdf
PDF File
2.21 MB

7) Health Officer's Report

Dr. Dimyana Abdelmalek will report on various items.

8) Adjournment

Motion:

Move to adjourn the Board of Health meeting of April 11, 2023

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2023 BoCC Proclamation Schedule

Presentation Date	Proclamation
January 10 th	Martin Luther King Jr. Day
February 7 th	African American History Month
February 28 th	Women's History Month (March)
March 28 th	Child Abuse Prevention Month
April 4 th	National Public Health Week (3 rd -9 th)
April 11 th	National Volunteer Month
April 18 th	Earth Day 2023 (April 22 nd)
April 25 th	Bike to Work Month (May)
May 2 nd	Asian Pacific Islander Heritage Month
May 9 th	Public Service Recognition Week
June 6 th	Pride Month
August 29 th	International Overdose Awareness Day (Aug 31 st)
September 5 th	Day of Service & Remembrance
September 12 th	National Hispanic Heritage Month
September 19 th	National Voter Registration Day
October 3 rd	Domestic Violence Awareness Month
October 10 th	Breast Cancer Awareness Month
October 17 th	Flood Awareness Week
November 7 th	Veterans Day
November 15 th	National Adoption Day

THURSTON COUNTY

Proclamation

National Public Health Week

WHEREAS, the week of April 3-9, 2023, is National Public Health Week, and this year's theme is "Centering and Celebrating Cultures in Health" and

WHEREAS, U.S. life expectancy dropped from 2014 to 2017 in the longest sustained decline since the Great Recession and only in 2018 began to increase again; U.S life expectancy then dropped again in 2020 by a full year, which is the largest drop in life expectancy since 1943; and

WHEREAS, there is a significant difference in health status, such as obesity, poor mental health and drug use, among people living in rural areas compared with people living in urban areas, and this variance increases because rural residents are often more likely to face social determinants that negatively impact health, such as poverty, transportation barriers, and lack of economic opportunity; and

WHEREAS, a person's health status can differ drastically by zip code due to differences in the built environment, environmental quality, community context, access to healthy food, access to education and access to health care; and

WHEREAS, public health professionals help communities prevent, prepare for, withstand and recover from the impact of a full range of health threats, including disease outbreaks such as the COVID-19 pandemic, measles, natural disasters and disasters caused by human activity; and

WHEREAS, public health action, together with scientific and technological advances, has played a major role in reducing and, in some cases, eliminating the spread of infectious disease, and in establishing today's disease surveillance and control systems; and

WHEREAS, risk factors such as such as poverty, adverse childhood experiences, chronic stress, physical inactivity, poor nutrition, tobacco use, and excessive alcohol use are leading causes of chronic disease; and 6 in 10 U.S adults have a chronic disease and 4 in 10 have two or more; and chronic diseases cause 7 of every 10 deaths annually in the United States; and

WHEREAS, the COVID-19 pandemic has illuminated and exacerbated racial inequities and a growing number of local, state governments and public health leaders have declared racism a public health crisis

NOW, THEREFORE, BE IT RESOLVED, the Board of County Commissioners hereby proclaims **April 3-9 National Public Health Week** in Thurston County and urges all citizens to observe this week by helping our families, friends, neighbors, co-workers, and leaders to better understand the value of public health and supporting great opportunities to adopt preventive lifestyle habits considering this year's theme, "Centering and Celebrating Cultures in Health".

Adopted this 4th day of April 2023

BOARD OF COUNTY COMMISSIONERS



THURSTON COUNTY

Proclamation

National Volunteer Appreciation Month

***WHEREAS**, the month of April has been designated nationally as Volunteer Appreciation Month to encourage the community to recognize and honor the dedication, hard work, and contributions of volunteers and public service members throughout Thurston County.*

***WHEREAS**, in the year we are saluting the unparalleled services of the volunteers who have given countless hours for the betterment of our communities, and residents.*

***WHEREAS**, volunteer contributions encompass a broad range of needs across the community, including COVID-19 response services, vaccine services, resource distribution, services to our most vulnerable resident.*

***WHEREAS**, the dedicated volunteers of Thurston County are an integral part of improving the quality of life in our County by addressing community needs, being responsive, and supporting residents that are most vulnerable, thus making Thurston County a highly supported community.*

***WHEREAS**, service to others is a hallmark of the American character and is central to how we meet our challenges, showing the community's commitment to service which represents the best of who we are as Americans.*

***WHEREAS**, Thurston County recognizes the hard work and dedication provided by volunteers and public employees, which helps to increase the impact of the organizations they serve through direct services they provide.*

***NOW, THEREFORE, BE IT RESOLVED**, the Board of County Commissioners hereby proclaims **April 2023, National Volunteer Appreciation Month** in Thurston County. We extended our deepest appreciation to all in our community who participate in volunteerism and urge all citizens to observe this day by recognizing the positive impacts of volunteerism and public service in our community.*

Adopted this 11th day of April 2023
BOARD OF COUNTY COMMISSIONERS

Advisory Boards & Commissions

I. Applications

Agricultural Advisory Committee

- Nathan Heay, Student Appointment

Black Lake Special District

- Carrie Lerud, Appointment until 2024 Special District General Election

II. Vacancies

Board/Commission	Seat	Term
Fair Board	7, At-Large	2-year
	14, At-Large	2-year
	15, At-Large	2-year
	18, Youth	1-year
	19, Youth	1-year
Historic Commission	13, Alternate	3-year
	14, Alternate	3- year
Noxious Weed Control Board	4, Weed Board District 4	4-year
Pest and Vegetation Management Advisory Committee	Vacant, Ag Interest	Not Specified
Solid Waste Advisory Committee	4, City of Rainier Councilmember	3-year
	13, Business Representative	3-year
Storm and Surface Water Advisory Board	District 2	3-year



Board of County Commissioners
Citizen Advisory Boards and Commissions

Application

Name: Nathan Heay

Mailing Address: [REDACTED] City: [REDACTED] State/ZI [REDACTED]

Preferred Phone Number: [REDACTED] Email: [REDACTED]

Occupation: Student

Advisory Board and Commission applying for: Agricultural Advisory Committee student member

Available hours per month: 80

Briefly describe why you would like to serve.

I would like to serve in this committee to hear other peoples concerns and ideas regarding the agriculture industry. I hope by serving on this committee I can have the opportunity to educate myself and others on Thurston County specific agriculture.

List your community involvement and dates.

Tenino FFA- 2019-Present (Treasurer 2021-22, VP 2022-23); District III FFA President- 2022-Present; Wolf Haven International Volunteer- 2022-Present; Tenino Lions Club Volunteer- 2020-Present; Skookumchuck Grange Volunteer- 2020-Present

Describe your qualifications and skills that would be of benefit.

Currently serving as District III President of the Washington FFA representing five surrounding counties. I am also a member of my local 4-H group. I have also had experience in production agriculture as a ranch hand.

List your educational background and area of study.

Tenino high school senior (Graduation: 6/9/23)
Courses in: Environmental science, Ag biology, Horticulture, Ag Communications, Zoology

Signature: [Signature] Date: 3/13/2023

Return completed form to Jamie Caldwell, Clerk of the Board.

Jamie.Caldwell@co.thurston.wa.us

Thurston County Commissioners Office

March 7, 2023

Transmitted via electronic mail:
jamie.caldwell@co.thurston.wa.us

Lake Stintzi
Board Member
Black Lake Special District

Jamie Caldwell
Clerk of the Board
Board of County Commissioners
Thurston County

Dear Ms. Caldwell,

RE: Board Member Vacancy – Proposed Solicitation Process

Thank you for your earlier email regarding the outreach for our board member vacancy. I understand the Board of County Commissioners (BOCC) would like to see a broad outreach for potential candidates before designating an appointee to the board vacancy. As you may recall, our vacancy came about in December 2022 when our board member, Lottie Mosebar, sold her property within the Black Lake Special District (BLSD). In doing so, Lottie became unqualified to vote in the BLSD and therefore could not continue as a board member (RCW 85.38.070(6)).

As I understand, the appointee will serve from the date of appointment by the BOCC until the next BLSD general election in February 2024, a period of nine to ten months. The elected board member will then serve out the remainder of Ms. Mosebar's term, which expires February 2028.

We have considered a couple of solicitation alternatives. Each alternative shares the following common items:

Candidates will be requested to mail or email a letter of interest to the BOCC via the Clerk of the Board. The letter should provide full name, address of property owned in the BLSD, a brief biography and reason(s) for wishing to serve on the BLSD board.

Alternative 1: Mail a solicitation letter to each of the 753 parcels within the BLSD. Request a return letter within 30 days if the property owner(s) wishes to be considered for the vacancy. It is estimated there are 1,300 qualified voters/potential candidates. Each parcel may have two qualified voters if the parcel is owned as community property (RCW 85.38.105(3)).

Discussion: This is the widest possible outreach and the most costly in terms of county and BLSD staff time and postage.

Alternative 2: Mail a solicitation letter to each of the attendees (19) at the October 2022 annual meeting. Post the solicitation letter on the BLSD web home page (www.blacklakespecialdistrict.org) and request a return letter or email within 30 days to be considered for the vacancy. Describe this alternative in detail in the BLSD meeting agendas and minutes.

Discussion: This is a more limited outreach. It does encompass BLSD voters who have participated in the annual meeting and who follow the BLSD proceedings by attending, via Zoom, the BLSD board meetings or reading the agendas and minutes for the meetings.

The BLSD board recommends Alternative 2. The alternative is less costly and can be accomplished more quickly. The outreach is biased toward BLSD voters who participate in BLSD events and/or follow BLSD activities. We think voters with these characteristics may be better board members.

Sincerely,

Lake Stintzi
Governing Board Chair
lake@blacklakespecialdistrict.org

cc: Brian Wilmovsky
Governing Board Member
brian@blacklakespecialdistrict.org

Jamie Caldwell

From: Lake Stintzi <lake@blacklakespecialdistrict.org>
Sent: Tuesday, March 7, 2023 9:43 AM
To: Jamie Caldwell
Subject: Re: Board Member Vacancy, Qualification for Board Member Replacement

Hi Ms. Caldwell,

We met yesterday and discussed "outreach" alternatives for our board vacancy. I'm going to write up what we considered and our recommendation. I should be able to send it to you later today.

Thanks,

Lake

From: Jamie Caldwell <jamie.caldwell@co.thurston.wa.us>
Sent: Tuesday, March 7, 2023 7:43 AM
To: Info at Black Lake Special District <info@blacklakespecialdistrict.org>; Lake Stintzi <lake@blacklakespecialdistrict.org>
Cc: Brian at Black Lake Special District <brian@blacklakespecialdistrict.org>
Subject: RE: Board Member Vacancy, Qualification for Board Member Replacement

Good Morning Lake,

I was wondering if you had the opportunity to meet yesterday since your meeting on February 20th got cancelled. Please get back to me when you have a moment. Thank you!

Jamie Caldwell
Clerk of the Board
[Thurston County Commissioners Office](#)
Cell: 360-490-0751
Office: 360-786-5447

From: Black Lake Special District <info@blacklakespecialdistrict.org>
Sent: Wednesday, February 22, 2023 1:57 PM
To: Jamie Caldwell <jamie.caldwell@co.thurston.wa.us>; 'Lake Stintzi' <lake@blacklakespecialdistrict.org>
Cc: 'Brian at Black Lake Special District' <brian@blacklakespecialdistrict.org>
Subject: RE: Board Member Vacancy, Qualification for Board Member Replacement

Hello Jamie,

Our apologies! We didn't have a quorum at the meeting on 2/20 so couldn't conduct any business. We have another meeting scheduled on March 6th and can send you an update after that meeting.

Thank you for your patience!

Timmian



**Black Lake
Special District**

BLACK LAKE

SPECIAL DISTRICT

120 State Avenue NE, #303

Olympia, WA 98501

360-867-8814

Info@BlackLakeSpecialDistrict.org

www.BlackLakeSpecialDistrict.org

From: Jamie Caldwell <jamie.caldwell@co.thurston.wa.us>

Sent: Wednesday, February 22, 2023 12:04 PM

To: Lake Stintzi <lake@blacklakespecialdistrict.org>

Cc: Info at Black Lake Special District <info@blacklakespecialdistrict.org>; Brian at Black Lake Special District <brian@blacklakespecialdistrict.org>

Subject: RE: Board Member Vacancy, Qualification for Board Member Replacement

Good afternoon,

I'm reaching out to touch base with you about recruitment efforts for the open seat with the Black Lake Special District. You'd mentioned that the next meeting was going to be on February 20th, and since I haven't heard back yet, I wasn't sure if there was an update for me to provide the Board. Please get back to me when you have a moment. Thank you so much!

Jamie Caldwell

Clerk of the Board

[Thurston County Commissioners Office](#)

Cell: 360-490-0751

Office: 360-786-5447

From: Lake Stintzi <lake@blacklakespecialdistrict.org>

Sent: Wednesday, January 18, 2023 11:28 AM

To: Jamie Caldwell <jamie.caldwell@co.thurston.wa.us>

Cc: Info at Black Lake Special District <info@blacklakespecialdistrict.org>; Brian at Black Lake Special District <brian@blacklakespecialdistrict.org>

Subject: Re: Board Member Vacancy, Qualification for Board Member Replacement

Hi Jamie,

I understand the BoCC's area of concern. We are working on an outreach approach and expect to finalize at our next board meeting on 2/20. I will forward the approach to you for the BoCC review and comment.

Thank you,

Lake

From: Jamie Caldwell <jamie.caldwell@co.thurston.wa.us>
Sent: Tuesday, January 17, 2023 11:54 AM
To: Lake Stintzi <lake@blacklakespecialdistrict.org>
Subject: FW: Board Member Vacancy, Qualification for Board Member Replacement

Good Afternoon Lake,

The Board reviewed your request below this morning during their agenda setting meeting. They did have some questions and asked that I reach out for clarification. Their main questions were what advertisement/outreach has been done to find a new candidate for consideration? They're just wanting to ensure that the widest net was cast before going forward with appointing at this time. If you could please get back to me when you have a moment, that would be great. Let me know if you have any questions. Thank you!

Jamie Caldwell
Clerk of the Board
[Thurston County Commissioners Office](#)
Cell: 360-490-0751
Office: 360-786-5447

From: TCAuditor <TCAuditor@co.thurston.wa.us>
Sent: Wednesday, January 4, 2023 2:55 PM
To: Jamie Caldwell <jamie.caldwell@co.thurston.wa.us>; lake@blacklakespecialdistrict.org
Cc: Elections <Elections@co.thurston.wa.us>
Subject: FW: Board Member Vacancy, Qualification for Board Member Replacement

Good afternoon, Lake.

I am forwarding your request to the Clerk of the Board of County Commissioners, Jamie Caldwell.

Thank you,
Cathleen Bright
Executive Assistant
Thurston County Auditor Mary Hall
cathleen.bright@co.thurston.wa.us
Cell Phone: 360.545.2611
Desk Phone: 360.786.5053

From: Lake Stintzi <lake@blacklakespecialdistrict.org>
Sent: Tuesday, January 3, 2023 6:53 PM
To: TCAuditor <TCAuditor@co.thurston.wa.us>
Cc: Carrie Lerud <crlerud@gmail.com>
Subject: Fw: Board Member Vacancy, Qualification for Board Member Replacement

Hi,

Please help us with qualifying a person to serve on the Black Lake Special District governing board.

Thanks,

Lake

From: Lake Stintzi

Sent: Sunday, December 4, 2022 9:37 PM

To: elections@co.thurston.wa.us <elections@co.thurston.wa.us>

Cc: crlerud@gmail.com <crlerud@gmail.com>

Subject: Board Member Vacancy, Qualification for Board Member Replacement

One of our board members, Lottie Mosebar, is expecting to sell her property within the Black Lake Special District. When this occurs, she will no longer be qualified to serve on the District's board. I understand the BoCC will then have the responsibility to fill the position until the next special district general election (2024).

We would like to propose board member candidates for the BoCC to consider. One candidate, Carrie Lerud, is not a property owner within the district. However, Columbus Park, a corporation owning parcels in the District, has indicated they would be willing to designate Carrie to cast their votes thereby making her a district voter. How should we proceed to have Carrie recognized as a district voter?

Attached is information about Columbus Park and what may be relevant RCWs.

Thank you,

Lake Stintzi
360-870-8687

2023 Legislative Session

Thurston County Bills of Interest

Summary (4-4-2023)

[Feb. 17 – Policy Comm. Cutoff](#)
[Feb. 24 – Fiscal Comm. Cutoff](#)
[Mar. 8 – House of Origin Cutoff](#)
[Mar. 29 – Policy Comm. Opposite House](#)
[Apr. 4 – Fiscal Comm. Cutoff Opposite House](#)
[Apr. 12 – Opposite House Cutoff](#)

Bill #	Companion	Description	Status	Sponsor	Recommendation
HB 1004	SB 5478 DEAD	Installing signs on or near bridges to provide information to deter jumping.	HB - In Senate - 3/31 passed 3rd reading 48 yea	Abbarno, Orcutt, Berry, Simmons, Graham, Schmidt, Christian, Lekanoff, Griffey, Dye, Klicker, Wylie, Cheney, Davis, Riccelli	Support
HB 1012 SHB 1012		Addressing the response to extreme weather events.	In Senate - 4/3 Exec. Sess W&M	Leavitt, Robertson, Ryu, Simmons, Reed, Ramel, Lekanoff, Pollet, Callan, Doglio, Orwall, Macri, Timmons, Donaghy, Reeves, Wylie, Bronoske, Paul, Springer, Thai	Support
HB 1033 ESHB 1033		Evaluating compostable product usage in Washington.	In Senate - 3/23 Passed to Rules for 2nd reading	Walen, Ryu, Reed, Fitzgibbon, Pollet, Callan, Doglio, Macri, Gregerson, Davis, Santos, Ormsby, Fosse	Neutral
HB 1042 ESHB 1042		Concerning the use of existing buildings for residential purposes.	In Senate - 3/24 Placed on 2nd reading	Walen, Ryu, Barkis, Simmons, Duerr, Goodman, Bateman, Reed, Ramel, Peterson, Pollet, Doglio, Macri, Reeves, Mena, Tharinger, Wylie, Gregerson, Springer, Bergquist, Thai, Kloba, Santos, Ormsby	Support
HB 1049	SB 5106 SSB 5106 DEAD	Updating timelines for adopting county commissioner district boundaries following expansion from three to five commissioners.	HB - In Senate - 3/22 Passed 3rd reading 49 yeas	Doglio, Bateman, Riccelli, Ormsby	Support. Auditor Bill
HB 1077 SHB 1077		Concerning courthouse facility dogs.	In Senate - 3/22 Passed 3rd reading 48 yeas	Thai, Walen, Simmons, Leavitt, Senn, Goodman, Santos	Support
HB 1085 SHB 1085		Reducing plastic pollution.	In Senate - 4/3 Exec. Sess. W&M @ 10a	Mena, Bateman, Reed, Fitzgibbon, Ramel, Peterson, Pollet, Berry, Walen, Doglio, Macri, Simmons, Thai, Cortes, Kloba, Ormsby	Support
HB 1131	SB 5154 DEAD	Improving Washington's solid waste management outcomes.	3/13 Returned to Rules for 2nd reading	Berry, Doglio, Reed, Fitzgibbon, Taylor, Pollet, Ryu, Ortiz-Self, Ramel, Callan, Macri, Simmons, Chopp, Lekanoff, Duerr, Wylie, Stonier, Kloba	Neutral
HB 1133	SB 5357 DEAD	Establishing limitations on detached accessory dwelling units outside urban growth areas.	HB - 1/30 Ref. to Rules 2	Chapman, Low, Peterson, Wylie, Tharinger	Support

<u>HB 1134</u> <u>E2SHB 1134</u>		Implementing the 988 behavioral health crisis response and suicide prevention system.	In Senate - 4/3 Exec. Sess. W&M @ 10a	Orwall, Bronoske, Peterson, Berry, Ramel, Leavitt, Callan, Doglio, Macri, Caldier, Simmons, Timmons, Reeves, Chopp, Lekanoff, Gregerson, Thai, Paul, Wylie, Stonier, Davis, Kloba, Riccelli, Fosse, Farivar	Support
<u>HB 1135</u> <u>DEAD</u>	<u>SB 5452</u>	Authorizing impact fee revenue to fund improvements to bicycle and pedestrian facilities.	SB - In House - 3/23 Ref. to Rules 2	Slatter, Walen, Reed, Berry, Ramel, Fitzgibbon, Doglio, Wylie, Pollet, Kloba, Tharinger	Support
<u>HB 1167</u> <u>E2SHB 1167</u>		Concerning residential housing regulations.	In Senate - 4/3 Exec. Sess. W&M @ 10a	Duerr, Low, Walen, Reed, Bateman, Ramel, Fitzgibbon, Taylor, Macri, Gregerson, Wylie, Pollet, Kloba, Tharinger	Neutral
<u>HB 1169</u> <u>ESHB 1169</u>		Concerning legal financial obligations.	In Senate - 3/24 Ref. to W&M	Simmons, Taylor, Berry, Bateman, Goodman, Wylie, Santos, Ormsby	Neutral
<u>HB 1170</u> <u>E2SHB 1170</u>	<u>SB 5093</u> <u>DEAD</u>	Improving climate resilience through updates to the state's integrated climate response strategy.	HB - In Senate - 4/3 Exec. Sess. W&M @ 10a	Street, Couture, Berry, Ramel, Fitzgibbon, Lekanoff, Duerr, Thai, Pollet	Support
<u>HB 1176</u> <u>2SHB 1176</u>	<u>SB 5247</u> <u>DEAD</u>	Developing opportunities for service and workforce programs to support climate-ready communities.	HB - In Senate - 4/3 Exec. Sess. W&M @ 10a	Slatter, Fitzgibbon, Berry, Walen, Ramel, Leavitt, Taylor, Callan, Macri, Ryu, Reeves, Reed, Mena, Chopp, Duerr, Thai, Wylie, Ortiz-Self, Stonier, Pollet, Tharinger	Support
<u>HB 1192</u> <u>DEAD</u>	<u>SB 5165</u> <u>SSB 5165</u>	Concerning electric power system transmission planning.	SB - In House - 3/27 Ref. to Rules2	Duerr, Doglio, Berry, Ramel, Fitzgibbon, Lekanoff, Pollet	Support
<u>HB 1387</u> <u>ESHB 1387</u>		Requiring the criminal justice training commission to establish a program to recruit and train a pool of applicants who may be employed by certain law enforcement agencies in the state.	In Senate - 3/7 1st reading	Ramos, Goodman, Callan, Ryu, Ramel, Pollet	Support
<u>HB 1394</u> <u>ESHB 1394</u>	<u>SB 5543</u>	Creating a developmentally appropriate response to youth who commit sexual offenses.	HB - In Senate - 4/3 Exec. Sess. W&M 10a SB - 2/14 Exec. Sess. @ 10:30a	Senn, Goodman, Simmons, Lekanoff, Doglio	Neutral
<u>HB 1425</u> <u>2SHB 1425</u>		Relating to facilitating municipal annexations; and amending RCW 35.13.470 & 82.14.415	In Senate - 4/3 Exec. Sess. W&M @ 10a	Berg, Low, Eslick, Ryu, Stonier, Duerr, Ortiz-Self, Cortes, Peterson, Fosse, Donaghy, Pollet	Support

HB 1428	SB 5383	Concerning pedestrians crossing and moving along roadways.	SB 3/10 Senate Rules "X" File	Alvarado, Street, Reed, Fitzgibbon, Simmons, Berry, Bateman, Mena, Ramel, Macri	WSAC - Neutral
HB 1471	SB 5428	Modifying state procurement procedures for competitive, sole source, convenience, and emergency goods and services contracts.	HB - In Senate - 3/20 Passed to Rules for 2nd reading SB - 3/10 Senate Rules "X" file	Stearns, Ramos, Gregerson, Ryu	Neutral
HB 1515 E2SHB 1515		Concerning contracting and procurement requirements for behavioral health services in medical assistance programs.	In Senate - 4/3 Exec. Sess. W&M @ 10a	Macri, Davis, Simmons, Orwall, Taylor, Leavitt, Riccelli, Callan, Farivar, Alvarado, Reed, Fosse, Doglio, Berg, Ryu, Peterson, Fitzgibbon, Bateman, Eslick, Ormsby, Stonier, Tharinger	WSAC - Support
HB 1575	SB 5612 DEAD	Modifying the sales and use tax for cultural access programs by allowing the tax to be imposed by a councilmanic or commission authority and defining timelines and priorities for action.	In Senate - 4/4 Exec. Sess. W&M @ 10a	Reed, Berry, Berg, Taylor, Farivar, Stonier, Peterson, Senn, Doglio, Cortes, Ryu, Fosse, Springer, Bateman, Goodman, Ramel, Bergquist, Pollet	Neutral
HB 1670	SB 5618	Raising the limit factor for property taxes.	HB 2/23 Ref. to Rules 2 SB 2/16 Exec. Sess. @ 10:30a	Ormsby, Fitzgibbon, Walen, Macri, Senn, Bergquist, Gregerson, Springer, Goodman, Chopp, Bateman, Wylie, Fey, Ryu, Stonier, Riccelli, Reeves, Duerr, Ramel, Alvarado, Pollet	Support
HB 1715		Enacting comprehensive protections for victims of domestic violence and other violence involving family members or intimate partners.	In Senate - 4/3 Exec. Sess. W&M @ 10a	Davis, Mosbrucker, Duerr, Griffey, Walen, Lekanoff, Morgan, Callan, Ramel, Thai, Rule, Ryu, Kloba, Chopp, Pollet, Chapman, Mena, Cortes, Eslick, Bergquist, Fey	Oppose
SB 5045 E2SSB 5045		Incentivizing rental of accessory dwelling units to low-income households.	In House - 4/3 Ref. to Rules	Kuderer, Dhingra, Holy, Hunt, Liias, Nguyen, Nobles, Randall, Rolfes, Shewmake, Wellman, Wilson, C.	Support
SB 5067 DEAD	HB 1645	Concerning meetings of county legislative authorities.	HB - In Senate - 3/31 passed 3rd reading 47 yeas	Dozier, Boehnke, Fortunato, Hunt, King, Padden, Short, Stanford, Torres, Warnick, Wilson, J.	Support
SB 5120 2SSB 5120		Establishing 23-hour crisis relief centers in Washington state.	In House - 4/3 Exec. Action taken	Dhingra, Wagoner, Braun, Frame, Hasegawa, Keiser, Kuderer, Nguyen, Nobles, Pedersen, Randall, Saldaña, Shewmake, Stanford, Warnick, Wellman, Wilson, C.	Support

<u>SB 5128</u> <u>2SSB 5128</u>		Concerning jury diversity.	In House - 4/4 Exec. Sess. @ 9a	Trudeau, Dhingra, Billig, Hasegawa, Hunt, Kuderer, Pedersen, Stanford, Valdez, Wellman, Wilson, C.	Support w/ concern
<u>SB 5269</u>		Concerning Washington state manufacturing.	In House - 4/4 Exec. Sess. @ 9a	Shewmake, Keiser, Nguyen, Randall, Valdez, Wellman	Support
<u>SB 5334</u> <u>ESSB 5334</u>		Providing a local government option for the funding of essential affordable housing programs.	In House - 4/3 Ref. to Rules 2	Lovelett, Kuderer, Frame, Hasegawa, Nguyen, Nobles, Wilson, C.	Support
<u>SB 5358</u> <u>SSB 5358</u>		Expanding veterans' services and programs.	In House - 4/1 Exec. Action taken	Gildon, Nobles, Conway, Holy, Lovelett, Nguyen, Randall, Torres, Wagoner, Wellman, Wilson, C., Wilson, L.	WSAC - Support
<u>SB 5440</u> <u>E2SSB 5440</u>		Providing timely competency evaluations and restoration services to persons suffering from behavioral health disorders.	In House - 4/4 Exec. Sess. @ 9a	Dhingra	Neutral
<u>SB 5627</u> <u>SSB 5627</u>		Concerning salaries for county commissioners and councilmembers.	President & Speaker signed. 3/31 Delivered to Gov.	Hunt	Support

Dear Editorial Board:

The Legislature is currently discussing a significant allocation of money from the state's Natural Climate Solutions Account to protect older Washington forests. The Thurston County Board of County Commissioners has been actively working on this issue for over a year and we urge the Legislature to approve this proposed program.

Thurston County has less than 3,000 acres of unprotected "Legacy Forests" left in Capital State Forest, a portion of the 77,000 acres of unprotected Legacy Forest statewide. These older, carbon-dense forests, many close to 100 years old, are critical to our County's multiple goals of climate mitigation, forest health and resilience, biodiversity, and recreation. Evolving climate research shows that forest conservation and ecological management are some of the world's most effective natural climate solutions.

In Thurston County, DNR has cut down three stands of older trees in the last 6 months, and *12 more* cuts of Legacy Forest are slated to occur by 2026. The Board's efforts to oppose these cuts and slow down the harvest schedule while a solution is explored have been largely unsuccessful.

For this reason, we welcome the proposal to dedicate funding generated by the Climate Commitment Act towards purchase of younger, replacement forestland to exchange for our state's older forests. We support the request for \$80M for this biennium, the amount that --- if dedicated solely to protection of Legacy Forest --- would allow for purchase of all the Legacy Forest acres scheduled for harvest in the next two years.

Commissioner Carolina Mejia, Dist. 1

Commissioner Gary Edwards, Dist. 2

Commissioner Tye Menser, Dist. 3

March 30, 2023

MEMORANDUM



TO: Jennica Machado, Thurston County, Economic Development Manager
FROM: Michael Cade, Executive Director, Thurston Economic Development Council
DATE: March 30, 2023
RE: Re-Designation as Thurston County's Associate Development Organization

As per communications received from the Washington State Department of Commerce, and as per our historical placement as the designee as the County's Associate Development Organization, we respectfully request that this designation continue. We recognize that the continuation will be coincident with Washington State's biennium – from July 1, 2023 through June 30, 2025. This designation will allow for us to continue to coordinate economic development services for Thurston County with the Washington State Department of Commerce. This request is made consistent with the statutory requirements and the RCW 43.330.080:

1. The Prospective ADO is a non-profit organization

The Thurston Economic Development Council (EDC) is organized and recognized as a 501c4 non-profit; additionally the EDC has formed underneath, and has direction and control over the EDC's Center for Business & Innovation, a 501c3 non-profit organization.

2. Economic development is the primary mission of the prospective ADO, and not just a secondary activity. This can be demonstrated with a written mission statement in a brochure, web-page, newsletter, etc. It may also be documented in the organization's bylaws.

The published mission statement of the EDC is: *to create a dynamic and sustainable economy that supports the values of the people who live and work in Thurston County.*

Additionally, the mission statement of the Center for Business & Innovation (CB&I) is: *The CB&I is committed to business prosperity throughout Washington State. We provide a variety of services and resources for entrepreneurs, business owners and managers to help them achieve greater success.*

Further, the articles of incorporation of the EDC read as follows:

Purpose: This corporation is organized for the following purposes: A) To foster economic development in the Thurston County area and to receive, administer and expend funds for such purpose. B) To engage in any activity incidental or conducive to the attainment of the purposes of this corporation. C) To engage in any activity that lawfully may be conducted by a corporation organized under Chapter 24.03 of the Revised Code of Washington.

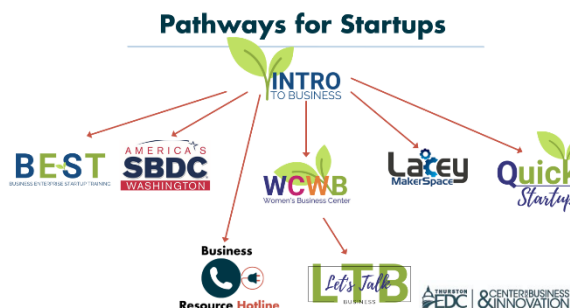
The EDC and CBI website also provides language of the organization's commitment and programs supportive of economic development: www.thurstonedc.com

3. For economic interests in the county, this organization serves as a networking tool and resource hub for business retention, expansion and relocation in Washington.

The EDC and CB&I provide a number of tools and resources under the efforts of business retention, business expansion and relocation services. The EDC has, and incorporating the CB&I has developed a network of resources that are operated and function as a detailed and sophisticated network of an economic development network and ecosystem. The inserted chart to the right demonstrates the platforms that the organization has created. The inner most ring underneath the logo is the major organizational platforms that operate the resources and implementation programs that are identified in the center ring. The outer ring on the left are the promotional programs operated by the organization that promotes the region's opportunities, as well as the region's capacity for economic growth, vitality and equitable economy.



Additionally, the work of the CB&I has created two major pathways for business success – one for startups and entrepreneurs; and the second one for growing and expanding businesses. These pathways are graphically represented in the two charts below. The EDC also maintains a robust business recruitment program. The emphasis of the recruitment program had been reduced during the pandemic years, but is now again pushing out messages and cultivating recruitment cases. It is noted that the organization has created a strong network of economic development partners to accomplish and augment the work of successfully operating a robust entrepreneurial network and ecosystem. The EDC and CB&I staff have a network of over 35 different economic development organizations that are within the economic development ecosystem. These partnerships take the form of membership on boards of directors, membership of community development and support groups, task forces and other community based groups. Such memberships include but not limited to: Board of Directors of Thurston Chamber of Commerce, Thurston Regional Planning Council, Washington Economic Development Association, Morningside, SW Washington Association of Community Health Board, Pacific Mountain Workforce Development Council, Thurston Thrives, Experience Olympia & Beyond, Olympia Downtown Alliance, Foreign Trade Zone 216, Technical Advisory Boards of the Community College, local Rotary Clubs, SW WA Growers Coop, South Thurston Economic Development Initiative, Creative Arts

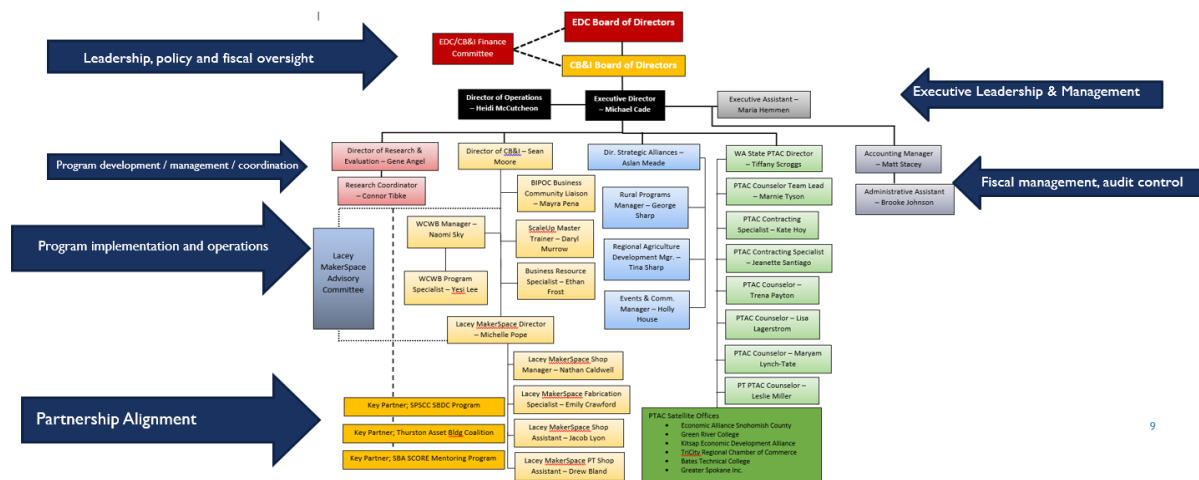


Board of Directors of Thurston Chamber of Commerce, Thurston Regional Planning Council, Washington Economic Development Association, Morningside, SW Washington Association of Community Health Board, Pacific Mountain Workforce Development Council, Thurston Thrives, Experience Olympia & Beyond, Olympia Downtown Alliance, Foreign Trade Zone 216, Technical Advisory Boards of the Community College, local Rotary Clubs, SW WA Growers Coop, South Thurston Economic Development Initiative, Creative Arts

District of Tenino, Tenino Chamber of Commerce, Grand Mound Chamber of Commerce, Lacey Chamber of Commerce, and any number of local community and economic development ad hoc task forces.

4. This organization has/will have the capacity during the period under contract with the Commerce to carryout work activities as detailed in RCW 43.330.080.

The EDC and its CB&I does have the capacity to carry out the work activities as the designated ADO, and as detailed in the above referenced RCW. The EDC and CBI manages and operates an average of 25 contracts for the delivery of economic development services – with federal, state, local government agencies, along with private organizations. These contract for services range from \$2500 to \$1.5M. The current operational budget of the EDC and CB&I combined is approximately \$9,678,000. The EDC and CB&I has the leadership of a volunteer community based Board of Directors. The Board of Directors is comprised of both private and public leaders with representation from the full geography of Thurston County. Both Boards have representation that has entrepreneurs and business startups, elected officials, non-profit agencies, and nearly all sectors of the local Thurston County economy. Both the EDC and CB&I are audited. It is noted that the EDC undergoes annually “a single audit” given the contracts with federal agencies. Additionally, several of the programs are audited both financially and for performance by many of the agencies contracted with, such as Department of Defense and the SBA.



The organizational chart inserted identifies the personnel of the organization, the leadership and oversight provided by the Boards of Directors, fiscal management, program implementation, and partnership alignment.

The EDC/CB&I does have the capacity and the programs, staffing, and policies in place to carryout the work of an ADO.

Guidelines provided by Washington State Department of Commerce:
Expectations of ADOs:

- 1) Partner with Commerce.
 - a. The EDC and CB&I have a contracted scope of work with WA Commerce that identifies the critical components of the delivery of the work of the organization to retain businesses, expand business and market opportunities, and to recruit investment and employers into the region. The EDC and CB&I team regularly meet with Commerce on each of these components. The EDC reports on the metrics and successes of each of the contracted categories. The EDC has met and exceeded the activities and metrics established by Commerce in each of the last 20 years.
- 2) ADO must be broadly representative of community and economic interests. The code lists key players as:
 - a. Local governments – EDC and CBI has representation on its leadership Boards of Directors from City of Yelm, City of Lacey, City of Olympia, City of Tumwater, Thurston County, Port of Olympia, Thurston Regional Planning Council
 - b. Chambers of Commerce – the EDC staff is on the board of trustees of the Thurston Chamber of Commerce; is the functioning staff for Tenino Chamber of Commerce and the Grand Mound Chamber of Commerce
 - c. Workforce Development Council – The EDC Executive Director has been a member of the Pacific Mountain Workforce Development Council since 2008; and is the current vice president of the Board.
 - d. Port district – The EDC Executive Director is a member (non-voting) of the Port's Foreign Trade Zone 216 Advisory Board. The EDC also maintains an economic development service contract with the Port of Olympia.
 - e. Labor Groups – The EDC maintains a strong relationship – and is expanding – with labor. More specifically, through the Lacey MakerSpace apprenticeship training programs are being conceived and developed.
 - f. Institutions of higher education – The EDC staff is a regular guest lecturer at both Saint Martin's University and The Evergreen State College on topics of sustainable economic development, entrepreneurship, and agriculture. Additionally, the EDC staff is a member of the South Puget Sound Technical Advisory Boards for manufacturing and other sector work.
 - g. Community action programs – The EDC staff are active members in the local Olympia Downtown Alliance, the Experience Olympia & Beyond; is the staff for the Tenino Creative District and acts as an advisor to the emerging Yelm Creative District. The EDC staff also participates in at least 15 other boards and community groups.
 - h. Other appropriate groups – as noted above the EDC identifies critical community development and support boards to become engaged and supportive of. One example is to be a long time member of the Morningside Board of Directors.
- 3) Best practices sharing
 - a. The EDC has a 100% consistent participation rate with the twice a year best practices meetings.

- 4) Resources and Services provided:
 - a. See above for a description of the services and network developed and implemented by the EDC.
 - 5) Regional Planning
 - a. The EDC staff is a member of the Thurston Regional Planning Council
 - 6) Reports to Commerce
 - a. The EDC provides quarterly formal reports to Commerce. Additionally, the EDC staff, as a best practice provides monthly updates to the Commerce staff that is assigned to Thurston EDC – these reports cover the operational efforts and business development efforts of the organization.
 - 7) Formal designation by county
 - a. Thank you for the consideration of this designation. It is one that the EDC/CB&I Board, and entire team takes very seriously. We are honored for the opportunity.
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