

THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ REGULAR MEETING  
**HYBRID MEETING**

**AGENDA**

June 1, 2023, 2:00 PM

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF AGENDA
- III. PUBLIC PARTICIPATION
- IV. REVIEW AND APPROVAL OF MINUTES
  - A. Operations Committee – May 4, 2023
  - B. EMS Council - May 17, 2023 (informational only)
- V. COMMITTEE REPORTS
  - A. West Region EMS Council
  - B. Subcommittees
    - 1. Equipment Committee (EqC) – Chair or Representative
    - 2. Mass Casualty Incident (MCI) Committee – Chair or Representative
    - 3. Training Advisory Committee (TAC) – Chair or Representative
    - 4. Transportation Resource Utilization Committee (TRU) – Chair or Representative
    - 5. ePCR Committee – Chair or Representative
  - C. Staff Report - <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx>
- VI. OLD BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A. EMSC Report	VanCamp	Informational
B. PCR MPD Policy Update	Miller-Todd	Discussion
C. Surplus Units	Miller-Todd	Update
D. CD Precautions	Miller-Todd	Approval
E. PPE Documentation – Discontinue validation	Miller-Todd	Approval

VII. NEW BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A.		
B.		

VIII. GOOD OF THE ORDER

IX. ADJOURNMENT

**This meeting is hybrid. If you would like to attend in person, the meeting will be at 2703 Pacific Ave SE, Olympia. If you would like to attend this meeting virtually, please follow the instructions below:**

**June 1, 2023, 2:00 (PDT)**

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**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
HYBRID - ESC  
May 4, 2023**

**PRESENT:** Steve Brooks, Derek Smith, Mark Gregory, Wendy Rife, Ciaran Keogh, Todd Carson, Wendy Hill, Ray Curtis, Larry Fontanilla, Brian VanCamp, Shawn Crimmins

**ABSENT:** Mindy Churchwell, Leonard Johnson, Carla Carter

**EXCUSED:**

**GUESTS:** Chris Patti, Joey Rodriguez, Rian Winter, Michael Hughes, Kevin Heindel, Tony Kuzma, Eric Forsythe, Jennifer Schmidt

**STAFF:** Ben Miller-Todd, Chris Clem, Sandra Bush, Jerett Latimer, Daphne Reaves

**I. CALL TO ORDER/ROLL CALL** – Chair VanCamp called the meeting to order at 2:00.

**II. APPROVAL OF AGENDA –MSC** – (Brooks/Gregory) move to approve the agenda and this carried.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Operations Committee – April 6, 2023 – (Crimmins/Carson) move to approve and this carried.
2. EMS Council – April 19, 2023 (Informational only)

**V. COMMITTEE REPORTS**

A. **West Region EMS Council** – Clem reported: There was not a general council meeting since the last Ops. 1) The Executive Board and Director Perry are finalizing the FY24 budget to present at the June council meeting. 2) Final draft of the strategic plan is at DOH awaiting approval. 3) Nominations are open for the following positions on the board: Chair, Vice-Chair, Secretary, and Treasurer. These are all for a 3-year term and voting will occur at the next council meeting on June 7<sup>th</sup>.

B. **Subcommittees**

1. Equipment Committee (EqC) – Rian Winter reported: 1) D50, Saline, Lidocaine, Ketamine, Albuterol are current drug shortages. 2) Video laryngoscopy demo will be May 8<sup>th</sup> at 1:00 pm. 3) Rian is working on getting some sterile gloves for central line placements. 4) There has been some ET Tube issues so alternatives are being looked at.
2. Mass Casualty Incident (MCI) Committee – Crimmins reported: There was a meeting April 12<sup>th</sup>. 1) The meeting started with discussion on SALT (Sort, Assess, Life-Saving Interventions, Transport) training. This will be rolled out in the 4<sup>th</sup> quarter 2023. Chris Clem said there are some videos that exist that cover SALT triage and these will be rolled out in the 4<sup>th</sup> quarter as part of OTEP, in conjunction with a draft protocol that matches the guidance. The protocol will be submitted to DOH with an anticipated release of an updated protocol in January 2024. 2) There was discussion on high-level online training to be released in Q3/Q4 of 2023 for the C3 Pathways MCI model that is now in the MCI plan. Jonnica with TCOMM said she has a video that is being shown to LE and dispatchers and she will share this with the committee for review. Chief Gregory also volunteered to help develop training content. There are plans to do some more large MCI drills in 2024 with LE. 3) If anyone has interest in being Chair or Vice-Chair, let Shawn know. 4) The committee meets on May 15<sup>th</sup> at 2:00 and hopefully will have a more robust report at the June Ops meeting.
3. Training Advisory Committee (TAC) – Clem reported: 1) TAC continues to work on the Resilience and MCI OTEP, to be released towards the end of 2023. 2) The quarterly workshop is scheduled for May 15<sup>th</sup> at Medic One.
4. Transportation Resource Utilization Committee (TRU) / Hospital Diversion – No meeting.
5. ePCR Committee – No report - next meeting is in June.

C. **Staff Report** – Staff report is located on the website at – <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx> Miller-Todd highlighted the following: 1) 4 candidates for the ALS Program Manager position are being scheduled for interviews. 2) There are 15 students in the EMT class, 1 dropped for personal reasons. 3) 3 more paramedics have been put on the hiring list.

**VI. OLD BUSINESS**

A. EMSC Report – See minutes in the packet.

- B. ALS Workgroup – Miller-Todd reported: The proposed draft ALS workgroup charter was emailed to Ops members the end of March. A subgroup was created to specifically address the intergovernmental EMS contract for 2023-2025 which called out taking a good look at how ALS units are being utilized. (Gregory/Fontanilla) move to adopt the report from the subcommittee and forward it to the EMSC for their approval, and this carried.
- C. Special Projects Committee – Brooks reported: 7 applications were received from 6 separate agencies (a matrix was included in the meeting packet). The Special Project budget is \$10,000 and the total request from all 6 agencies came in at \$11,165. All requests fell within the criteria of EMS needs. The committee is recommending approval of all 7 applications, and if the EMSC is hesitant to go over the \$10,000 budget, then the committee recommends approving only 1 of the break-apart stokes baskets for FD9. (Crimmins/Fontanilla) move to approve the committee's recommendation to the ESMC, and this carried.
- D. Medic One Revenue/Equipment Replacement – Miller-Todd reported: Staff is working under the parameters of a 7% increase from previous years revenue, as interpreted by the Assessor's office and the Washington State Department of Revenue. There has been an astronomical increase in the cost for special service vehicles and this seems to be largely in part due to the high demand for chassis. We are expecting a 2024 delivery for medic units. Additionally, we have been doing some vetting in terms of possible payment plans or leasing programs, for some of the equipment needs. Staff has found some remarkable figures that are available.
- E. PCR MPD Policy Update - Miller-Todd reported: Earlier today a draft policy was emailed to the committee, for their review and comments. This will come back to Ops in June for approval.

## **VII. NEW BUSINESS**

- A. Surplus of PHSS Covid Ambulance – Miller-Todd reported: Public Health purchased 2 ambulances during the COVID pandemic. They have a 2019 and a 2020 and they are looking to surplus the 2020. County fleet is working on what the fair market value is for these units but there is an approximate value of \$225,000. This has been handed over to Medic One to coordinate the surplus for Public Health. Medic One will administrate this just as they do other surplus vehicles, i.e., agency submits an application, a priority list is established, etc. The unit will be at Emergency Management and Miller-Todd will make sure it's available for interested parties to look at.
- B. CD Precautions – Miller-Todd reported: It has been requested that we start taking off CD precautions and outbreak facilities and those types of components in the CAD system, and thru TCOMM. Miller-Todd asked the committee to take this back to their agencies and really think about any downstream affects this could have from a policy standpoint within the agency.
- C. PPE Documentation – Miller-Todd reported: The PPE validations within ESO is another component that needs to be discussed. Currently, we validate each provider, on every single call, and they have to fill out the PPE that they wore. The expectation per the MPD's guidance is that we establish the expectation to use precautions based on the complaints of the patient. PPE was not documented pre-COVID and there does not seem to be a reason to continue documenting PPE moving forward unless there are select incidents where it needs to be documented. We would not take away the options to document PPE, we would only repeal the validation to mandate it.

- VIII. GOOD OF THE ORDER** – 1) Tony Kuzma with AMR has assumed the position of Director of Operations for AMR's Western Washington operations. He will continue to have oversight of Thurston and Lewis counties; however, he has moved Eric Forsythe to a Chief EMS Officer position for these counties. Eric will replace Tony as the AMR representative for all county meetings. 2) Miller-Todd said CMC is going on full divert May 27<sup>th</sup> from approx., 0900 – 1700 due to electrical upgrades. 3) Mike Buchanan asked about learning more on the street medicine grant funded program offered by PSPH.

- IX. ADJOURNMENT** – The meeting was adjourned at 2:38.

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Hybrid – 2703 Pacific Ave SE, Olympia  
May 17, 2023**

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**PRESENT:** Stan Moon, Cindy Hambly, John Ricks, Brian VanCamp, Angela Jefferson, Frank Kirkbride, Lenny Greenstein, Gary Edwards, Sheila Fay, Tom Carroll, Harry Miller

**ABSENT:** Wayne Fournier, Dontae Payne

**EXCUSED:** Larry Fontanilla, Margaret McPhee

**GUESTS:** Dan Bivens, Derek Smith, Brian Hurley, Eric Forsythe, Steve Brooks,

**STAFF:** Ben Miller-Todd, Sandra Bush, Chris Clem, Joy Keene, Jerett Latimer, Scott Brownell

**CALL TO ORDER/ROLL CALL** – Stan Moon called the meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM.

**I. APPROVAL OF AGENDA – MSC** – (Ricks/Edwards) move to approve the agenda and this carried.

**II. PUBLIC PARTICIPATION** – None.

**III. REVIEW AND APPROVAL OF MINUTES**

- A. EMS COUNCIL – April 19, 2023. (Kirkbride/Edwards) move to approve the minutes, and this carried.
- B. OPERATIONS COMMITTEE – May 4, 2023 (informational only)

**IV. COMMITTEE REPORTS**

- A. **OPERATIONS COMMITTEE:** VanCamp reported: 1) There were reports from the Equipment committee, MCI committee, and a final report back from the ALS Workgroup committee which is on the agenda for today. 2) Special Projects matrix was reviewed and approved and there is a recommendation to the EMSC on today's agenda. 3) Miller-Todd provided a report on Medic One revenue/equipment replacement status. 4) There was discussion on helping Thurston County Public Health surplus an ambulance. 5) There was discussion on the changing rules of CD (communicable disease) precautions in view of the state and federal government making those changes, as well as a requirement for documenting the types and amount of PPE used on incident responses.
- B. **WEST REGION EMS COUNCIL:** Kirkbride reported: The next meeting is June 7, 2023.
- C. **STAFF REPORT:** Staff report is available on the website. [Thurston County | Medic One | Committee Meeting Information \(thurstoncountywa.gov\)](https://www.thurstoncountywa.gov/committees/medic-one). Miller-Todd highlighted on the following: 1) EMT class participants are down from 16 to 14, due to personal reasons. Graduation will happen in about a month. 2) There was a zoom interview process for the Paramedic Program Manager position. Four of the candidates were brought in for in-person interviews, which included 3 components (critical thinking, quality variance, panel interview). There was an individual who was felt to be quite successful, and staff is working with the county on a job offer component. Miller-Todd reminded the council that the position title was changed from ALS Program Manager to Paramedic Program Manager, and the position was changed from MTP to at-will, which brought in many more applicants.

**V. OLD BUSINESS**

- A. WREMS (filling additional positions) – Miller-Todd reported: Greg Perry, Executive Director of WREMS, sent out a roster which shows vacant positions. Miller-Todd will be reaching out to re-invigorate the committee that was working on this. Ben believes he has someone who might be a good fit for the law enforcement vacancy. There are some vacancies that are county specific and there are some individual positions that are specific to the entire region. A copy of the roster will be emailed to EMS council members.
- B. Medic One Levy and Budget Update – Miller-Todd reported: There is no update on the levy at this time; however, Ben updated the council on stipulations for the biennial budget development. Currently we are assuming a 7% increase from year to year, on the levy, so from 2024 – 2025 we are assuming there will be a 7% increase, as was in the ballot measure, and then another 7% for 2025 – 2026 and this will continue until it finishes out the stair step approach. We have also been allowed to build in a 1.8% average increase

for new construction, which hadn't been allowed previously. The budget committee will be working under an assumption of 8.8%. A levy subcommittee meeting will be scheduled.

- C. Hospital Entry Delays – Miller-Todd reported: In January & February of this year, Medic One staffed PSPH entryway with 2 EMTs to help offset 4 transport units and return them back out to the field. An assessment was performed on 7 of the 8 weeks it was staffed, and we were able to return 130 hours of ambulance availability back out to the community. This has been handed over to Olympic Ambulance and PSPH to work out. Derek Smith with Olympic Ambulance said the contract is at the executive level and he hopes to see this pushed through in the next week or so. The staffing will take place during peak hours.

## **VI. NEW BUSINESS**

- A. 2023 1<sup>st</sup> Quarter Financial Report – Joy Miller presented budget vs. actuals for the 1<sup>st</sup> quarter of 2023. Overall, the total expended budget was 10% (20% admin; 9% ALS; 13% BLS; 26% IT, and 9% for ER&R). ALS expended amount seems low because ALS agencies have 30 days to submit invoices after the time of service. Joy highlighted on expended items over 25%.
- B. Special Project Applications – VanCamp reported: 7 applications were received by 6 different agencies. The Special Project budget is \$10,000 and the total amount requested was \$11,165. A Special Project committee was assigned to review the applications and determine eligibility. The committee's recommendation was to approve all 7 applications because they met the criteria for EMS related projects, with an alternative recommendation to allow only 1 of the 2 break apart stokes baskets requested by FD9. (Hambly/Edwards) move to approve the funding of \$11,165, and this carried.
- C. ALS Workgroup Response Metrics – Miller-Todd reported: The reason this is being brought back to the council is because it was originated by stipulations in the ALS contracts. The council asked the Operations committee to assess how we wanted to look at ALS response and ALS utilization in Thurston County, based on the parameters of the ALS contract and how the ALS units are being utilized in the system. The workgroup met 4 times to come up with the current recommendations. The charter was created by Chief VanCamp and metrics were subsequently formulated. Broadly, the metrics set up the expectations for BLS & ALS response percentages as well as looking at ALS unit utilization, in conjunction with the mandated WAC. At the end of each metric there is a stipulation and recommendation which will be reviewed annually. The metrics were reviewed by Ops in April, approved in May, and is being passed to the EMS council with a recommendation to approve. This will be brought back to the EMS council in June for action.

## **VII. PUBLIC PARTICIPATION – None**

- VIII. GOOD OF THE ORDER** – Dr. Fay said PSPH has made a decision to not renew their contract with the local neurosurgery group, so as of August 30<sup>th</sup> we will no longer have neurosurgeons at their hospital. There is the potential that 2 of the neurosurgeons will work for a different group and contract back to PSPH. Miller-Todd will work on possibly getting a presentation about this to the Ops committee and the EMS council.

- IX. ADJOURNMENT** – Meeting adjourned at 4:37.