

RESOLUTION No. 14885

A RESOLUTION adopting a Tobacco Use and Smoking Policy to be included in the Thurston County Administrative Manual.

WHEREAS, the United States Surgeon General reports that second hand smoke is toxic, poisonous, and contains numerous carcinogens; and

WHEREAS, the United States Centers for Disease Control and Prevention reports that tobacco use leads to disease and disability, and is the number one cause of preventable death in the United States; and

WHEREAS, the United States Food and Drug Administration has found that e-cigarettes may contain carcinogens and other toxic chemicals and warns of the potential health risks of using e-cigarettes; and

WHEREAS, the Board of County Commissioners desires to adopt a policy to help reduce exposure to second hand smoke on county properties and reduce use of tobacco and e-cigarettes; and

WHEREAS, adoption of the Tobacco Use and Smoking Policy will prohibit smoking, tobacco use, and use of e-cigarettes on county properties with buildings that are public places or places of employment, except for certain designated smoking/tobacco use areas, and will prohibit use of marijuana in designated tobacco use/smoking areas and in all locations where smoking is prohibited;

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF THURSTON COUNTY HEREBY RESOLVES AS FOLLOWS:

Section 1: The Smoking Policy and Resolutions 7736, 10369, 10429 are hereby repealed.

Section 2: The Tobacco Use and Smoking Policy attached hereto is adopted and shall supersede all prior smoking policies adopted by resolution. The Tobacco Use and Smoking Policy shall be incorporated into the Thurston County Administrative Manual.

Section 3: This resolution shall take effect on January 1, 2014.

ADOPTED: May 21, 2013

ATTEST:

Loretta J. Bowman
Clerk of the Board

APPROVED AS TO FORM:
JON TUNHEIM
PROSECUTING ATTORNEY

Jane Futterman
Deputy Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
Thurston County, Washington

Shirley Lomere
Chair

Barry Helge
Vice-Chair

Karen Valenzuela
Commissioner

TOBACCO USE & SMOKING POLICY

1. PURPOSE

In an effort to protect employees, contractors, vendors, visitors, and volunteers from the known dangers of secondhand smoke; to prevent initiation of tobacco use; and to save limited healthcare dollars, Thurston County maintains a tobacco-free campus.

2. POLICY

- A. Smoking, the use of tobacco products, and the use of e-cigarettes are prohibited on County property where any building is located that is a public place or place of employment as defined in ch. 70.160 RCW, except for designated outdoor smoking/tobacco use areas. This policy applies to all County-owned and wholly leased property.
- B. Smoking, the use of tobacco products, and the use of e-cigarettes are prohibited in all County-owned and leased vehicles and while operating all county equipment and machinery, except where allowed by a current collective bargaining agreement.
- C. Smoking or tobacco use may be prohibited in other locations by ordinance.
- D. Use of marijuana is prohibited in designated tobacco use/smoking areas and in all locations where smoking is prohibited.

3. EMPLOYEES

- A. Employees shall communicate the requirements of this policy to fellow employees and the general public in a respectful manner.
- B. Employees may obtain information on cessation resources from Human Resources.

4. GENERAL PUBLIC/NON-EMPLOYEES

Non-employees and the general public (e.g. contractors, vendors, visitors, and volunteers) who fail to comply with this policy should be respectfully reminded that Thurston County maintains a smoking and tobacco-free campus and directed to a designated smoking/tobacco use area or location off County property in order to smoke or use tobacco products or e-cigarettes.

5. COMMUNICATION AND SIGNS

- A. Signs will be posted at entrances to County property and other appropriate locations regarding the tobacco and smoke-free requirements.
- B. Human Resources will communicate the requirements of this policy in job announcements and employee orientation.

6. DESIGNATED TOBACCO USE/SMOKING AREAS

- A. Designated outdoor smoking/tobacco use areas will be provided on some County properties where safe off-site areas are not accessible, upon approval of the County Manager. The County Manager may only approve siting a smoking/tobacco use area on a property in limited circumstances, based on needs such as safety, or operational needs where individuals cannot leave the property.
- B. To request the establishment of a designated tobacco use/smoking area, employees must make a written request to their appointing authority. If the appointing authority concurs with the request, he or she must submit a written request to the Director of Central Services. The Director of Central Services will solicit input from the elected officials or department directors whose offices or departments have work sites at the property, evaluate the site, and then transmit the request and information to the County Manager for a decision.
- C. The list of the designated smoking/tobacco use areas will be maintained on the County intranet by the Thurston County Central Services Department.
- D. Smoking/tobacco use areas will be designated at each of the following properties. Smoking and tobacco use are prohibited except in the designated area of each property.
 - The Courthouse Complex will have two designated areas in the vicinity of buildings #2 and #3: one for jurors only, and one for witnesses only.
 - Tilley Road Facility
 - Waste and Recovery Center
 - Fairgrounds
 - Jail and Corrections Options Annex