



THURSTON COUNTY UTILITIES
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(360) 867-2353

REQUEST FOR TC UTILITIES PAYMENT PLAN - Due to Extreme Heat per ESHB 1329

Utilities Service Area

(check one)

☐ BOSTON HARBOR

☐ TAMOSHAN

☐ GRAND MOUND

Date of Request: _____ Book #: _____ Account #: _____

Account Name(s): _____

Service Address: _____

City, State & Zip: _____

Contact Information:

Phone Number: _____ Email Address: _____

Payment Plan Information:

Monthly Payment Requested: \$ _____ *Current charges must be paid in addition to monthly payment plan installment.*

Date of First Payment: _____ *Next billing due date.*

By signing below, I acknowledge my understanding of the payment plan requirements on the reverse side and agree to the stated payment plan amount.

Signature(s) or attach email request:

Payment plan must adhere to TC Utilities requirements provided on reverse of form

For Office Use Only

Date Received: _____ Received By: _____ Provided Required Account Back Up: ☐ Yes

Current Delinquent Account Balance: \$ _____ Service Disconnection Date _____

Payment Plan Term (in months): _____ Service Reconnection Date _____

Monthly Payment Plan Installment Authorized: \$ _____, plus current charges each month

Approved: ☐ Yes ☐ No Signature: _____ Date Approved: _____

☐ Recorded on Payment Plan Summary

☐ Note added in Cubic

Payment Plan Requirements.

A delinquent account holder may request establishment of a county-approved payment plan to avoid service shut-off or to reconnect service. Payment plans are subject to the following:

- The request must be in writing.
- Interest, penalties and fees incurred to the date of payment plan establishment shall not be waived.
- All current charges must be paid by the due date indicated on your monthly billing, in addition to the payment plan installment, unless otherwise specified on the approved payment plan form.
- Accounts shall continue to accrue interest on the past due balance during the term of the payment plan, until made current.
- As long as payments are made per the terms of the payment plan, including payment of current charges, additional penalties shall not be assessed.
- Payment plans are available only to active account holders; if an account holder moves or terminates service with TC Utilities, all outstanding balances are immediately due and payable.
- A repayment plan will be designed both to pay the past due bill by the following May 15, or as soon as possible after May 15 if needed to maintain monthly payments that are no greater than 6 percent* of the tenant's monthly income, and to pay for continued utility service.
- A customer may agree to pay a higher percentage during this period, but will not be in default unless payment during this period is less than 6 percent* of the customer's monthly income.

**Proof of monthly income may be requested to validate payment plan.*

Should the customer's monthly income change during the payment plan term, the customer may contact TC Utilities for the monthly payment plan to be recalculated.

Payment plans shall be approved or denied by the Utilities or Finance Manager within three (3) business days of the request. A payment plan that has been offered but not acted on by the delinquent account holder is valid only through the current bill due date.

Property owners with active service and current tenants who default on an established payment plan shall immediately be subject to shut off. A property owner shall also be subject to the lien process.