

THURSTON COUNTY MEDIC ONE  
EMERGENCY MEDICAL SERVICES COUNCIL  
HYBRID MEETING

**AGENDA**

July 19, 2023, 3:30 PM

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF AGENDA
- III. PUBLIC PARTICIPATION
- IV. REVIEW AND APPROVAL OF MINUTES
  - A. EMS Council June 21, 2023
  - B. Ops Committee July 6, 2023 (informational only)
- V. COMMITTEE REPORTS
  - A. Operations Committee – Ops Chair or Representative
  - B. West Region EMS Council – WREMS Representative
  - C. Staff Report – <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx>

VI. OLD BUSINESS

	ITEM	PRESENTER	EXPECTED OUTCOME
A.	2024/2025 Proposed Budget	Miller-Todd	Recommend to BoCC
B.	WREMS Applications	Miller-Todd	Informational
C.			
D.			

VII. NEW BUSINESS

	ITEM	PRESENTER	EXPECTED OUTCOME
A.	PHSS Ambulance Surplus	Miller-Todd	Recommend to BoCC
B.			
C.			

VIII. PUBLIC PARTICIPATION

IX. GOOD OF THE ORDER

X. ADJOURNMENT

This meeting is hybrid. To attend this meeting virtually, please follow the instructions below. To attend this meeting in person, it will be held at 2703 Pacific Ave SE, Olympia WA 98501.

July 19, 2023, 3:30 pm

Please join this meeting from your computer, tablet, or smartphone

<https://us02web.zoom.us/j/88394707722?pwd=bUdTR1pyWDIuZkZ3owNjhTMGhWRm5lUT09>

Meeting ID: 883 9470 7722  
Passcode: 199130

You can also dial in using your phone.  
(For supported devices, tap a one-touch number below to join instantly.)

+1 312 626 6799 US  
+1 646 558 8656 US  
Meeting ID: 883 9470 7722  
Passcode: 199130

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Hybrid – 2703 Pacific Ave SE, Olympia  
June 21, 2023**

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**PRESENT:** Stan Moon, John Ricks, Brian VanCamp, Frank Kirkbride, Lenny Greenstein, Gary Edwards, Sheila Fay, Tom Carroll, Harry Miller, Margaret McPhee, Todd Carson, Larry Fontanilla

**ABSENT:** Wayne Fournier, Angela Jefferson

**EXCUSED:** Cindy Hambly

**GUESTS:** Dan Bivens, Derek Smith, Brian Hurley, Shawn Crimmins, Steve Brooks,

**STAFF:** Ben Miller-Todd, Sandra Bush, Chris Clem, Joy Keene, Scott Brownell

**CALL TO ORDER/ROLL CALL** – Chair Moon called the meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM.

**I. APPROVAL OF AGENDA – MSC** – The agenda was amended to add Old Business, Item C. Comp Plan. (Ricks/Carson) move to approve the agenda as amended and this carried.

**II. PUBLIC PARTICIPATION** – None.

**III. REVIEW AND APPROVAL OF MINUTES**

- A. EMS COUNCIL – May 17, 2023. (Kirkbride/Fay) move to approve the minutes, and this carried.
- B. OPERATIONS COMMITTEE – June 1, 2023 (informational only)

**IV. COMMITTEE REPORTS**

- A. **OPERATIONS COMMITTEE:** VanCamp reported: 1) The Training Advisory Committee met and discussed resilience training as part of the OTEP plan. 2) The ePCR committee met and reported the state is finishing up on WAC development regarding submission for WEMSIS data, after which time the county will start reporting as mandated by the state's regulatory framework. 3) The PCR MPD policy was further discussed, and effective August 1<sup>st</sup> changes will be implemented. 4) Medic One is assisting Public Health with the surplus of an ambulance. 5) CD precautions have been ramped down to close to pre-pandemic levels.
- B. **WEST REGION EMS COUNCIL:** Clem reported: 1) The slate of officers was elected for next year. Tom Lamanna will be Chair, Dr. O'Mahoney will be Vice-Chair and Chris Clem will be Secretary/Treasurer. 2) There was a final update on the strategic plan. All of the deliverables have been completed and reported to the state. 3) Budget numbers will be available early to mid-July. 4) They are planning on hosting an EMS conference next year.
- C. **STAFF REPORT:** Staff report is available on the website. [Thurston County | Medic One | Committee Meeting Information \(thurstoncountywa.gov\)](https://www.thurstoncountywa.gov/committees/medic-one). Miller-Todd highlighted on the following: 1) There were 2 paramedics in the last hiring process and 1 passed. 2) EMT graduation was a success, with 14 students graduating. 3) The PSPH and Olympic Ambulance contract has been executed for the entry way component. Derek Smith added that they will be getting a daily update between the charge nurse at PSPH and Olympics supervisor, so they have an idea of what the census looks like for the day. Olympic Ambulance is also studying data, by hour by day, and looking at whether the thresholds are being met, and that staffing is being met.

**V. OLD BUSINESS**

- A. ALS Workgroup Response Metrics – The metrics were vetted and approved by the Ops Committee, presented to the EMSC at their May meeting, and staff is asking the council for approval today. (Greenstein/Carroll) move to approve the ALS workgroup response metrics, and this carried.
- B. Medic One Levy – Miller-Todd presented the Medic One 10 Year Financial Plan which shows a projection thru 2027, the end of the stair step approach. The county budget office is considering an additional 1.8% increase in revenue for new construction, to the 7% levy increase. This will allow Medic One to provide the services/equipment that were presented in the levy ballot. There is the opportunity to have a potential \$1.6 million insertion that may be able to offset some of the equipment from a different funding

source (other than the Medic One levy). This would allow us to incorporate an 8<sup>th</sup> medic unit, starting in 2025. This would also allow us to achieve all the equipment replacement components under the current revenue and would keep us above the required 2-month expense fund balance.

- C. Comp Plan – Moon reported: The draft plan was presented in January 2020 and since the COVID pandemic is over, the comp plan committee will begin working on this again. The committee will consist of Frank Kirkbride, Margaret McPhee, John Ricks, Tom Carroll, Stan Moon, Lenny Greenstein, Ben Miller-Todd, 3 ALS Chiefs, and 2 BLS Chiefs, and will be chaired by Kirkbride.

**VI. NEW BUSINESS**

- A. WREMS Appointments – WREMS applications were received from the following individuals: Steve Brooks (position W-21), Tom Carroll (position W-71), Larry Fontanilla (position W-49), Ben Miller-Todd (position W-63), and Steven Slater (position W-15). (McPhee/Edwards) move to approve all 5 of the applications, and this carried.
- B. 2024/2025 Proposed Budget – Miller-Todd presented budgetary impacts on ER&R, 10-year plan impacts, budget details, 2023-2024-2025 comparisons, and a timeline of the next steps. The budget presentation will be emailed out to council members. We need to make sure we have a quorum at the July EMSC meeting as staff will be asking for approval on the 2024/2025 budget. The budget documents are due to the county budget office by August 4<sup>th</sup>. A meeting has been scheduled for July 7<sup>th</sup> if council members have any detailed questions outside of this meeting.

**VII. PUBLIC PARTICIPATION – None**

- VIII. GOOD OF THE ORDER** – 1) Miller-Todd reported that staff will be setting up a time for PSPH to speak to Ops and the EMSC regarding neurosurgery and their stroke and trauma care. 2) Kirkbride reported that he received a newsletter from PSPH, and they have created a new department on the 2<sup>nd</sup> floor to be able to relieve the emergency department of some 20 or 40 beds.

- IX. ADJOURNMENT** – Meeting adjourned at 4:29.

THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
HYBRID - ESC  
July 6, 2023

**PRESENT:** Brian VanCamp, Steve Brooks, Derek Smith, Mark Gregory, Wendy Rife, Ciaran Keogh, Todd Carson, Jonnica Elkins, Ray Curtis, Larry Fontanilla, Brian Hurley, Leonard Johnson, Carla Carter

**ABSENT:** Mindy Churchwell

**EXCUSED:**

**GUESTS:** Shawn Crimmins, Jennifer Schmidt, Greg Perry

**STAFF:** Ben Miller-Todd, Sandra Bush

**I. CALL TO ORDER/ROLL CALL** – Chair VanCamp called the meeting to order at 2:00.

**II. APPROVAL OF AGENDA –MSC** – (Johnson/Carson) move to approve the agenda and this carried.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Operations Committee – June 1, 2023 – (Carson/Johnson) move to approve and this carried.
2. EMS Council – June 21, 2023 (Informational only)

**V. COMMITTEE REPORTS**

- A. **West Region EMS Council** – Miller-Todd reported for Greg Perry: 1) EMS conference is planned for May 17 – 19, 2024. 2) Prevention Grant RFP is on the website and is due to WREMS by August 1, 2023. 3) FY24 meeting schedule is on the WREMS website. 4) FY24/25 strategic plan is posted on the WREMS website. 5) Next board meeting is July 31, 2023, and the new board members will begin their term. Tom Lamanna is the Chair, Dr. Lila O'Mahony is Vice Chair, and Chris Clem is Sec/Treasurer. 6) Next council meeting is September 6, 2023. 7) The region is asking for help in getting attendance up at the following meetings: Cardiac, 9/11/2023, Stroke, 9/11/2023, Prevention, 9/14/2023, and Training/Development, 7/12 & 7/27/2023.
- B. **Subcommittees**
1. Equipment Committee (EqC) – No report.
  2. Mass Casualty Incident (MCI) Committee – Crimmins reported: MCI committee is still working on MCI drill dates for 2024.
  3. Training Advisory Committee (TAC) – No report.
  4. Transportation Resource Utilization Committee (TRU) / Hospital Diversion – Brooks reported: TRU did not meet; however, Operations Chiefs brought a report to the Fire Chief's meeting that there were some modifications made, effective July 1<sup>st</sup> to the pilot that's been ongoing for a year. There have been some dedicated units assigned now in Lacey and Tumwater and they will continue data collection.
  5. ePCR Committee – Miller-Todd reported: The effective date of the MPD PCR policy has been postponed to October 1, 2023, with final edits completed by mid-August.
- C. **Staff Report** – Staff report is located on the website at – <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx> Miller-Todd highlighted the following: 1) We had a successful EMT class graduation. Fall EMT class schedule will be posted soon, and the application is at the State. 2) The last paramedic testing consisted of 2 applicants, and one passed. We are onboarding several internal candidates, and it is anticipated to onboard a total of 6 over the next couple of months.

**VI. OLD BUSINESS**

- A. EMSC Report – VanCamp reported: 1) EMSC approved the ALS Workgroup Response Metrics. 2) Medic One levy was discussed as well as the 2024/2025 budget and 10-year financial plan. 3) The Comp Plan committee is meeting once again and hopefully the plan will be completed by the end of 2023. Chief Johnson asked that there be good representation on the committee by a BLS transport agency.
- B. Public Health Ambulance Surplus Matrix – Applications were received by FD6, OFD, and Bucoda. The scoring criteria was placed on the vehicle surplus matrix with FD6 scoring the highest. (Gregory/Carson) move to approve providing recommendation to the EMSC, and further on to the county, and this carried.

## **VII. NEW BUSINESS**

- A. ALS Response Times – Miller-Todd provided 2022 ALS response time data. Some of the jurisdictions have been split out differently in 2022, then in prior years. Tumwater was City and is now Tumwater + UGA, Bucoda is now Bucoda + UGA, there is no longer FD5 because that is included in FD9, and there is no longer FD16 because that is included in FD12. The mean response time is 07:18, total incidents represented is 9353, with a 93% of target.

## **VIII. GOOD OF THE ORDER –**

- IX. ADJOURNMENT** – The meeting was adjourned at 2:30.

**THURSTON COUNTY MEDIC ONE  
SURPLUS VEHICLE DISPOSAL ASSIGNMENT MATRIX**

APPLICANT	DATE REQUEST RECEIVED	TOTAL POINTS	LAST VEHICLE REC'D	AGENCY TYPE	CALL	ADD OR REPLACE?	COMMENTS
			< 5 yrs = 0	Transport			
			5 - 10 yrs = 1	Agency = 2	VOLUME	Maintain svc = 2	
			> 10 yrs = 2	EMS = 1	> 1000 = 2	New svc = 1	
			None = 3	Other = 0	< 1000 = 1	Reserve or b/u = 0	

**CURRENT**

7/13/2023

East Olympia FD6	Jun-23	7	1	2	2	2	
Olympia Fire Department	Jun-23	6	1	2	2	1	
Bucoda Fire Department	Jun-23	5	1	1	1	2	
		0					
		0					
		0					
		0					
		0					

**RECENT SURPLUSSED**

		0					
		0					
		0					
		0					
		0					

1. Operations Committee will establish a list of potential recipients every spring or as needed for vehicle and associated equipment distribution.
2. Operations Committee will rank the recipients using the matrix above.
3. Ties will be decided for the requester that has never received a surplus vehicle or if the tied agencies have all received a surplus vehicle, the agency that has gone the longest since receiving such will be awarded the preference.
4. Operations Committee may consider special requests outside of this matrix in special circumstances as agreed upon at the time by the Committee.
5. Final approval of any distribution will come from the Emergency Medical Services Council.
6. List shall be in effect for 3 years from the date it is created.