



**Thurston Affordable Housing Advisory Board**  
**May 18, 2023, 3:00-4:30PM**  
**The Atrium, Room 188**  
**Agenda**

**1) Attendance (5 mins)**

**2) Approve May 11, 2023 Minutes (5 mins)**

**3) Election of new Board Chair (Presenter: Tom and Grace; 10 mins)**

Kendra was elected chair at the April 20 meeting but is now unable to serve in that role. The group will hold an election by majority vote. Nominations for Chair will be accepted prior to the meeting and at the meeting.

**4) Funding Priority Setting for Summer RFP (Presenters: Tom, Jacinda, Grace; 60 mins)**

The Board will continue the process of identifying funding priorities, scoring criteria, and application materials for the upcoming summer 2023 RFP in which capital funds from Home Fund, 1406, HOME American Rescue Plan Act and approximately \$100,000 in 2060 will be awarded to affordable housing capital projects. Action will be required to set priorities, scoring criteria and application materials.

**5) Good of the Order and Announcements (10 mins)**

**RHC Affordable Housing Advisory Board  
May 11, 2023**

**1. CALL TO ORDER – Meeting called to order by Tom Webster at 3:03pm**

**1.A ROLL CALL –**

Carly Colgan     x    

Charlia Messinger absent

Craig Chance     x    

David Puszczewicz     x    

Deb Larson   x  

Donna Feddern     x    

Grace Lee   x  

Jessie Simmons   x  

Kendra Landais Chery absent

Meg Martin absent

Talauna Reed     x    

Trish Gregory     x    

Trudy Soucoup     x    

**OTHERS PRESENT –**

Tom Webster, Thurston County, TAHAB liaison

Jacinda Steltjes, City of Olympia, TAHAB liaison

**2. Approval of Minutes – for April 20, 2023**

Approved   x   Amended\*           

*Moved by Trudy Soucoup, seconded by Trish Gregory. Passed unanimously.*

**3. ANNOUNCEMENTS –** Tom announced that Kendra Landais-Chery will not be able to serve as Chair of the board due to work conflicts.

The group discussed how they wanted to proceed with electing a new Chair. Talauna Reed and Charlia Messinger had previously been nominated and Talauna expressed a willingness to step into the role but also anticipated some time conflicts. The group decided to hold a voting process again at the May 18 meeting.

**4. Business Items**

**4A. Regional Housing Council update**

Presenter(s): Tom Webster, Jacinda Steltjes, Grace Lee

Handout(s): None

Action: Presenters let the board know that the Regional Housing Council accepted the TAHAB's capital funding recommendations for the 2023 HOME and 2060 funding sources. The RHC also accepted the recommendation to allocate approximately \$100,000 in unawarded 2060 funds in the upcoming capital projects RFP

### **5.B Funding Priority Setting for Summer RFP**

Presenter(s): Tom Webster, Jacinda Steltjes

Handout(s): Priority Options, Scoring Criteria, Application Questions, Summer 2023 Schedule and Key Dates (all included in agenda packet)

Action: Tom presented on the handouts and opened the discussion on how the group wishes to set funding priorities for the summer RFP, in which approximately \$5.5 million in Home Fund, HOME American Rescue Plan, 1406, and 2060 funds will be available to award to affordable housing capital projects. The conversation will continue at the May 18 meeting.

**6. GOOD OF THE ORDER – None**

**7. ADJOURNMENT – 4:34**

## **Summer 2023 Estimated Capital Funding Availability**

<b>County and Olympia local Home Fund:</b>	<b>\$4,400,000</b>
<b>    Southport Financial</b>	<b>(\$1,325,000)</b>
<b>1406 Funds:</b>	<b>\$900,000</b>
<b>HOME ARP:</b>	<b>\$1,450,401</b>
<b>2060 Funds:</b>	<b>\$100,000</b>
<b>Total Funds to Award:</b>	<b>\$5,525,401</b>

## Funding Summary – Fund Sources for Summer 2023 Affordable Housing RFP

Funding Source	Max AMI	Eligible Population	Eligible Activities
Local Home Fund	60% AMI	<ul style="list-style-type: none"> <li>• People with disabilities or behavioral health disabilities</li> <li>• Veterans</li> <li>• Senior citizens</li> <li>• People who are homeless or at-risk of being homeless, including families with children</li> <li>• Unaccompanied homeless youth or young adult, or</li> <li>• Domestic violence survivors</li> </ul>	<ul style="list-style-type: none"> <li>• Construct or acquire affordable housing</li> <li>• Construct or acquire mental and behavioral health-related facilities</li> <li>• Acquire land for these purpose</li> <li>• Fund the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided</li> </ul>
1406	60% AMI	No target population	<ul style="list-style-type: none"> <li>• Acquiring, rehabilitating, or constructing affordable housing</li> <li>• Funding the operations and maintenance costs of new units of affordable or supportive housing</li> <li>• Rent assistance to tenants</li> </ul>
HOME ARP	80% AMI*	<ul style="list-style-type: none"> <li>• Homeless</li> <li>• At-risk of homelessness</li> <li>• Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking</li> <li>• In other populations where providing supportive services would prevent the family's homelessness or would serve those with the greatest risk of housing instability</li> <li>• Veterans and families that include a veteran family member that meet one of the preceding criteria</li> </ul>	Acquire, rehabilitate, or construct affordable rental housing
2060	50% AMI	<ul style="list-style-type: none"> <li>• Priority for extremely low income households at 30% AMI or below</li> </ul>	<ul style="list-style-type: none"> <li>• Acquiring, rehabilitating, or constructing affordable housing</li> <li>• Supporting building operations of housing projects eligible for housing trust fund</li> <li>• Rent assistance to tenants</li> <li>• Operating costs for emergency shelter and overnight youth shelter</li> </ul>

\* 70% of HOME ARP units must serve households based on eligible population. Up to 30% of HOME ARP units may serve those with incomes up to 80% AMI

## Categories of Preferences for Capital Projects

Category	Examples
Type of Housing	Single-family rental Multi-family rental Homeownership Permanent Supportive Housing
Income Target –(limit is driven by funding source)	30% AMI 50% AMI 60% AMI
Target population	Seniors Families Single adults/couples Youth and young adults Persons experiencing homelessness or at imminent risk of homelessness Special populations (DV, sex offenders, Oxford, disabled, etc)
Type of activity	New construction Acquisition Rehabilitation

### Considerations

- The more targeted or narrow the preferences, the fewer applications we are likely to receive.
- The broader the preference, or having no preferences, the more applications you will receive, but less likely to allocate funds to the greatest housing needs in the community.
- The lower the target income group or the greater the service needs, the deeper the subsidy required to develop housing, including for operations, often resulting in fewer units.
- If selected priorities prohibit the projects listed below under the Possible Applicants header from applying there is a strong possibility that the projects will not be eligible to apply or will not score well in the upcoming summer and fall 2023 state funding rounds. This could result in the projects being delayed or failing to occur at all.

### Possible Applicants

Dependent upon the funding priorities identified, there is a strong potential that the RFP will attract applications for the following projects. Applications may also be received for other projects.

- Multi-family, rental, Permanent Supportive Housing at Franz Anderson Rd. SE. for homeless (30% AMI). New Construction
- Multi-family, rental, housing with supportive services for homeless, disabled, and low-income at 50% or below in Olympia. New Construction
- Multi-family, rental housing for larger households earning 60% or below in Yelm. Acquisition
- Multi-family, rental housing for seniors in Olympia. New construction

## Past and Current County Funded Affordable Housing Projects

Funding Year	Agency	Project	Type of Project	Total Number of Units	Priority Population Served	Jurisdiction
2017	Housing Authority of Thurston County	Golf Club and 14th	New Construction, rental housing	6		Lacey
2017	Foundation for the Challenged	DD Adult Housing	DD rental housing (acquisition and new construction)	2 houses	Disabled	Olympia
2017	Homes First	Rental Housing	Rental housing acquisition and rehab	1 house	80% or less AMI	Lacey
2018	SPS Habitat for Humanity	Deyoe Vista	New Construction, Homeownership	5 (total project is 33 units)	60% or less AMI	Lacey
2018	Homes First	Rental Housing	Rental housing acquisition and rehab	1 house	80% or less AMI	Tumwater
2019	Low Income Housing Institute	Unity Commons Phase I	New Construction, PSH multi-family	3 (65 units total)	Homeless, 40 units for 30% AMI, 20 units for up to 50% AMI	Olympia
2019, 2021	Family Support Center of South Sound	The Landing	New Construction, multi-family supportive housing	3 (62 units total)	Homeless and at-risk families, Up to 50% AMI	Olympia
2020	SPS Habitat for Humanity	Deyoe Vista	New Construction, Homeownership	8 (total project is 33 units)	Up to 60% AMI	Lacey
2020	Low Income Housing Institute	Fleetwood Apartments	Rental housing, renovation	43 unit property	Up to 50% AMI	Olympia
2021, 2022	Low Income Housing Institute	Unity Commons Phase II	New Construction, PSH multi-family	15 units (65 units total)	32 units for below 30% AMI: 31 units for 50%	Olympia

					AMI; homeless seniors	
2021, 2022	SPS Habitat for Humanity	Tumwater Townhomes – Talicn – Phase 1	New Construction, homeownership	14 units (7 townhomes)	60% AMI	Tumwater
2021	Homes First	Affordable Home Solar	Rental housing, renovation	3 units	80% AMI	Lacey
2022	Thurston Housing Land Trust	Housing Cooperative	Acquisition	TBD	60-80% AMI	Olympia
2022	Housing Authority of Thurston County	Sequoia Landing				Tumwater
2023	SPS Habitat for Humanity	Yelm Longmire	New construction, homeownership			Yelm
2023	Homes First	Scattered Sites	Acquisition, renovation, rental housing	TBD	80% AMI	Scattered sites

Shaded projects are currently under development or planned for development in 2023.

### Current or Known Upcoming Affordable Housing Projects (not all funded by County funds)

Funding Year	Agency	Project	Type of Project	Total Number of Units	Priority Population Served	Jurisdiction
2023	Housing Authority of Thurston County	Olympia Crest III	New Construction, multifamily rental	28 units	Families, 80% AMI	Olympia
2023	Housing Authority of Thurston County	Tumwater Inn	Acquisition, Adaptive reuse, multifamily	100	80% or less, Seniors	Tumwater
2023	LIHI	Franz Anderson Permanent Supportive Housing	New construction, multi-family rental	70	30% or less AMI, homeless, ROW initiative	Olympia
2023	Undisclosed- City of Olympia	Franklin St	New construction, multifamily rental	84	Homeless, disabled, 50% or less AMI	Olympia



2023	Southport Financial	Landsdale	New construction, multi-family rental	160	Up to 80% AMI	Olympia
2023	Inland Group	Copper Grove	New construction, multi-family rental	252	60% AMI	Olympia
2023 or 2024	Salvation Army		New construction, multifamily rental		Senior housing	Olympia
2024	SPS Habitat for Humanity	Homann Drive	New construction, homeownership		Senior housing	
2026	Family Support Center	The Landing Phase 2	New construction, multi-family rental	62	50% or less AMI, families	Olympia
Unknown	Providence St. Peter		New construction, multifamily rental			Olympia

### Priorities from Previous Years: 2021, 2022 and 2023

Top priority is to fund projects identified on the Affordable Housing Capital Pipeline. If sufficient funding is available and high-quality proposals are received, a third project may be awarded.

The priorities for capital projects are:

- Direct available affordable housing funds to capital projects for new unit creation and preservation of units including permanent supportive housing, permanent housing, multi-family rental and home ownership for literally homeless individuals and families.
- Projects that target households with income at or below 60% of area median income.
- Support capital funding for affordable housing projects that promote growth of personal and family wealth – such as home ownership programs
- Ensure priority capital and affordable housing projects are proportionally dispersed with a racially equitable lens/process across all sub-populations (Seniors, Youth and Young Adults, Families, Single Adults, Veterans)

## Options for Framing Summer 2023 RFP Funding Priorities

### Option 1

All eligible projects will be considered for funding. Projects must meet eligibility criteria for at least one funding source. Projects that have the following attributes will be scored higher for meeting the greatest need in the community: *(following are examples that can be changed/amended by the TAHAB)*

- Permanent supportive housing projects
- Projects that target people who are experiencing homelessness or at imminent risk of homelessness
- Projects that serve seniors
- Homeownership projects
- Projects that serve the greatest number of low income persons
- Projects that will reduce racial disparities in the homeless response system and/or household wealth.

### Option 2

All eligible projects will be considered for funding. Funds will be prioritized for funding as follows: *(following are examples that can be changed/amended by the TAHAB)*

- At least \$X million for a type of housing, activity or population
- Up to \$Y for type of housing or activity or population
- \$Z for a specific project or fund source
- 1 LIHTC 9% project
- Any remaining funds for any eligible project.

### Option 3

All eligible projects will be considered for funding. Projects must meet eligibility criteria for at least one funding source. No further prioritization or preference is provided.

## Thurston County's 2023 Regional Housing Council (RHC) Consolidated RFP Scoring Criteria – Capital Projects

Using the Spring 2023 Capital Scoring Criteria as the baseline, which is provided below: answer the following questions:

- 1) Is there any criterion that is not included that should be considered when scoring capital projects?
- 2) For the current criteria, is additional guidance needed to clarify how to score a criterion or what that criterion captures?
- 3) Are any of the criteria not necessary or relevant for capital projects?
- 4) Are the point values assigned to the criteria reasonable and appropriate? If no, what changes are needed?

Criteria #	Criteria	Points
1	<b>Importance to the Community.</b> Direct impact on addressing RFP priorities.	25
2	<b>Project Design.</b> Clearly defined scope, goals and outcomes/performance measures	15
3	<b>Cost Effectiveness.</b> The total project cost is appropriate for the expected impact.	15
4	<b>Partnerships and Collaborations.</b> Project formally collaborates with partner organizations to maximize impacts.	10
5	<b>Supports Vulnerable and Historically Disadvantaged Populations.</b> Project is accessible to persons with disabilities. Agency is actively engaging in processes aimed to reduce racial disparity in services, and staff. Agencies are providing training to ensure culturally competent services are provided to vulnerable and historically disadvantaged populations.	20
6	<b>Financial Capacity.</b> Organization has the financial capacity and processes in place to successfully manage reimbursement-based grants.	5
7	<b>Responsive Application.</b> All relevant questions answered and information is responsive to the questions asked.	5
8	<b>Staff Capacity.</b> Evidence of qualified staff and capacity to manage project	10
9	<b>Timeliness.</b> Ready to begin project within 12 months and reasonable expectation to complete project within 36 months.	10
12	<b>Past Compliance.</b> <ul style="list-style-type: none"> <li>No audit or program monitoring finding (no program monitoring conducted - ok) – 5 points</li> </ul> Audit finding, no audit conducted or program monitoring finding – 0 points	5
	<b>Total Maximum Score</b> (Total of average reviewer score plus administrative score)	<b>120</b>

Criteria #	Criteria	Points
1	<b>Importance to the Community.</b> Direct impact on addressing RFP priorities. Projects that have the following characteristics will score higher in importance to the community: <ul style="list-style-type: none"> <li>Insert any identified priorities, as applicable</li> </ul>	25
2	<b>Project Design.</b> Clearly defined scope, goals and outcomes/performance measures	15
3	<b>Cost Effectiveness.</b> The total project cost is appropriate for the expected impact.	15
4	<b>Partnerships and Collaborations.</b> Project formally collaborates with partner organizations to maximize impacts.	10
5a	<b>Supports Vulnerable and Historically Disadvantaged Populations.</b> Project is accessible to persons with disabilities. Agency is actively engaging in processes aimed to reduce racial disparity in rental housing and homeownership. Agencies are providing training to ensure culturally competent services are provided to vulnerable and historically disadvantaged populations.	10
5b	<b>BIPOC leadership in Organization.</b> Applicant organization is a by and for agency and/or has senior leadership positions filled by persons who self-identify as Black, Indigenous, or Person of Color (BIPOC). Senior leadership includes, but is not limited to Executive Director, Chief Executive Officer, Chief Financial Officer, Senior Developer, Chair of the Board of Directors, President or Vice President.	10
6	<b>Financial Capacity.</b> Organization has the financial capacity and processes in place to successfully manage reimbursement-based grants.	5
7	<b>Responsive Application.</b> All relevant questions answered and information is responsive to the questions asked.	5
8	<b>Staff Capacity.</b> Evidence of qualified staff and capacity to manage project	10
9	<b>Timeliness.</b> Ready to begin project within 12 months and reasonable expectation to complete project within 36 months.	10
12	<b>Past Compliance.</b> <ul style="list-style-type: none"> <li>No unresolved audit or program monitoring finding (no program monitoring conducted - ok) – 5 points</li> </ul> Audit finding, no audit conducted or unresolved program monitoring finding – 0 points	5
<b>Total Maximum Score</b> (Total of average reviewer score plus administrative score)		<b>120</b>

## **Affordable Housing Capital Projects – Application Questions**

Using the Spring 2023 Capital Application as the baseline, and considering both the application questions and the documents applicants were required to attach: answer the following questions:

- 1) What information was missing from the applications that you would have like to have seen?
- 2) Was there information included in the application that you would like to have in a different format, or presented differently?
- 3) Was there information requested in the application that was unnecessary or redundant?

**The full list of application questions and required documentation is listed below**

1. What type of project are you proposing?
2. What is the type of organization that is applying for funding? If your organization qualifies as a "By and For" Organization, check all boxes that apply.
3. What population(s) is to be targeted for the service provided? Check all that apply.
4. Describe the purpose of your program. Why is your program or project needed in the community? Summarize supporting data that documents the identified need.
5. Describe the activities and actions your project will undertake and accomplish with this funding. This language may be included as a scope of work in a grant contract and may be adjusted if a grant award is less than the requested amount.
6. List the specific objectives and planned results/outcomes of the proposed project. Describe how they align with the RFP Priorities? Please explain how you would quantify or measure these results/ outcomes. If your program has been operational during the past 12 months, please highlight recent key impacts and outcomes.
7. Describe the actions your agency has taken in recent years and intends to take in 2023 and 2024 to decrease disparity amongst identities overrepresented in the HCRS (Black, Indigenous, People of Color, LGBTQIA, and people living with disabilities), advance or support racial equity and center people with lived experience of homelessness within your organization.
8. Where will the services be provided and how will the services: 1) reach target population: 2) be accessible to persons with disabilities or special needs; 3) reduce racial disproportionality and 4) support historically vulnerable and disadvantaged populations?
9. What organizations will you collaborate with on the proposed project and what are the roles of each organization? What organizations do you have a formal partnership agreement with?

Attach memorandums or agreements with collaborating organizations with which you have formal relationships.

10. Who will provide the services, supervise the program staff and be responsible for reporting requirements? List the names, titles, responsibilities and length of time with the agency for each identified staff member. If new staff will be hired, briefly describe the qualifications or credentials necessary for the position.
11. How many unduplicated households or individuals will be served by the program or project? Total project cost per household served. Please show your calculation: Total project budget/number of households served = total cost per household.
12. Briefly describe and also attach your organization's policies and procedures for programmatic operations to assure the proper use and safeguarding of public funds.
13. Describe your organization's policies and procedures for financial operations to assure the proper use and safeguarding of public funds. (Describe the organization's fiscal management, including internal controls and risk management, regarding: financial reporting, record keeping, accounting systems, payment approval procedures, and audit requirements and procedures.)
14. Did your most recent financial audit in the past 24 months result in any findings? If yes, have all findings and concerns been successfully resolved? (Attach the written report(s) identifying the weaknesses/findings and describe how the organization has responded to the report.)
15. Did your most recent programmatic monitoring (either County, State, or Federal) in the past 24 months result in any findings? If yes, have all findings been successfully resolved? (Attach the written report(s) identifying the weaknesses/findings and describe how the organization has responded to the report.)
16. If you have identified financial resources other than those in this current request, please identify whether the other funding is committed. What are the plans to ensure that the project is able to be fully and successfully completed? If other funds are committed, please attach a letter of commitment from the identified funding source(s). For Capital and CDBG projects, all required funds must be committed before a written agreement with Thurston County will be executed.
17. What type of Capital Improvement Project is being proposed? Select all the boxes that apply.
18. Describe your plan for completing this project on time and on budget. A Project Timeline, a Financing Sources Statement, and a Project Team Summary are required for Capital Improvement Projects. A project timeline is also required for CDBG-Capital projects. The Project Timeline form provided does not need to be used for CDBG-Capital projects but a timeline for CDBG-Capital projects should include a bid release date, bid closing date, selection of a general contractor, start of construction, end of construction and other key dates. These forms can be found under the Documents tab and should be uploaded to the same tab after completion.

19. List the name and organization of the person(s) (up to a max of 3 people) who will serve as the project manager or serve in a lead role on the project. Briefly describe their role on the project, experience serving in their assigned role on similar projects and attach their resume reflecting their relevant experience under the Documents tab.
20. Please describe how the project will meet and document income eligibility requirements. Please include your method for ensuring that eligible Thurston County residents will benefit from this project.
21. Is this a phased project? If this is a Capital Improvements or CDBG-Capital project, is the project dependent on future funding to be fully operational for public benefit? Within the required project timeline requested in question #26 and uploaded to the Documents tab, Capital Improvement and CDBG-Capital projects should include specific dates and funding commitments for all phases needed to complete the project and have it fully operational for public benefit.
22. Does the applicant organization own the property? B) If not, does it plan to acquire building(s) or land as part of this project? C) Has a legally binding contract to purchase the property been signed prior to your intent to apply for funds? If yes to any of these questions, answer Question 31. If no to all, answer NA for Question 31 and proceed to Question 32. Format response as: A) yes/no; B) yes/no/NA; C) yes/no/NA
23. Will any owners / tenants or businesses currently occupying the site be displaced due to this project? If yes, upload a Residential Antidisplacement and Relocation Assistance Plan (RARAP) stating how the project will meet Uniform Relocation Act (URA)/104(d) requirements under the Documents tab. If required, a RARAP must include information regarding how displacement will minimize the number of residents required to move, the type of relocation, notification procedures, and relocation benefits to be provided.
24. Is your Project currently underway?
25. Has a National Environmental Policy Act (NEPA) environmental review record been completed? Federal funding regulations require that an environmental review record be completed prior to any choice limiting actions taking place. See the Environmental Review criteria in the RFP instructions. If a NEPA environmental review record has been completed please list the agency which completed the record and the date it was completed
26. The Risk Assessment Form, located under the Documents tab, has been completed and attached to this application.
27. Budget: Provide an explanation on how you determined the costs for your budget and reference any sources you used in that determination. If you have identified sources other than those in this current request, please identify whether the other funding is committed, and what are the plans to ensure that your organization can successfully complete the project? Link to Question 9 in Application

**Required capital documents:**

- Verification and signature (County requires)
- IRS Determination (County requires)
- Fiscal audit (County requires)
- Risk assessment (County requires)
- Acknowledgment of Required Assurances (required for HOME ARP funds)
- Project Timeline
- Financing Sources & Uses
- Development Budget
- Resumes
- Project Team Summary

**Other possible documents to require:**

- Pro Forma (1, 5 or 10 years?)
- Full HTF/WSHFC combined funders application forms Unit/Tenant Mix



# 2022 Olympia Home Fund Application Questions

Responses must be submitted for all questions for the application to be considered.

*These questions closely match the Thurston County Affordable Housing RFP questions to reduce administrative burden for applicants.*

**1. Developer name:**

**2. Name of developer primary contact for this application:** Ron Stewart, Director of

**3. Telephone number, email, and mailing address for development organization:**

**4. Operator of project** (if different from developer):

**5. Project Name:**

**6. Brief description of proposed project:**

**7. Location of project, city, address** (if known), zoning (if known):

**8. Name and brief experience of developer:**

**9. Name and brief experience of project developer** (if organization managing project is different from developer):

**10. Serve priority population** (20 percent of score)

a. *Target population(s) of project:*

b. *Proposed number of units or beds total (if mixed, please specify each):*

c. *Proposed number units or beds per population:*

**11. Demonstrate readiness (20 percent of score)**

a. What is your estimated timeline for completion? When will the project receive a Temporary Certificate of occupancy from the City?

b. Has a site been identified for this project?

c. What site constraints exist for this project that could delay construction?

**12. Reduce homelessness for most vulnerable (10 percent of score)**

a. How will this project support the most vulnerable homeless households referred through Coordinated Entry?

b. How many units or beds will be dedicated to placement through the Thurston County Coordinated Entry system (of total constructed)?

c. What screening criteria will you provide to Coordinated Entry for this project?

**13. Provide Supportive housing (20 percent of score)**

a. Will this project provide supportive housing?

b. What are the targeted supportive needs of the households served?

c. How have supportive services been integrated into the construction and operations of the proposed project?

d. How will services, like case management, primary care, or behavioral health, be funded?

e. Has the provider of these services been trained or evaluated in Substance Abuse and Mental Health Services Administration (SAMHSA) Supportive Housing Fidelity? If yes, estimate the most recent date and evaluating organization.

**14. Cost (30 percent of score)**

a. What is the average cost per unit based on the total project cost?

Total units:

Average cost per unit:

Total project costs:

Request from Olympia Home Fund:

b. Average cost per Home Fund dollar requested?

Total request:

Average Olympia Home Fund dollar per unit:

**15. A BUDGET SPREADSHEET MUST BE ATTACHED TO YOUR APPLICATION. Your budget must be completed in the Washington State Combined Funders Application Spreadsheet** available on the Washington State Department of Commerce's Housing Trust Fund webpage and should include estimated income and expenses for:

<input type="checkbox"/> Design and inspection	<input type="checkbox"/> Construction
<input type="checkbox"/> Project management	<input type="checkbox"/> Rehabilitation
<input type="checkbox"/> Relocation	<input type="checkbox"/> Operational revenue sources
<input type="checkbox"/> Title Insurance	<input type="checkbox"/> Operational expenses
<input type="checkbox"/> All funding sources including this grant	<input type="checkbox"/> Environmental review
<input type="checkbox"/> Permits and fees	<input type="checkbox"/> Other expenses
<input type="checkbox"/> Land/property acquisition	