

ADVISORY COMMITTEE

Meeting Minutes

May 19, 2023

Date	Time	Location	Preparer of Minutes
05/19/23	8:30 am – 11:30 am	PHSS Conference Room 107B & ZOOM	Chelyn Sowers

Attendance			
Committee Members		PHSS Staff	Others
Present Ali Abid Robert Almada Rachel Dreon Bob Jones Wendy Tanner Priscilla Terry	Absent Gina Thompson Tonia McClanahan Sarah DeStasio	Carrie Hennen Chelyn Sowers Jennifer Freiheit	None

Agenda Item	Notes
Welcome & Introductions	<p>TST Advisory Committee members and guests introduced themselves.</p> <p>The April minutes were approved.</p>
TST Advisory Committee Agreements	The committee reviewed the TST Advisory Committee Agreements.
Thurston County Resolution 15995	The committee reviewed Section 5 and Section 6 of Thurston County Resolution 15995, a 2021 resolution declaring racism a crisis in Thurston County.
2022 Equity Action Steps	<p>TST Staff presented the 2022 Equity Action Steps taken by TST-funded programs (<i>see accompanying slides</i>). Questions & discussions included the following:</p> <ul style="list-style-type: none"> - The committee expressed an interest in seeing the results of Diversity, Equity, and Inclusion (DEI) related trainings, and assisting TST-funded programs in developing specific, measurable, achievable, realistic, and timely (SMART) objectives for 2024.
Thurston County Sequential Intercept Model	<p>TST Staff presented the Thurston County Sequential Intercept Model (<i>see accompanying slides</i>). Questions & discussion included the following:</p> <ul style="list-style-type: none"> - The model presented is focused mostly on justice-related TST-funded programs, there are other services available in Thurston County in addition to the ones currently listed. - The services listed are on a continuum, some programs and organizations provide services within multiple intercepts.
Review 2021-2023 TST Budget & Expenditures	TST Staff presented the 2021-2023 TST Budget & Expenditures (<i>see accompanying slides</i>). Questions & discussion included the following:

ADVISORY COMMITTEE

Meeting Minutes

Agenda Item	Notes
	<ul style="list-style-type: none"> - The offices and departments asking for additional funding in 2024-2025 should be given more time to present and discuss in July. - A few factors that impacted 2021-2023 underspending include the Blake Bill, COVID-19, and staffing challenges. - All programs have been informed that TST funding can be allocated for DEI training. 2024-2025 TST MOUs & contracts will ask departments to create SMART objectives in alignment with Thurston County Resolution 15995. - The total amount that TST can allocate for 2024-2025 will be available in August of 2023.
Discuss July Budget Meetings	<p>The committee discussed how to structure the July budget meetings:</p> <ul style="list-style-type: none"> - All programs will be invited to present their budgets, with more time being allotted to those that have submitted change requests for additional funding. - Programs that underspent in both 2021 and 2022 will be given a brief amount of time to present their budget, explain the factors that impacted underspending, and how they plan to address underspending in 2024-2025. - The committee provided comments on draft slide templates programs will use to present their requests at the July meetings. - The committee will have a maximum of 2-3 questions per program, facilitated by the Co-Chairs. Additional questions or questions of general programmatic activity will be provided to the TST Staff for follow-up. - TST Staff will provide the committee with the presentation at least a week beforehand.
Opportunity for the Public to Address the Committee	There was no public comment.
Wrap Up & Adjourn	The meeting was adjourned at 11:23 am.

Next Meeting:

July 21, 2023

8:00 am-12:00 pm

Public Health & Social Services Building (Lilly Road) in Conference Room 107B and/or by ZOOM