



COMMISSIONERS
Jennifer Roberts, Chair
Peggy Quan
John Martin

CIVIL SERVICE COMMISSION

Public Meeting
June 22, 2023

1) CONVENE PUBLIC MEETING

The public meeting was convened at 10:00 am.

A. Introduction/Attendees:

Commissioners:

Jennifer Roberts, Chair
John Martin, Commissioner

Staff:

Wayne Jones, Chief Examiner
Dawn Hanson, Human Resources
Cameron Mullins, Human Resources
Knut Lehman, Sheriff's Office
Derek Sanders, Sheriff
Dave Pearsall, Undersheriff
Bobby Frye, Human Resources
Jane Futterman, Prosecuting Attorney's Office
Jennifer McAneney, Corrections Office
Brian Bowman, Corrections Office
Heidi Thomsen, Sheriff's Office

2) PUBLIC COMMENT

Sheriff Sanders discussed/apologized for an email that was sent out incorrectly.
Deputy Lehman read a statement he wrote regarding change of the corrections deputy.

3) APPROVAL OF MINUTES

Motion: Commissioner Martin made a motion to approve the May 25, 2023 minutes.
Jennifer Roberts seconded the motion. **Motion carried.**

- 4) PROPOSED CHANGE TO THE PRE-EMPLOYMENT SCREENING STANDARDS REJECTING APPLICANTS FROM MARIJUANA USE SINCE DATE OF APPLICATION FOR ALL CLASSIFICATIONS

Wayne discussed the proposed change.

Motion: Commissioner Martin made a motion to approve. Jennifer Roberts seconded the motion. **Motion carried**

- 5) PROPOSED CHANGE TO EMPLOYMENT STANDARDS REMOVING CANDIDATES FOR MARIJUANA USE SINCE DATE OF APPLICATION FOR ALL CLASSIFICATIONS

Wayne and Sheriff Sanders discussed the proposed change.

Motion: Commissioner Martin made a motion to approve. Jennifer Roberts seconded the motion. **Motion carried**

- 6) PROPOSED CHANGE TO THE LEGAL ASSISTANT CLASSIFICATION LOWERING THE MINIMUM AGE FROM 21 YEARS OF AGE AT TIME OF APPOINTMENT TO 18 YEARS OF AGE AT TIME OF APPOINTMENT

Wayne and Sheriff Sanders discussed the proposed changes. Jennifer McAneney addressed her concerns for the proposed change.

Motion: Commissioner Martin made a motion to approve. Jennifer Roberts seconded the motion. **Motion carried**

- 7) PROPOSED CHANGE TO THE EMPLOYMENT STANDARDS SPECIFYING THE MINIMUM AGE AT TIME OF APPOINTMENT TO REFERRING TO THE MINIMUM AGE REQUIREMENTS AS IDENTIFIED IN THE CLASSIFICATION

Wayne discussed the proposed change.

Motion: Commissioner Martin made a motion to approve. Jennifer Roberts seconded the motion. **Motion carried**

8) EXAMINER'S REPORTS

Budget Status Report – Wayne reviewed the 2023 budget expenditures.

Monthly Activity Report – Wayne reviewed the monthly activity report of vacancies and recruitments.

Current Vacancies:

- 8 Deputy Sheriff
- 16 Corrections Deputy
- 1 Crime Analyst
- 1 Corrections Technician
- 2 Systems Administrator


9) OTHER BUSINESS

Sheriff's Office Update: Sheriff Sanders discussed the need to hire background investigators. May look in to using public safety testing for background checks. Also discussed the hiring and retention process.

10) ADJOURN

Motion: Commissioner Martin moved to adjourn the meeting. Jennifer Roberts seconded the motion. **Motion carried.**

The meeting adjourned at 10:51 a.m.



Wayne Jones
Civil Service Chief Examiner

/s/JR

Jennifer Roberts
Chair, Thurston County Civil Service Commission