

## Superior Court of Washington, Thurston County

### Family and Juvenile Court

Petitioner:

\_\_\_\_\_

Respondent:

\_\_\_\_\_

Case No. \_\_\_\_\_

### Notice of Hearing for Judge's Motions

(NTHG)

#### To the County Clerk and all parties:

**1.** A court hearing has been scheduled for: \_\_\_\_\_ (date) at \_\_\_\_\_ (time). The hearing will be before Judge: \_\_\_\_\_

**2.** The **name** of the motion or type of hearing is: \_\_\_\_\_  
The motion was filed on: \_\_\_\_\_ (date) by \_\_\_\_\_ (name of party).

**3.** The hearing should be scheduled on the following court session:  
→ Check that the session is available before you schedule a hearing. You can see whether a session is full on the Clerk's web page: [www.co.thurston.wa.us/clerk](http://www.co.thurston.wa.us/clerk).

#### Dependency

Monday

☐ 1:30

Wednesday

☐ 9:00 ☐ 10:00 ☐ 11:00

☐ 1:30 Fact Findings, Publications

☐ 2:30 Fact Findings, Publications

☐ 3:30 Legally Free

#### **Courtroom 2**

**Zoom Meeting ID: 429-655-5966**

#### Adoption

☐ Friday 8:30 am

#### **Courtroom 1**

**Zoom Meeting ID: 772-162-1402**

#### **Courtroom 4**

**Zoom Meeting ID: 242-974-5214**

You can verify courtroom by checking the Court Calendar Schedules at:

[www.thurstoncountywa.gov/departments/superior-court/court-calendars/court-calendars-family-and-juvenile-court](http://www.thurstoncountywa.gov/departments/superior-court/court-calendars/court-calendars-family-and-juvenile-court)

#### Judge's motion

(Including dispositive motions, change of venue, continue trial, presentation, attorney fees, and pretrial evidentiary motions.)

☐ Wednesday 9:00 am

#### **Courtroom 4**

**Zoom Meeting ID: 242-974-5214**

#### Child Relocation

☐ Wednesday 9:00 am

#### **Courtroom 4**

**Zoom Meeting ID: 242-974-5214**

#### Revision

☐ Wednesday 9:00 am

#### **Courtroom 4**

**Zoom Meeting ID: 242-974-5214**

### ***Warnings!***

- If you do not participate in the hearing, the court may sign orders without hearing your side.
- Paperwork to respond to a motion has to be filed before the court hearing.
- You need to schedule this hearing by 5:00 p.m. at least six business days ahead of time. More time is required for dispositive motions (28 days) and some other matters. Check local and state court rules.

#### **4. Declaration of Service**

I declare that on \_\_\_\_\_, 20\_\_\_\_,

I ☐ deposited in the United States mail,  
☐ delivered through a legal messenger service,  
☐ personally delivered, a copy of this notice of hearing, the motion, and all paperwork filed along with the motion, to all people listed below in section 6.

**I declare under penalty of perjury under the laws of Washington State that the foregoing is true and correct.**

Signed at \_\_\_\_\_ (City)  
\_\_\_\_\_ (State)  
\_\_\_\_\_ (Date signed)  
\_\_\_\_\_ (Signature)  
\_\_\_\_\_ (Printed name)

#### **5. Person Scheduling this Hearing**

☐ Petitioner  
☐ Respondent  
☐ Other: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
WSBA # \_\_\_\_\_ (if attorney)  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email (required): \_\_\_\_\_  
Date: \_\_\_\_\_

#### **6. Names and Contact Information for Everyone Notified of this Hearing**

Name: \_\_\_\_\_  
Attorney for: \_\_\_\_\_  
WSBA #: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Name: \_\_\_\_\_  
Attorney for: \_\_\_\_\_  
WSBA #: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Name: \_\_\_\_\_  
Attorney for: \_\_\_\_\_  
WSBA #: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Name: \_\_\_\_\_  
Attorney for: \_\_\_\_\_  
WSBA #: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Attach more pages if needed.

## 7. Instructions for Appearing by Zoom

### **Joining by Computer or Smartphone**

- Go to <https://zoom.us> or download the free app to your phone or device.
- You will need the Zoom meeting ID for the hearing which could be found in section 3.
- Once on Zoom click “Join a Meeting”, enter the Zoom meeting ID, and click “Join”.

### **Join by Telephone If**

- You do not have a microphone or speaker on your computer
- You do not have a smartphone
- You cannot connect to a network for video or computer audio.

### **To Join by Telephone**

- Call (253) 215-8782
- Enter the Zoom Meeting ID followed by # symbol.

#### **Phone Controls:**

- \*6** – mute/unmute
- \*9** - Raise hand

### **Before Your Hearing, Get Prepared**

- Make sure you have a good Internet connection
- Make sure your screen name is your first and last name.
- No profile picture/photo is allowed.
- Remember that you are still appearing in court and should act and dress appropriately.
- Use earbuds or headphones if you can. This frees up your hands and improves sound quality.
- Find a quiet place where no one will interrupt you.
- Do not use the chat unless you are having audio issues and need to let the Court know.
- Mute your microphone unless you are asked to speak.

### **Observer**

- If you are not a party to a case, then you are required to identify yourself by renaming yourself to Observer.

### **DO NOT RECORD ANY COURT HEARINGS WITHOUT PERMISSION OF THE COURT IN THE HEARING**

The Court keeps a record of all proceedings. You can order transcripts or copies of the hearing from the Court. More information can be found on the Court’s Website: <https://www.thurstoncountywa.gov/departments/superior-court/court-services/ordering-copies-electronic-recorded-hearings-and-transcripts-proceedings>