

Thurston County FY 2018 Annual Action Plan



2018-2022 THURSTON COUNTY AND OLYMPIA REGIONAL CONSOLIDATED PLAN

Prioritizing HOME and Community Development Block Grant Resources

September 1, 2018 to August 31, 2019
First Program Year of the 2018-2022 Consolidated Plan

May 2018

Annual Action Plan
2018

1

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This is the first year Annual Action Plan for the 2018-2022 HUD Consolidated Plan, covering the period September 1, 2018, through August 31, 2019. The action plan specifies how the county intends to utilize CDBG and HOME funds in order to meet the goals and prioritized needs and objectives of the Consolidated Plan.

The Thurston County Housing Action Team is the designated authority for recommending HOME funds for projects that are in the participating jurisdictions of Olympia, Lacey, Tumwater, Bucoda, Rainier, Tenino, Yelm, and Thurston County. Thurston County is the lead Participating Jurisdiction and assumes responsibility for implementation and administration of the HOME Program. The federal Community Development Block Grant program is available to Thurston County including the unincorporated county along with Lacey, Tumwater, Bucoda, Rainier, Tenino, and Yelm. The City of Olympia operates its own separate CDBG entitlement program and is responsible for the development of its own annual plan.

Home Consortium projects in the HOME Program are funded countywide including in all cities and towns. CDBG projects are funded based on interlocal agreements that specify a rotation of funding cycles. In Year 1 Unincorporated Thurston County and Yelm, Rainier, Tenino and Bucoda, Year 2- City of Lacey and Year 3- City of Tumwater. This plan reports on Year 3 CDBG activities.

The City of Tumwater issued an RFP for the CDBG program in February of 2018 and received 10 proposals. The City selected the following 7 projects for funding. Homes First will acquire two units for permanent low income housing; Olympia Gospel Mission will complete a conversion from a failing septic system to sewer connection for thirteen low income housing units; Family Education and Support will construct new facilities in their new office space in Tumwater. In addition, the Boys and Girls Club will be provided with funding for scholarships for low income youth, Together will be providing new services in its community in schools program; Catholic Community Services will receive funding to serve homeless individuals with meals at the Community Kitchen and Interfaith Works will provide services for the homeless at the community Care Center in downtown Olympia.

The Housing Action Team affordable housing pipeline recommends its year two projects funded by the HOME program including Habitat for Humanity who will build single family ownership units and Homes First who will acquire and rehabilitate affordable rental units.

A public hearing on the Draft Action Plan was held on June 26, 3:00pm at the Thurston County Courthouse Building 1, Room 280. This public hearing was in conjunction with a 30-day public comment period, May 26th through June 26th, soliciting input on the plan. Written comments were accepted through 5:00 p.m. on June 26, 2018. A copy of the Draft Action Plan was made available to all regional libraries in Thurston County, and online at the Thurston County Public Health and Social Services Department web page. No comments were received.

The Plan is to be submitted to the U.S. Department of Housing & Urban Development on July 13, 2018. The 2018 program year will begin on September 1, 2018.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2018 Annual Action Plan identifies a number of activities that address affordable housing needs in the county through the acquisition/rehabilitation and new construction of units that are occupied or affordable to low income populations. From the acquisition of housing for permanent rental units and the new construction of units targeted to homeownership, the CDBG and HOME investments will add significantly to our affordable housing inventory. In addition four programs will provide needed public services in the city of Tumwater and serving homeless individuals in the city of Olympia.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The programs that were selected for last year's (2017) CDBG program include the demolition of two single-family homes owned by the Thurston County Housing Authority, which will be replaced by six new units of affordable rental housing, rehabilitation of transitional housing for youth, rehabilitation or new construction of three public facilities including a food bank, a expansion of opioid treatment clinic, and new facilities for services helping abused and neglected children. Public service activities supported homeless youth and provided housing service support to homeless veterans. 2017 HOME funded activities include new construction support for the Thurston County Housing Authority's six new units of affordable housing, new construction of a rental home for developmentally disabled adults, and CHDO funds to support the acquisition and rehabilitation of affordable rental housing.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Due to the nature of the CDBG and HOME program local funding agreements, two processes were used to provide public participation opportunities.

A Request for Proposals (RFP) for Tumwater-area CDBG projects was published in the local newspaper, *The Olympian*, on February 28, 2018. The RFP was also mailed to approximately 65 local social service agencies, community housing providers, and interested citizens; and was posted on the City of Tumwater and Thurston County websites.

A workshop for CDBG applicants was held at Thurston County Public Health and Social Services on March 7, 2018. Nine agencies attended the workshop.

A Notice of a public hearing for Tumwater-area CDBG project proposals, held at Tumwater City Hall on April 17, 2018, was published in the local newspaper, *The Olympian*, on April 6, 2018. The notice was also posted on the City of Tumwater and Thurston County websites. Nine agencies made project presentations at the hearing.

A Request for Proposals (RFP) for the HOME Program was e-mailed to agencies, community housing providers and interested citizens and posted on the County website on February 28, 2018.

An RFP legal public notice was posted in the *Olympian* newspaper on February 28, 2018 announcing the availability of HOME funds.

An email notice of the availability of HOME funding was sent to all known non-profits and elected officials through the Housing Programs mailing lists.

A workshop for HOME applicants was held at Thurston County Public Health and Social Services on March 7, 2018. Technical assistance was available to applicants throughout the RFP process.

The public was invited to attend the Housing Action Team Meetings, which are scheduled for the second Wednesday of each month from 9:30 to 11:30, at Thurston County Public Health and Social Services at 412 Lilly RD NE, Olympia, WA 98506.

An advertisement was placed in *The Olympian* newspaper listing the proposed projects, the public hearing date and time and the 30 day public comment period.

The Board of County Commissioners held a public hearing on June 26th to solicit public comments on the proposed FY 2018 Annual Plan.

No comments were received from the public on the plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received on the plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments were received on the plan.

7. Summary

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	THURSTON COUNTY	
CDBG Administrator	THURSTON COUNTY	Public Health and Social Services
HOPWA Administrator		
HOME Administrator	THURSTON COUNTY	Public Health and Social Services
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The Thurston County Department of Public Health and Social Services is the designated department within the County to prepare, and administer the federal CDBG, HOME and other local and state funding sources targeted to low income populations in Thurston County. The Department Director reports directly to the Thurston County Board of County Commissioners who are responsible for all contracts, programs and activities carried out through this plan. Grant funds are provided to local non-profit organizations through a public request for proposal process through which the County selects project recipients.

Consolidated Plan Public Contact Information

Questions or comments on the Consolidated Plan should be directed to

Gary Aden, Program Manager

via email at adeng@co.thurston.wa.us

via telephone at 360 867-2532

or mail at Public Health and Social Services, 412 Lilly Road NE, Olympia Washington 98506

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The county has worked with the non-profit housing and service provider agencies in several venues which have focused a great deal of time and effort on issues related to homelessness. The county has designated the Thurston County Health Department as the division in which the CDBG and HOME programs shall be administered. The county also has a strong relationship with the Thurston Mason Behavioral Health Organization, a multi county mental health and substance abuse agency formed under state laws as a part of the new health care restructuring process.

In addition to the work focused on ending homelessness, the County is several years into the process of implementing an initiative called Thurston Thrives that focuses on nine (9) areas of overall community health including Housing, Community Design, Education, Economy, Food, Child and Youth Resilience, Clinical and Emergency Care; Environment; and Law and Justice. This extensive planning effort involves over 300 members of the community around issues that have been identified as crucial to our overall stability. Input from various groups has been incorporated into the consolidated plan and this annual plan.

The annual plan has been reviewed by the following groups consisting of non-profit agencies and elected officials including the Housing Action Team, Homeless Housing HUB and elected officials from all jurisdictions through the HOME Consortium and City of Tumwater CDBG allocation process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Working through the Housing Action Team, the county has conducted outreach to all known housing and service providers to solicit their involvement in the planning process and encouraged the coordination of all providers to address the needs of affordable housing and the crucial link to services.

The Thurston-Mason Behavioral Health Organization has strong ties to Thurston County with two of the governing board members being Thurston County Commissioners.

This convergence results in common initiatives among a similarly focused group of providers that has been useful in developing partnerships with all agencies.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The County is in the process of adding a new County staff position to work with the community to identify needs, goals and objectives designed to reduce and end homelessness in the community. In addition to the needs and goals, the staff member will be charged with updating the county 5-year plan to end homelessness, participates on the statewide Balance of State Planning Committee and serves other functions around the homelessness interventions funded by the county and implemented by local nonprofit agencies.

The homeless coordinator will also be charged with evaluating the performance of the community agencies that provide services to the homeless, continuous improvement of a coordinated entry program, permanent supportive housing and rapid re-housing initiatives. The county non-profit homeless providers use the state Clarity - HMIS system which is HUD compliant.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The county operates under the state of Washington Balance of State Continuum of Care and participates through local nonprofit agencies who participate in the planning process for McKinney Act funding. The county does not receive Emergency Solutions Grant (ESG).

The county Homeless Coordinator will work as a member of the local planning group for the Balance of State COC and will work within that structure to develop the outcomes policies and procedures that guide homeless housing and services funding in the county.

A Request for Proposal (RFP) process which uses the targeted goals and strategies identified in the local planning efforts is used to identify agencies to receive and implement programs funded with the Homeless housing funding.

The majority of the homeless program funding come from local and state revenue streams.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Action Team
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Service-Fair Housing Health Agency Other government - County Other government - Local Planning organization Business Leaders Civic Leaders Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The plan in its draft form was shared with the Housing Action Team and public comments were solicited from their membership. The Housing Action Team was also instrumental in the selection of the capital projects for funding in the 2018 program year.
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Identify any Agency Types not consulted and provide rationale for not consulting

The Housing Action Team and the overall Thurston Thrives initiative reaches out to over 300 community leaders in all phases of public health including all known providers, elected officials, cities and towns and interested parties in the county.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	State of Washington- Department of Commerce	The state sponsored Continuum of Care has representation from nonprofits in the county who work on all issues related to homelessness in our community.

Table 3 – Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The annual plan has been developed with broad public participation including efforts in the city of Tumwater around the CDBG program implementation and through the Housing Action Teams development of the housing pipeline which focus on county wide investment of affordable housing and homeless housing and services.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community		no comments received on the annual plan	no comments received on the annual plan	
2	Public Meeting	Non-targeted/broad community		no comments received.	no comments received.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.220(c)(1,2)

Introduction

The county expects to receive \$2,080,952 in HOME Investment Partnership Act and Community Development Block Grant (CDBG) in the coming year that has been leveraged with an additional 3.5 million in revenues from state and local resources to serve the homeless and low income in our community. These resources are crucial in addressing the needs of our low income and homeless populations throughout the county.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,218,836	0	16,257	1,235,093	4,400,000	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	797,306	48,578	0	845,884	2,600,000	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Matching funds will be provided through the use of local SHB 2060 revenues for all HOME required activities. The Affordable Housing Fund (2060) will be used as leverage and HOME program Match in two specific projects identified in the housing pipeline for the 2018 program year. In addition, the local Homeless Housing Fund (2163), and State of Washington Consolidated Homeless Grant (CHG), and Housing and Essential Needs program revenues will provide funding to local non-profit agencies to address homeless housing and service needs throughout the county.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No property or land has been identified as of this time for use in furthering the goals of the 2018 plan activities.

Discussion

The majority of the funding for social service activities in the county are provided by state and local revenues which focus on affordable housing and homeless housing and services. In total about \$3.5 million a year is provided through those sources to fund dozens of programs and projects. The federal CDBG and HOME funding is leveraged by the local and state sources to complete a comprehensive package of programs to address those in need in our community.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2018	2022	Affordable Housing		Affordable Housing	CDBG: \$694,873 HOME: \$761,294	Rental units rehabilitated: 19 Household Housing Unit Homeowner Housing Added: 3 Household Housing Unit
2	Public Services	2018	2022	Non-Homeless Special Needs		Public Services	CDBG: \$176,451	Public service activities other than Low/Moderate Income Housing Benefit: 4144 Persons Assisted
3	Public Facilities and Infrastructure	2018	2022	Non-Housing Community Development		Public Facilities and Infrastructure	CDBG: \$120,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 560 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Maintain, enhance and expand the supply of affordable housing for low income households in the county.

2	Goal Name	Public Services
	Goal Description	Provide essential public services to those in need in our community.
3	Goal Name	Public Facilities and Infrastructure
	Goal Description	Rehabilitate, construct new, develop needed public facilities and infrastructure serving low income residents of our community.

AP-35 Projects - 91.220(d)

Introduction

The following projects have been selected for the 2018 program year by the city of Tumwater and the Thurston County Board of County Commissioners. They address multiple community needs including affordable housing, public services and public facilities and infrastructure.

#	Project Name
1	Homes First Rental Housing Acquisition
2	Habitat Deyoe Vista V
3	Union Gospel Mission Sewer Conversion
4	Family Education and Support Services Resiliency Center
5	InterFaith Works Community Care Center Support
6	Catholic Community Services - Community Kitchen
7	Boys and Girls Club - Tumwater Scholarships
8	Together - Tumwater Community Schools
9	2018 HOME Program Administration
10	2018 CDBG Program Administration

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Homes First Rental Housing Acquisition
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$457,631 HOME: \$440,445
	Description	Homes First will acquire and rehabilitate rental properties serving low income households with HOME and CDBG funding.
	Target Date	5/1/2020
	Estimate the number and type of families that will benefit from the proposed activities	A total of six (6) low income households will be served.
	Location Description	Three housing units will be located in the city of Tumwater and three will be located in other areas of Thurston County.
	Planned Activities	Acquisition and Rehabilitation of single or multi family housing units.
2	Project Name	Habitat Deyoe Vista V
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$320,851
	Description	Construct single family (lease-purchase) homeownership units in phase v (5).
	Target Date	5/1/2022
	Estimate the number and type of families that will benefit from the proposed activities	Three (3) low income households will benefit from this investment.
	Location Description	The project is located in the City of Lacey.
	Planned Activities	Construction of single family housing units and sale to low income households through a lease-purchase model of homeownership. County will provide down payment assistance to lower the cost of housing acquisition for each low income family.

3	Project Name	Union Gospel Mission Sewer Conversion
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$237,244
	Description	Union Gospel will convert failing septic systems for 13 low income households and connect the households to public sewer.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	13 low-income households will benefit. The households are primarily single men, women and women with children who are in a substance use recovery program.
	Location Description	The project is located in the City of Tumwater.
	Planned Activities	Decommission failing septic systems, add side sewer pipe and connect to public sewer, assist with permits and associated fees.
4	Project Name	Family Education and Support Services Resiliency Center
	Target Area	
	Goals Supported	Public Facilities and Infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$120,000
	Description	Assist with the build out of this public facility that provides services to combat risk factors and improve protective factors for vulnerable families in Thurston County. Family Education and Support Services will acquire the property through a 15 year lease and CDBG funds will be used to build out/renovate the space.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 560 low income families are served each year. Families face risk of child abuse, suicide, domestic violence, incarceration and poverty.
	Location Description	The public facility will be located in the City of Tumwater, although services will be available to all residents of Thurston County.

	Planned Activities	Interior renovation of the public facility. The facility is located in a new office building for which Family Education and Support Services (FESS) will obtain a 15 year lease.
5	Project Name	InterFaith Works Community Care Center Support
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Homeless Assistance and Prevention Public Services
	Funding	CDBG: \$32,236
	Description	Public service activity to provide staffing support to the Community Care Center, which provides year-round single point of access to a range of services from different agencies for highly vulnerable people on the streets of Thurston County.
	Target Date	8/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	The Community Care Center receives approximately 200 individuals per day. Individuals are primarily single homeless adults, but it also serves vulnerable youth and families.
	Location Description	The Community Care Center is located in the City of Olympia, but it is a regional center that serves all residents of Thurston County.
6	Planned Activities	Assistance to pay for staffing of the Community Care Center.
	Project Name	Catholic Community Services - Community Kitchen
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Homeless Assistance and Prevention Public Services
	Funding	CDBG: \$25,694
	Description	Public service activity to provide meals for homeless and at-risk persons.
	Target Date	8/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	The Community Kitchen does not track the number of individuals it serves. It provides approximately 136,000 meals annually. County funding will provide 1972 days of full meal service providing 5 .4 individuals with 3 meals a day for 365 days.

	Location Description	The project is located in the City of Olympia operated out of the Salvation Army homeless shelter building, but serves all residents of Thurston County.
	Planned Activities	Funding for personnel costs and supplies to support the provision of 3 meals and day, 365 days a year for anyone who needs a meal.
7	Project Name	Boys and Girls Club - Tumwater Scholarships
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$25,822
	Description	Scholarship assistance to low-income children in Tumwater to allow them to join the Boys and Girls Club in Tumwater.
	Target Date	8/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Scholarships will be provided to 30 low-income youth to allow them to join the Boys and Girls Club at no cost to their families.
	Location Description	The project is located in the City of Tumwater.
	Planned Activities	Staff and operating costs to support the Boys and Girls Club of Tumwater.
8	Project Name	Together - Tumwater Community Schools
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$92,699
	Description	Public service activity to provide case management and support services to close the opportunity gap for low-income students in Tumwater.
	Target Date	8/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	The Tumwater Community Schools project serves 1,942 low income students.

	Location Description	The project is located at seven (7) elementary, middle and high schools in the Tumwater School District.
	Planned Activities	Staffing and operating costs to fund 4 community school manager positions serving 7 schools.
9	Project Name	2018 HOME Program Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	HOME: \$84,588
	Description	Administration of the HOME program
	Target Date	8/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Administration of the HOME program.
10	Project Name	2018 CDBG Program Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$243,767
	Description	Administration of the CDBG program.
	Target Date	8/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funding for administration of the CDBG program.

AP-50 Geographic Distribution - 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

HOME program allocations are provided through the Housing Action Team structure and are made available countywide including for projects located in all cities and towns. The CDBG funding is available based on the written agreements governing the Urban County established Memorandums of Understanding and are rotated among the participating community areas. Both the urban and rural communities receive benefit from this structure. No specific areas are targeted for development other than those described previously.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

HOME program allocations are based on the countywide Request for Proposals process and are responsive to the needs identified by the Housing Action Team and the housing pipeline development process which include affordable and homeless housing and services in both the urban and rural communities.

The City of Tumwater project selections are based on the rotation schedule of the CDBG funding agreements and Memorandum of Understanding that have been developed which give each geographic area an opportunity to address their specific needs within the framework of the countywide consolidated plan. The City of Tumwater in addition to selecting projects serving residents in the City, selected public service projects that serve homeless individuals that have facilities that are physically located in the City of Olympia but provide assistance on a regional basis to all Thurston county residents. These special needs programs are crucial to the network of supportive services for the most in need in our community.

Discussion

Of the available HOME entitlement resources, 50 percent is committed to homeownership programs and 50 percent to rental unit acquisition/rehabilitation and new construction. The CDBG resources are committed to acquisition and rehabilitation of single or multi family units for affordable housing, the

preservation of affordable housing, and the provision of essential public services for low income and homeless persons in the community.

Affordable Housing

AP-55 Affordable Housing - 91.220(g)

Introduction

The county invests multiple sources of funding to achieve the overall housing goals. Fund include federal state and local revenues the majority of which are local funds providing rental assistance in the form of Rapid Rehousing and diversion assistance to homeless individuals and families.

One Year Goals for the Number of Households to be Supported	
Homeless	515
Non-Homeless	19
Special-Needs	0
Total	534

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	515
The Production of New Units	3
Rehab of Existing Units	13
Acquisition of Existing Units	3
Total	534

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Rental assistance is provided through the Homeless Housing and Affordable Housing funding through the state law 2163 fee collections and the Consolidated Homeless Grant (CHG) funding from the state of Washington. Agencies are selected and provided funding through the countywide RFP process in the spring of each year to provide single persons and households with rapid re-housing programs. These programs provide a flexible subsidy that can cover first and last months rent, damage and or security deposits, on an as needed basis to allow the formerly homeless person or family to obtain stable housing. No federal resources administered by the Public Health Department will be used for this type of program. Approximately 515 households will be served.

Homes First, utilizing CDBG, HOME Entitlement and HOME CHDO funds, will acquire and rehabilitate three to six single-family homes to be used as permanent rental units serving low income families. South Puget Sounds Habitat for Humanity (SPS Habitat) will utilize HOME funds to complete Phase V of its Deyoe Vista project which includes the construction of at least three single family homes. These homes will be sold under a lease-purchase model as the residents initially rent the units while completing SPS Habitat program requirements before purchasing the homes. Both Homes First and SPS

Habitat will utilize matching non-federal housing funds provided by Thurston County.

AP-60 Public Housing - 91.220(h)

Introduction

The Housing Authority of Thurston County does not own any public housing. The only public housing property in Thurston County is a 69-unit property in Olympia that is owned by King County Housing Authority. This property was developed before the Housing Authority of Thurston County was formed.

Actions planned during the next year to address the needs to public housing

The Housing Authority of Thurston County does not own any public housing in Thurston County, or any other county.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority of Thurston County does not own any public housing in Thurston County, or any other county.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable. The Housing Authority of Thurston County is classified by HUD as a “High Performing” housing authority.

Discussion

Not Applicable.

AP-65 Homeless and Other Special Needs Activities - 91.220(i)

Introduction

The needs of the homeless and at risk of homelessness will be addressed using the two local document recording fee revenue sources authorized by State statute for this purpose. In addition, the state of Washington provides Consolidated Homeless Grant (CHG) and Housing and Essential Needs (HEN) funding serving homeless and at risk households. Together, these revenue streams exceed the total annual allocation of HOME and CDBG funds.

The following list of projects funded with non-federal state and local revenues were selected by the CIP and Board of County Commissioners for funding in 2017 through 2018. All projects received a two year allocation and will be renewed for a second year based on performance and outcomes. Funds will provide housing and services essential to ending homelessness among families and individuals. Special needs activities were described in preceding sections.

- Safe Place: Safe Place Residential Program- Operations & Services: \$84,000
- Family Support Center of South Sound: Homeless Family Services: \$60,000
- Community Youth Services: High Risk Youth Services: \$150,000
- Family Support Center of South Sound: Pear Blossom Place: A Family Support Community: \$66,000
- Interfaith Works: Interfaith Works Emergency Overnight Shelter Program: \$288,256
- Catholic Community Services SW: Drexel House Permanent Supportive Housing: \$60,000
- Catholic Community Services SW: Drexel House Emergency Shelter: \$72,000
- Family Support Center of South Sound: Rapid Re-Housing for Homeless Families: \$257,932
- Community Youth Services: Young Adult Housing: \$99,000
- SideWalk: Rapid Rehousing Program: \$120,000
- SideWalk: Diversion Program: \$60,000
- Rochester Organization of Families: Rental Assistance: \$6,000
- Community Youth Services: Cold Weather Shelter: \$30,500
- Family Support Center of South Sound: Cold Weather Shelter: \$55,000
- Salvation Army: Cold Weather Shelter: \$114,500

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their

individual needs

Thurston County has implemented a Coordinated Entry Program that provide opportunities for all homeless individuals and families and youth to gain access to housing and services. This program provides street outreach to all populations and conduct Vulnerability based assessments, providing diversion services, and making connections to appropriate services as available. In addition, a local health Care Provider will open the Community Care Center in downtown Olympia to provide a variety of specialized service to the street populations.

One-year goals established by Thurston Counties 5- year homeless housing plan include achieving functional zero in both the Veteran and Family Sub demographics. As a jurisdiction, the county will:

- Provide agency with appropriate data to continuously improve systems and processes that support homeless households
- Update policies to reflect most current State, and Federal regulations
- Engage with community agencies, partners, and stakeholders to utilize local resources increasing housing options for homeless households
- Participate in Safety planning with workgroups to ensure agencies provide safe & confidential access to coordinated Entry.
- Develop and implement a community-wide plan for addressing barriers, including landlord outreach, landlord incentives, and public education
- Provide community-wide training in best practices (motivational interviewing, MOAB, and harm reduction)

The counties goals over the next year include ensure agencies initiate and maintain a well-functioning coordinated entry system assisting households navigate through Initial triage, Diversion, Intake, Assessment, eligibility and appropriate referrals.

Addressing the emergency shelter and transitional housing needs of homeless persons

Thurston County's Emergency Shelter, Interfaith Works Emergency Overnight Shelter (IWEOS) is a low-barrier facility that provides 15,120 annual bed nights of shelter to vulnerable residents whom have been defined as living with chronic health conditions, permanent disabilities, and persistent mental issues, as well as long-term substance use challenges. This shelter provides nightly shelter, serving individuals identified as most vulnerable. Guests are considered to be "chronically homeless" as defined by HUD definitions.

Thurston County's emergency shelter serves as a central site where service providers collaborate to provide advocacy, medical care, and mental health services to a population typically hard to serve in

traditional settings. This shelter work to meet immediate needs of nightly guests while also working in alignment with long-term statewide goals to ensure that homelessness for each member of our community is brief and limited in occurrence. To ensure that individuals seeking housing receive necessary supports, this emergency shelter collaborates with partner agencies throughout Thurston County. These partnerships have resulted in moving over 90 of the highest-needs people in our community, from our shelter and directly from the streets, into permanent housing. This accomplishment is especially notable in the face of the limited options for permanent supportive housing, and reflects both the resilience and resourcefulness of local providers addressing housing challenges/ barriers on a daily basis. Community partners attend monthly meeting to share additional housing resources they become available.

A 24/7 Hotline allows for emergency access to shelter, homeless prevention, drop in services, service programs and other short-term residential programs. Housing navigators assigned to the 24/7 homeless hotline complete initial paperwork to include assessments, and referrals. Once the initial paperwork is finalized a “warm handoff” accompanies the client to the receiving agency, Secondly, follow up support is maintained to assist individuals in navigating through the coordinated entry process, until the client intake is complete.

Transitional housing programs funded with state Consolidated Homeless Grant resources are in place and provide approximately 145 beds of housing for households in need.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Through use of the VI-SPDAT, the community will be able to prioritize the housing and services to those most in need. Referrals received via the Thurston County’s Coordinated Entry process are prioritized by those homeless individuals identified as the most vulnerable by ways of VI-SPDAT score. These households present as the hardest to serve and face challenges securing safe, stable, and secure housing solutions. These individuals are provided support services such as case management, Landlord Liaisons, and rapid rehousing assistance navigators. The combination of these efforts work to offer homeless, families, Individuals, and youth progressive interventions catered to create a best-fit solution for every household experiencing homelessness; not only by eligibility; but also by individual preference (this progressive engagement intervention, promotes a “Participant Choice” Housing solutions). This approach is most likely to reduce the average length of episodes of homelessness and result in better

outcomes for all.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The county has invested funding in multiple programs through local document recording fee revenues that provide rapid rehousing, operating and maintenance supports, provision for emergency shelters, transitional housing facilities, and permanent housing interventions. The county has selected a lead Coordinated Lead Agency. The lead Coordinated Entry agency and all sub-contracted agencies have the capacity to appropriately staff physical locations to facilitate pre-screening, assessment, and prioritization of the coordinated entry referrals in real-time for all community members seeking housing services to include diversion services. Information collected during the Coordinated Entry process will continue to inform the service system on volume and assist in maintaining funding to staff necessary to demand. In addition to on-site assessment staff, the CE process will evolve to include street outreach to engage sub populations of the homeless community that may not actively engage the homeless housing service system. Special outreach to these populations will be conducted through PATH program and other qualified agencies who serve these populations in the urban core of the County.

Discussion

AP-75 Action Plan Barriers to Affordable Housing - 91.220(j)

Introduction

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Thurston Thrives initiative has developed a framework covering the continuum of housing needs from homelessness housing and services, transitional housing, affordable subsidized housing through market rate initiatives to provide all housing programs and types of units in our community.

The Thurston Thrives Housing Action Team has, through its capital development area, created a workgroup to examine incentives for encouraging private sector developers to participate in the creation of affordable, low income housing. This group will look at all areas including permitting process, financing, zoning and other regulatory change to enhance the affordable housing inventory.

Thurston Thrives action teams have also incorporated the Sustainable Thurston County opportunities and goals and has provided a foundation for future growth for all income levels and economic status of our citizens. The Sustainable Thurston program has as its first goal to improve regulatory clarity and predictability to encourage urban infill and redevelopment. Developed by all jurisdictions in the county it encompasses neighborhood planning, density, financing, new technologies and practices and public private sector work teams tasked with maximizing collaboration and cooperation toward achieving countywide affordable goals.

The Countywide Comprehensive Plan is currently in development for an update. The plan has been widely shared with our local development community and our local nonprofits who have provided valuable input. It is expected to be finalized in September of 2018.

The county will continue to identify regulatory and other barriers to affordable housing and work towards mitigating their effects in order to address the overall need in our community.

In addition, the local non-profit community strongly promoted a local housing sales tax increase that passed in the City of Olympia that will provide new additional revenue to develop premanent housing

including supportive housing that is much needed in the community.

Discussion

In addition to the activities mentioned above, the Housing Action Team has created an opportunity to address/examine the possibility of identifying the types of incentives that would encourage the private sector to be more involved in the affordable housing market. This group of private builders, non-profit leaders and government officials are looking at a variety of methods to reduce the cost of affordable housing including waiver of impact fees, tax credits, and regulatory changes including zoning adjustments that may create an environment that encourages more private sector activity in the typically nonprofit affordable housing industry.

AP-85 Other Actions - 91.220(k)

Introduction

All acquisition and rehabilitation programs funded by CDBG and HOME will perform risk assessments as required on all pre-1978 units under federal guidelines and take appropriate steps to mitigate any discovered lead issues in housing units.

The county through the funded non-profit agencies will continue its outreach particularly to homeless individuals and families to connect them to employment and education opportunities through the variety of programs that are available in the community.

The county will continue its efforts in creating effective partnerships with service delivery agencies and other jurisdictions within its boundaries to implement countywide programs and activities that strengthen our capacity to address the needs of low income households.

Actions planned to address obstacles to meeting underserved needs

The county through the funded non-profit agencies will continue its outreach particularly to homeless individuals and families to connect them to employment and education opportunities through the variety of programs that are available in the community.

Actions planned to foster and maintain affordable housing

The county will continue its efforts in creating effective partnerships with service delivery agencies and other jurisdictions within its boundaries to implement countywide programs and activities that strengthen our capacity to address the needs of low income households.

The county through the Housing Action Team of Thurston Thrives will continue to create partnerships for the ongoing development of affordable housing in our community.

Thurston County, the City of Olympia and the Housing Authority of Thurston County have entered into an agreement to develop a regional Affirmatively Furthering Fair Housing Plan (AFH) that was completed in December of 2017. This new plan, once accepted by HUD will provide new guidance and direction for all federal investments in the county through all of the recipients. The plan was completed and on the day of submission to HUD the federal government changed the rules and postponed all plan submissions

for 2 years.

Actions planned to reduce lead-based paint hazards

All CDBG and HOME projects conduct risk assessments for lead paint if the property qualifies for the testing.

Actions planned to reduce the number of poverty-level families

Anti-Poverty Strategy

There are over 45 local programs that assist low-income persons in meeting their daily needs and can provide tools and resources to reduce poverty. Activities that are in place to reduce poverty within Thurston County include:

- Improving access to higher education: GED and community college programs
- Workfirst Services at South Puget Sound Community College supports one year of free tuition and books for low-income and TANF parents who work more than 20 hours per week. Parents typically take two classes per quarter and are connected with job opportunities that utilize their increased skills.
- Functional Context Education – combining literacy skills with job training

The Pacific Mountain Workforce Consortium provides resources to individuals who need to complete their GED requirements while providing additional employment training.

- Nontraditional occupations – training women to do "men's jobs" (e.g., construction, truck driver, mechanical or technical repair, police officer)

The New Market Skills Center develops the abilities and interests of all of their students in a wide range of apprenticeships and occupations.

- Microenterprise – providing start up loans less than \$25,000 for family-owned businesses

The Thurston County Small Business Incubator works to create jobs by helping entrepreneurs and small businesses access resources they need for growth and long term success. Business incubators help reduce the risk of small business failures and can reduce start-up costs by 40%-50%. Nationwide, business incubator clients and graduates have created half a million jobs, and for every 50 created by an

incubator, 25 more are created in the same community.

Several programs are available in the community to assist low income households to build wealth through asset accumulation. There are four agencies within Thurston County currently assisting low-income households with money management, housing counseling and consumer credit counseling and several non-profit agencies operate supportive housing for special needs populations. Service-enriched housing can help low-income households to leave poverty by providing: Assistance to residents in identifying and accessing local resources and services; Development and support of resident participation in management and in the development of services, programs and activities; Crisis intervention and short-term support or referral to outside resources; Longer-term support for residents pursuing goals related to social and/or economic self-sufficiency; and Intervention and prevention of problems related to substance abuse, criminal activity, destruction of property, or other issues harmful to residents.

Actions planned to develop institutional structure

The Thurston Thrives Housing Action Team and its sub teams including New Construction, Homeless Housing Hub and Green and Healthy Rentals, Housing Pipeline and Incentives team will continue to build new partnerships to enhance our planning environment. These teams provide valuable information to our local planning bodies regarding the development of affordable housing and needed public services.

Actions planned to enhance coordination between public and private housing and social service agencies

The Housing Action Team is again the key county focus on the activities in this area. The HAT forum brings together non-profits, government and private sector developers in a unique manner that solicits input for the greater community wellbeing.

Discussion

The county will continue to solicit the input from existing community members, local not for profit agencies and private sector businesses to create a stronger health community.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

The County plans no other forms of investment beyond those identified in 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Thurston County has adopted the recapture option to ensure compliance with the HOME Program's period of affordability requirements, which may be for a minimum of 5 years to a maximum of 15 years, depending on the amount of the direct HOME subsidy. The transfer in title, either voluntary or involuntary during the affordability period will trigger the recapture provision. Recapture includes repayment of the entire direct home subsidy received by the homebuyers from the net proceeds of the sale. Net proceeds are defined as the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

Direct HOME subsidy is the amount of HOME assistance, *including any program income* that enabled the homebuyer to buy the unit. The direct subsidy includes down payment, closing costs, interest subsidies, or other HOME assistance provided directly to the homebuyer. In addition, direct subsidy includes any assistance that reduced the purchase price from fair market value to an affordable price. If HOME funds are used for the cost of developing a property and the unit is sold below fair market value the difference between the fair market value and the purchase price is considered to be directly attributable to the HOME subsidy.

All HOME funds recaptured during the affordability period must be captured in full. Proceeds must be used to pay off the HOME loan amount. Any net proceeds remaining may be paid to the homebuyer. In case of a transfer of ownership due to foreclosure or deed in lieu of foreclosure prior to the satisfaction of the period of affordability requirement, and if there are no net proceeds from the foreclosure, repayment is not required and HOME requirements are considered to be satisfied. The provisions and term of the affordability period will be specified in a three-party written agreement between the owner, homebuyer, and the county. Deed restrictions and property covenants will be used to ensure compliance with the affordability requirements for all rental and homebuyer properties.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The county will follow the period of affordability requirements as outlined in the HUD

regulations. They are as follows:

The county will secure its affordability provisions through the use of deeds of trust, promissory notes, and loan agreements and covenants which will be signed by all agencies utilizing HOME funding to provide affordable housing.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County will not refinance existing debt secured by multifamily housing under any circumstances.

Discussion

The county will follow the program guidelines and the HOME regulations in the implementation of the Pipeline projects selected by the County Board of County Commissioners.

Attachments

Grantee SF-424's and Certification(s)

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4945-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

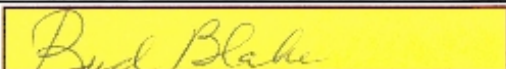
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chair of the Board of County Commissioners
APPLICANT ORGANIZATION Marion County	DATE SUBMITTED 10/26/2018

SF-424D (Rev. 7-97) Back

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If (Version) select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:			
* a. Legal Name: <input type="text"/>			
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/>		* c. Organizational DUNS: <input type="text"/>	
d. Address:			
* Street1: <input type="text"/>		* Street2: <input type="text"/>	
* City: <input type="text"/>		* County/Parish: <input type="text"/>	
* State: <input type="text"/>		* Province: <input type="text"/>	
* Country: <input type="text"/>		* Zip/Postal Code: <input type="text"/>	
e. Organizational Unit:			
Department Name: <input type="text"/>		Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix: <input type="text"/>	* First Name: <input type="text"/>		Middle Name: <input type="text"/>
* Last Name: <input type="text"/>			
Suffix: <input type="text"/>			
Title: <input type="text"/>			
Organizational Affiliation: <input type="text"/>			
* Telephone Number: <input type="text"/>		Fax Number: <input type="text"/>	
* Email: <input type="text"/>			

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <p>B: County Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p>* 10. Name of Federal Agency:</p> <p>Housing and Urban Development</p>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <p>14-239</p> <p>CFDA Title</p> <p>BONE Investment Partnership Act</p>	
<p>* 12. Funding Opportunity Number:</p> <p>Title:</p>	
<p>13. Competition Identification Number:</p> <p>Title:</p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <p>Add Attachment Delete Attachment View Attachment</p>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <p>BONE Investment Partnership Act funding will be used to increase the supply of affordable housing in all of our communities for residents who are below 80% of area median income.</p>	
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: Third	* b. Program/Project: Third
Attach an additional list of Program/Project Congressional Districts if needed:	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: 09/01/2018	* b. End Date: 08/31/2019
18. Estimated Funding (\$):	
* a. Federal	797,306.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	797,306.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes" provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an Internal site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mr.	* First Name: Bud
Middle Name:	
* Last Name: Blake	
Suffix:	
* Title: Chair of the Board of County Commissioners	
* Telephone Number: 406-783-5443	* Fax Number:
* Email: blakeb@ccs.charleston.wa.us	
* Signature of Authorized Representative: 	* Date Signed: 6/23/18

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Exclusion Date: 01/31/2018

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

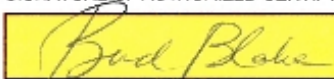
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4901 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-016), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Chair of the Board of County Commissioners
APPLICANT ORGANIZATION	DATE SUBMITTED
Thurston County	06/26/2018

SF-424D (Rev. 7-87) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): <input type="text"/>		
* Other (Specify): <input type="text"/>		
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>
5a. Federal Entry Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/> Thurston County		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/> 91-6001375		* c. Organizational DUNS: <input type="text"/> 1268018140000
d. Address:		
* Street1: <input type="text"/> 413 Lilly Road NE		
Street2: <input type="text"/>		
* City: <input type="text"/> Olympia		
County/Parish: <input type="text"/>		
* State: <input type="text"/> WA: Washington		
Province: <input type="text"/>		
* Country: <input type="text"/> USA: UNITED STATES		
* Zip / Postal Code: <input type="text"/> 98505-5132		
e. Organizational Unit:		
Department Name: <input type="text"/> Public Health & Social Service		Division Name: <input type="text"/> Housing & Homeless Prevention
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/> Mr. * First Name: <input type="text"/> Gary		
Middle Name: <input type="text"/> M.		
* Last Name: <input type="text"/> Aden		
Suffix: <input type="text"/>		
Title: <input type="text"/> Program Manager		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text"/> 360-367-2552		Fax Number: <input type="text"/>
* Email: <input type="text"/> gaden@thc.thurston.wa.us		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="County Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-210"/> CFDA Title: <input type="text" value="Community Development Block Grant"/>	
* 12. Funding Opportunity Number: <input type="text"/> * Title: <input type="text"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Community Development Block Grant funding will be used to invest in infrastructure, public services, public facilities and affordable housing serving low income residents in Thurston County."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: Third	* b. Program/Project: Third
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 09/01/2018	* b. End Date: 08/31/2019
18. Estimated Funding (\$):	
* a. Federal	1,218,836.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	1,218,836.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mr.	* First Name: Bud
Middle Name:	
* Last Name: Blake	
Suffix:	
* Title: Chair of the board of County Commissioners	
* Telephone Number: 350-785-5400	Fax Number:
* Email: cblake@ccr.com	
* Signature of Authorized Representative:	* Date Signed: 6/27/18

CONSOLIDATED PLAN CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug-Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
2. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG and HOME funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

6/27/18

Date

Director PHSS
Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that Satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available).

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2018, 2019 and 2020 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

6/27/18

Date

Director PISS

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance: The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.



Signature/Authorized Official

6/27/18

Date

Director PISS

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The Grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

412 Lilly Road NE
Olympia, WA 98506

Check ☐ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).