

Superior Court of Washington, Thurston County

Plaintiff / Petitioner:

Defendant / Respondent:

Case No. _____

Notice of Hearing for Civil Motions

Effective: 01/01/2024
(NTHG)

To the Court Clerk and all parties:

1. A court hearing has been scheduled for: _____(date).

The hearing will be before the assigned Judge or Commissioner. The hearing will take place at 2000 Lakeridge Drive SW, Building 2; Olympia, WA 98502.

2. The **name** of the motion or type of hearing is: _____

Required: The motion was filed ☐ with this notice or ☐ previously on: _____ (date).

3. The hearing should be scheduled as a:

- ☐ **Unlawful Detainer Ex Parte** (Wednesday 9:00 Administrative Session – DO NOT GO TO COURT)
- ☐ **Unlawful Detainer Motion** (Friday 9:30 a.m.)
- ☐ **Trial Setting under LCR 40** (Friday 9:00 Administrative Session – DO NOT GO TO COURT)
- ☐ **Dispositive Motion** -- Summary Judgment, CR 12(b)(6), or CR 12(c) motion (Friday 9:00 a.m.)
- ☐ **Other Civil Motion** (Friday 9:00 a.m.)

Warnings!

- If you do not go to the hearing, the court may sign orders without hearing your side.
- You will need to check that the session is available before you schedule a hearing. You can see whether a session is full on the Clerk's website: www.co.thurston.wa.us/clerk.
- If this notice is incomplete or contains an incorrect date, time, or conflicting information, your hearing may not be scheduled, and you will **not** be notified. You can verify whether a hearing was scheduled at: <https://odysseyportal.courts.wa.gov/odyportal>.
- You need to schedule this hearing at least six business days ahead of time. More time is required for dispositive motions (28 days) and some other matters. Consult local and state court rules.

4. Declaration of Service

I declare that on _____, 20____,
I ☐ deposited in the United States mail, ☐ delivered
through a legal messenger service, ☐ personally
delivered, a copy of this notice of hearing, the motion,
and all paperwork filed along with the motion, to all
people listed below in section 6.

**I declare under penalty of perjury under the laws of
Washington State that the foregoing is true and
correct.**

Signed at _____ (city) _____ (State)
on _____ (date signed).

(printed name)

(signature)

5. Person Scheduling this Hearing:

Name of party: _____

Sign: _____

Print Name: _____

WSBA # _____ (if attorney)

Address: _____

City/State/Zip: _____

Telephone: _____

Email: _____

Date: _____

6. Names and Contact Information for Everyone Notified of this Hearing

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Telephone: _____

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Telephone: _____

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Telephone: _____

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Telephone: _____

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Telephone: _____

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Telephone: _____