

# ADVISORY COMMITTEE

## Meeting Minutes

September 22, 2023

Date	Time	Location	Preparer of Minutes
09/22/23	8:30 am – 11:30 am	PHSS Conference Room 107B & ZOOM	Chelyn Sowers

Attendance			
Committee Members		PHSS Staff	Others
<b>Present</b> Ali Abid Bob Jones Wendy Tanner Priscilla Terry Rachel Dreon Sarah DeStasio Tonia McClanahan	<b>Absent</b> None	Chelyn Sowers Jennifer Freiheit David Bayne	Jennifer Smith

Agenda Item	Notes
<b>Welcome &amp; Introductions</b>	The September 15, 2023 minutes were approved.
<b>TST Advisory Committee Agreements</b>	The Committee reviewed the TST Advisory Committee Agreements.
<b>2024-2025 TST Budget Change Requests</b>	<p>The Committee finalized their 2024-2025 TST budget recommendations for the Board of County Commissioners (BOCC). The Committee reviewed trends in spending, performance metrics, and annual leveraged funds to formulate their final recommendations. Below is a summary of their recommendations:</p> <ul style="list-style-type: none"> <li>• Allocate historically underspent maintenance funding towards new budget proposals.</li> <li>• Approximately \$10.1 million and \$10.2 million towards maintenance level requests in 2024 and 2025, respectively.</li> <li>• Approximately \$714 thousand and \$1 million towards new budget proposals in 2024 and 2025, respectively.</li> <li>• The Committee considered several funding strategies for the new position budget proposals. The Committee recommended partial funding in 2024 (i.e. 50%, 75%, and 80%) and full funding in 2025 towards some of the new position budget proposals. Areas of high impact were prioritized, however, not all new position budget proposals were recommended.</li> </ul>

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Agenda Item	Notes
	<p>These recommendations will be presented to the BOCC on Wednesday, October 11, 2023 from 1:30-2:15pm. The presentation will be held at 3000 Pacific Avenue (The Atrium) in Board Room 110, and livestreamed on the <a href="#">Thurston County YouTube Channel</a>.</p>
<b>Community Grant Request for Proposals Process</b>	<p>The Behavioral Health Fund Program Manager presented on the TST Community Grant Request for Proposals (RFP) process. Questions and discussion included the following:</p> <ul style="list-style-type: none"> <li>• The next RFP will be distributed in October and will be open for 3-4 weeks.</li> <li>• The proposals will be reviewed by the Committee with consultation from TST stakeholders that are not applying for RFP funding. The Committee will then formulate their recommendation for the BOCC on how the Community grant funds should be allocated.</li> </ul> <p>The Behavioral Health Fund Program Manager will provide the draft application questions to the Committee via email for further review.</p>
<b>Meeting Schedule</b>	<p>The Behavioral Health Fund Program Manager will send an electronic poll to the Committee to begin scheduling next year's meeting dates and times during the November 17<sup>th</sup> meeting.</p>
<b>Opportunity for the Public to Address the Committee</b>	<p>There was no public comment.</p>
<b>Wrap Up &amp; Adjourn</b>	<p>The following topics will be addressed during the next meeting:</p> <ul style="list-style-type: none"> <li>- Discuss Community Grant Request for Proposals</li> <li>- Discuss Advisory Committee Application Process</li> <li>- Meeting Schedule</li> </ul> <p>The meeting was adjourned at 11:30 am.</p>

### Next Meeting:

November 17, 2023

8:30 am-11:30 am

Public Health & Social Services Building (Lilly Road) in Conference Room 107B and/or by ZOOM