

Homeless Services Advisory Board

December 18, 2023

Record Mtg via Zoom

1. **Call to Order** – Tammie Called Meeting to order at 3:00pm.

2. **Roll Call** –

In Attendance			
Joshua Chaney	x	Ti'eri Lino	
Candice Garman	x	Nova Paden	x
KayVin Hill	x	Anna Schlecht	x
Tammie Smith	x	Anthony Ducote	
Stephanie Reinauer	X	Keylee Marineau (staff)	x
Leslie VanLeishout	X	Jessica Olson (staff)	x
		Tom Webster (staff)	x

3. **Approval of November Minutes** – Approved

4. **Off-Cycle Fund Requests** – Keylee reviewed follow-up questions about some of the comments members had left on their Off-Cycle Funding Request Policy document. There was a brief review on the different pots of emergency funds and set asides that would be utilized to help support these off-cycle requests. Keylee gave real-life examples of what these requests have been in the past. The group reviewed and worked on Keylee's questions but will review this document again in January to finish up any outstanding questions.

5. **Results of HSAB & AHAB Convo** – KayVin and Tammie met with the RHC Tech Team and Affordable Housing Advisory Board Chair and Vice Chair regarding recruitment policies for new Advisory Board members. Attendance was a major talking point, and it was decided that after 4 missed meetings, without a formal leave of absence notice, a member would be asked to vacate their seat. A formal policy on attendance was drafted, and it was determined that staff would make edits and send it back to the HSAB members for final edits and approval. Keylee shared a suggested timeline for new recruitment. This would begin at the end of January so new members could be established in time for the new RFP cycle. The Chair and Vice Chair have been given editing permissions to review last year's application and decide if changes should be made. County staff will review applications, scoring criteria will remain the same, a subcommittee made up of both AHAB and HSAB members will be created to review applications pushed forward by staff liaisons to review and schedule interviews. RHC members would be a part of this process to some capacity but how hasn't been confirmed. Interviews will run roughly 20 minutes, per interview. County staff will determine what seats are needed to be filled in terms of demographics. Applications will open January 17th and close January 31st. The Subcommittee will review and score applications by February 7th. Interviews will be held between February 12-14th. Advisory board members not on the subcommittee will be informed of applicants at their February meeting. Recommendations will be presented to the RHC at their February 28th meeting. Once approved with the RHC, those recommendations will be sent to the BoCC for approval on March 12th. New members will join the boards at the end of March. There are 4-5 seats to fill. Members requested that there be a social media announcement with information sent out prior to the applications opening on January 17th.

6. Homeless Crisis Response System Funding Graph – Keylee shared a graph showing what is being funded by which funding sources. There was a review of some of the funding sources and the activities they fund.

7. Funding Priorities – In future years funding priorities will need to be decided by the board between October and December. It was suggested that a retreat be scheduled during that time for the board to work on these decisions.

8. Good of the Order- Jessica shared some of the things accomplished in the community this year including the opening of Maple Court to house individuals impacted by the ROW Initiative. There was also the opening of The Landing which is dedicated to Permanent Supportive Housing. Prior to the opening of The Landing there were only 7 PSH units for families with children, but The Landing grew that to 62 units.

9. Adjourn – 4:58pm