

**Request for Services between Thurston County
Department of Public Works and City of Lacey
Carpenter Road/Britton Parkway Roundabout – Pavement
Preservation**

Prepared: December 20, 2023

1. PURPOSE

This Request for Services is entered into by and between the Thurston County Department of Public Works (hereafter "COUNTY") and the City of Lacey (hereafter "CITY") to have the CITY contract for the construction of a roundabout at the intersection of Carpenter Rd and Britton Parkway which includes Pavement Preservation within Thurston County as shown in the attached project map – roll plot (Attachment B). The COUNTY will reimburse the CITY for actual costs incurred as follows:

a. Construction: based on contractor bid unit prices (including all management, materials, equipment, labor, and markups) for actual quantities. Estimated costs are provided at Attachment A.

This Request for Services is required under the terms of Interlocal Agreement ("ILA") # 034-2021-023 between the COUNTY and the CITY.

2. SERVICES

This work has been requested by the COUNTY and will be performed consistent with the 'Master Interlocal Agreement between Thurston County & City of Lacey' executed on July 27, 2021.

The invoiced construction costs will be based on bid prices (inclusive of all management, materials, equipment, labor, and markups) for actual quantities installed under this agreement consisting of planning, overlay and restripe of Draham Street NE west of Carpenter Road NE as set forth in Attachment B. The goal is to perform these and associated tasks with an estimated completion date of October 21, 2024 per the schedule below.

ACTIVITY/TASK	ESTIMATED DATE
Bid Opening	12/21/2023
Completion Date	10/21/2024

2.1 RESPONSIBILITY OF THE CITY and PAYMENT

The CITY shall:

- a. Contract with a contractor to provide materials, equipment, and labor to perform the work included in the plans and specifications for Carpenter Road/Britton Parkway Roundabout – Pavement Preservation.
- b. Provide for all material testing per CITY'S project specifications. The Contractor and the CITY will not provide the COUNTY with any warranty. Acceptance of work is based on preapproval of the source of materials, laboratory testing and field testing of placement of materials.
- c. Follow all industry standards for safe work practices in the performance of CITY responsibilities for the services set forth in this Contract, both for its employees and

for the traveling public.

- d. The CITY will bill the COUNTY based on actual costs in accordance with section 1 above. Estimates for cost reimbursement are provided at Attachment A. The CITY will notify the COUNTY in advance if actual costs will exceed the overall estimate by more than 5% and coordinate potential funds increase.

2.2 RESPONSIBILITY OF THE COUNTY AND PAYMENT

The COUNTY shall be responsible for:

- a. All public notification and community outreach with regards to the project being performed by the CITY on behalf of the COUNTY. All questions or complaints from the public shall be routed through the COUNTY. The COUNTY will be responsible for all costs associated with public notification.
- b. The COUNTY will inspect and approve the work as substantially complete prior to reimbursement.
- c. The COUNTY will pay the invoices from the CITY in a timely manner within thirty (30) calendar days.

2.3 ADMINISTRATION

The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Request for Services and for coordinating and monitoring performance under this Request for Services. In the event such representatives are changed, the party making the change shall notify the other party.

The COUNTY'S office administration representative shall be Brian Meier, 9605 Tilley Rd S. Ste. C, Olympia WA 98512, 360-867-2333, brian.meier@co.thurston.wa.us.

The COUNTY'S field representative shall be Steve Bricker, 9605 Tilley Rd S. Ste. C, Olympia WA 98512, 360-867-2361, steve.bricker@co.thurston.wa.us.

The CITY OF LACEY representative shall be Martin Hoppe, 420 College St SE, Lacey, WA 98503, 360-438-2681, martin.hoppe@ci.lacey.wa.us.

3. RECORDS RETENTION AND AUDIT

During the progress of the work and for a period not less than six (6) years or other required state record retention period from the final date of payment, the records and accounts pertaining to the work and accounting therefore are to be kept available for inspection and audit by either party in accordance with the Washington State Public Records requirements and copies of all records, accounts, documents, or other data pertaining to the work will be furnished upon request. If any litigation, claim, or audit is commenced, the records and accounts along with supporting documentation shall be retained until all litigation, claim, or audit finding has been resolved even though such litigation, claim, or audit continues past the 6-year retention period. Each party will promptly notify the other of any such litigation hold on records.

4. TERM

This Request for Services shall become effective upon execution. This Request for Services will be terminated after final payment to CITY by the COUNTY for the cost of the project or pursuant to the termination language in ILA# 034-2021-023.

5. SIGNATURES

The parties hereto have agreed to and signed this Request for Services as of the dates shown below.



Director, Thurston County Public Works

1/18/2024
Date



Director of Public Works, City of Lacey

1/19/24
Date

List of Attachments

- **Attachment A:** ESTIMATE for Contractor Work
- **Attachment B:** PROJECT MAP - ROLL PLOT

ATTACHMENT A
THURSTON COUNTY ESTIMATE

Request for Services by County

Carpenter Rd/Britton Parkway Roundabout - Pavement Preservation

	AREA	DEPTH	VOL (CF)	VOL (CY)	TON	Unit Price	Price
County Area (black)	11,206 SF	0.21	2,353	87	179	\$ 200.00	\$ 35,734.69
	Milling and Grinding Area (SF)			Area (SY)		Unit Price	
County Area (black)	11,206			1245.111		\$ 5.00	\$ 6,225.56
	Length	Number					
RPMs (County)	830	208	\$ 3.50	\$ 2,905.00			
	200	50	\$ 3.50	\$ 700.00			
	96.7	25	\$ 3.50	\$ 338.45			
	830	208	\$ 3.50	\$ 2,905.00			
County RPM total		491	\$	6,848.45			
						County Total	\$ 48,808.69
						Use	\$ 50,000.00

ATTACHMENT B
Project Map - Roll Plot

Request for Services by County
Carpenter Rd/Britton Parkway Roundabout - Pavement Preservation

