

**RHC Affordable Housing Advisory Board
February 15, 2024
Minutes**

1. CALL TO ORDER – Meeting called to order by Grace at 3:03 p.m.

1.A ROLL CALL –

Carly Colgan NA

Charlia Messinger X

Craig Chance Absent (excused)

David Puszczewicz X (Virtual)

Deb Larson X (Virtual)

Donna Feddern X (Virtual)

Grace Lee X (Virtual)

Jessie Simmons X

Kendra Landais Chery NA

Meg Martin Absent (excused)

Talauna Reed Absent (excused)

Trish Gregory Absent (unexcused)

Trudy Soucoup X

OTHERS PRESENT –

Jacinda Steltjes, City of Olympia, TAHAB Liaison

Alex Persse, Thurston County, TAHAB Liaison

Keylee Marineau, Thurston County

Leah Tangeman, Thurston County

2. Approval of Minutes – for January 18, 2024

Approved X Amended _____

Moved by Trudy, seconded by Jessie, approved unanimously.

3. Approval of Agenda

Moved by Trudy, seconded by Charlia, approved unanimously.

4. Announcements and Regional Housing Council (RHC) Update

Jacinda updated that during the January 24th RHC meeting, staff presented the Affordable Housing Request for Proposal (RFP) for 2024 and the 2024 Request for Information (RFI) Priorities and Scoring Criteria. Information on the TAHAB Opportunity Fund Policy was also presented and approved. An update was provided on the status of recruitment of new advisory board members. The next RHC meeting will be February 28, 2024.

5. Business Items

5a) New Member Recruitment Update

Presenter(s): Donna Feddern

Handouts: None

Discussion:

Donna presented on the new TAHAB member recruitment process. Six people were interviewed for positions on the board and three were selected to be recommended to the RHC for recruitment. The recommended applicants are Karen Hall, Jamie Milletary, and Tonya Hennen. Karen is a resident of Tumwater and currently works as Director of Housing for the South Puget Sound Habitat for Humanity. Jamie is an Olympia resident who is the owner and operator of Piece by Peace Logistics, a moving company which has assisted many low-income households moving from housing situations which are no longer affordable or sustainable. Tonya Hennen resides in unincorporated Thurston County and is a real estate broker and housing advocate.

Action: Information only

5b) 2024 Meeting Calendar

Presenter(s): Grace Lee

Handouts:

Exhibit A: Staff Report

Discussion:

The board proposes to move the April 18 meeting to April 25 to provide more time for board members to review and score the 2024 RFP and RFI applications.

Action: Trudy moved to approve the proposal as stands, Jessie seconded, approved unanimously.

5c) New Member Onboarding

Presenter(s): Alex Persse & Jacinda Steltjes

Handouts: None

Discussion:

The new members being recommended for appointment to the TAHAB will be joining the board in March once they are approved by the RHC and BoCC. Jacinda and Alex requested that the current board members provide feedback to inform the new member onboarding process. Deb suggested that the new members receive more training on the financial aspect of scoring, specifically, more guidance around scoring for financial sustainability of projects. David suggested that the board take time to get to know new members and to understand the importance of each individual's strengths within the team. Charlia asked for definitions of common terms and a timeline of how the RFP process works as well as what roles everyone holds. Jacinda offered to produce a guide for new members to have something to reference. Jacinda asked the board if new members should score the RFP this year. David suggested asking the members if their ready to score while including them in the process. Jessie agreed that walking them through the process is an important first step. Jacinda mentioned creating a scoring guide for the RFP as something to reference. Charlia pointed out that the board may lose scorers for some applications due to board members representing agencies who are applying for funds through the RFP, in which case, the new members may need to score to make up for the deficit. The board plans to introduce new members and discuss the RFP process at the March 21 meeting.

Action: Discussion only

6. GOOD OF THE ORDER

Charlia shared that Partners in Prevention Education (PiPE) is hiring a Deputy Director and a Two-Spirit LGBTQIA Housing Case Manager.

7. ADJOURNMENT –

Charlia moved to adjourn at 3:52 p.m., Trudy seconded, approved unanimously.