



Board of County Commissioners  
Agenda Setting  
Regular Meeting  
Tuesday, April 23, 2024  
9:00 AM to 10:30 AM  
3000 Pacific Avenue, Room 110

*For public virtual attendance, you may follow along on the [Thurston County YouTube Channel](#).*

## **AGENDA**

- I. Review of BoCC Draft Agenda – Meeting of April 30, 2024**
- II. Proclamations and Awards**
- III. Advisory Boards and Commissions**
- IV. PIO Check-in**
- V. Commissioners Items**
  - 1. Tax-title Property Clean Up
  - 2. Other Commissioners Items

Disability Accommodations: Room 110 is equipped with an assistive listening system and is wheelchair accessible. To request disability accommodations, call the Reasonable Accommodation Coordinator at least 3 days prior to the meeting at 360-786-5440. Persons with speech or hearing disabilities may call via Washington Relay at 711 or 800-833-6388.



# Board of County Commissioners

Carolina Mejia, District 1 ♦ Gary Edwards, District 2 ♦ Tye Menser, District 3  
Wayne Fournier, District 4 ♦ Emily Clouse, District 5

Agenda for Meeting Date: **Tuesday, April 30, 2024**

## **Summary of Timed Items**

**2:00 p.m.) Call Meeting to Order**

**2:05 p.m.) Presentations**

## **2:00 p.m.) Call Meeting to Order**

- Pledge of Allegiance to be led by Vice-Chair Fournier
- Approval of the Tuesday, April 30, 2024 Agenda

## **2:05 p.m.) Presentations**

**Dept:** Commissioners

**Description:** Proclamation for Asian American and Pacific Islander Heritage Month

**Contact:** Leonard Hernandez, County Manager

**Action:** The Board of County Commissioners will proclaim the month of May as Asian American and Pacific Islander Heritage Month in Thurston County.



BoCC-AIS-2024-04-30-Commissioners-AmyDavis-3139.pdf  
PDF File  
184 KB

## **1) Opportunity for the Public to Address the Board**

## **2) County Manager's Update**

- a) **Item Description:** Follow-up on citizen issues
- b) **Item Description:** Other current issues

## **3) Consent Item(s) "a" through "e"**

- a) **Dept:** Central Services





**Description:** Lease Amendment Extension Between Thurston County Sheriff's Department & J/4 Associates

**Contact:** Richard King, Capital Project Manager II

**Action:** Move to approve Amendment No. 3 to the lease between the Thurston County Sheriff's Office and J/4 Associates for a one year extension for the amount of \$16,157 per month, and authorize the Assistant County Manager to execute the amendment.




BoCC-AIS-2024-04-30-CentralServices-CodyFortma4039.pdf  
PDF File  
288 KB

- b)**                    **Dept:** Emergency Services  
**Description:** Professional Services Contract with Olympia Emergency Services  
**Contact:** Ben Miller-Todd, Emergency Services Director  
**Action:** Move to approve the professional services contract with Olympia Emergency Services for Medical Program Director services for a total amount of \$229,068 for the term of February 1, 2024 to December 31, 2027, and authorize the Director of Emergency Services to execute the contract, and any amendments that do not exceed 10%.
- c)**                    **Dept:** Human Resources  
**Description:** Resolution to reclassify positions  
**Contact:** Tara Wickline, Compensation and Benefits Manager  
**Action:** Move to approve the resolution reclassifying positions 06R01467, 06R01634, 09R01369, 27R00741, 27R01437, 29R00801, 29R01253, 29R01585, 34R00857, 40R01741, and 40R01749 in the Thurston County Pay and Classification Pay Plan, the Thurston County Management and Technical Pay Plan and the Thurston County At-Will Pay Plan.
- d)**                    **Dept:** Public Health and Social Services  
**Description:** Lease with Capital Recovery Center for Drug User Health/Syringe Services Program  
**Contact:** Katie Strozyk, Social Services Program Specialist II  
**Action:** Move to approve the lease renewal between Capital Recovery Center and Thurston County Public Health & Social Services for Drug User Health/Syringe Services Program in the amount of \$3,680 per month for the term of March 1, 2024 to March 31, 2025, and authorize the Director of Central Services to execute the lease.
- e)**                    **Dept:** Auditor  
**Description:** Voucher list  
**Contact:** Darren Bennett, Financial Services Manager  
**Action:** Move to approve the voucher list for the week of April 15, 2024 for a combined amount of \$1,398,111.51.
-  BoCC-AIS-2024-04-30-Commissioners-AmyDavis-3139.pdf  
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184 KB
-  BoCC-AIS-2024-04-30-HumanResources-KimberlyGrable-2752.pdf  
PDF File  
264 KB
-  BoCC-AIS-2024-04-30-PublicHealthandSocialServices-KatieStrozyk-5731.pdf  
PDF File  
288 KB
-  BoCC-AIS-2024-04-30-Commissioners-AmyDavis-5358.pdf  
PDF File  
240 KB

## **Department Items**


### **4) Information Technology**


- a) Description:** Replacement of court video system for District and Superior Courtrooms
- Contact:** Sherrie Ilg, IT Director
- Action:** Move to authorize the Director of Information Technology to purchase replacement courtroom technology equipment phased over five years from Desco AV in the amount of \$1,553,200 plus 10% contingency.

 BoCC-AIS-2024-04-16-InformationTechnology-IsaacJarrett-3333.pdf  
PDF File  
232 KB

### **5) Public Health and Social Services**

- a) Description:** Contract for Submerged Aquatic Vegetation Activities for Lake Management Districts
- Contact:** Stuart Whitford, Environmental Health Program Manager
- Action:** Move to approve the Professional Services Contract for Lake Management District submerged aquatic vegetation control to Aquatechnex, LLC of Centralia, WA on a fee for service basis as outlined in the rate schedule, and authorize the Director of Public Health and Social Services to execute the contract.
- b) Description:** Professional Services Contract T03-0213-23
- Contact:** Gretchen Thaller, Program Manager
- Action:** Move to approve the Professional Services Contract with Lewis County (T03-0213-23) for the Purchase of Nurse Family Partnership health services for 25 families in Lewis County, in the amount of \$296,881.00 for the period of January 1, 2024 through December 31, 2024, and authorize the Director of Public Health and Social Services to execute the agreement and any amendments that do not exceed 10%.

 BoCC-AIS-2024-04-02-PublicHealthandSocialService-StuartWhitford-5149.pdf  
PDF File  
408 KB

 BoCC-AIS-2024-04-30-PublicHealthandSocialService-GretchenThaller-1639.pdf  
PDF File  
432 KB



## 6) Public Works

- a)     **Description:** Contract Award for Asset Management Information System Needs Assessment and Requirements Documentation
- Contact:** Curtis Dunn, Asset Manager
- Action:** Move to award the contract for business analyst consulting services for an asset management information system (AMIS) needs and requirements assessment to BerryDunn of Portland, ME in the amount of \$99,310, and to authorize the Director of Public Works to execute the contract and any change orders due to unforeseen conditions only (not for changes in scope) up to 10% of the contract (\$9,931 or an aggregate of \$109,241).
- BoCC-AIS-2024-04-30-PublicWorks-AngelaCelestine-1246.pdf  
PDF File  
1.01 MB
- b)     **Description:** Interlocal Agreement for Anti-icing Materials Sales for Road Operations, Tumwater School District #33
- Contact:** Mike Lowman, Road Operations Manager
- Action:** Move to approve the Interlocal Agreement between Thurston County and Tumwater School District #33 for the sale of anti-icing materials for road operations for the term of five years.
- BoCC-AIS-2024-04-30-PublicWorks-AngelaCelestine-5452.pdf  
PDF File  
248 KB
- c)     **Description:** Public Works Striping Paint Purchase
- Contact:** Becky Conn, Traffic Engineering and Operations Manager
- Action:** Move to authorize the Director of Public Works to purchase traffic striping paint from Aramsco in the amount of \$423,474.19 plus 10% contingency.
- BoCC-AIS-2024-04-02-PublicHealthandSocialService-StuartWhitford-5149.pdf  
PDF File  
408 KB
- d)     **Description:** Resolution for Temporary Closure of Black Lake Belmore Rd SW between Black Lake Blvd SW and Sapp Rd SW
- Contact:** Matt Unzelman, County Engineer
- Action:** Move to approve the resolution authorizing the County Engineer to temporarily close Black Lake Belmore Rd SW between Black Lake Blvd SW and Sapp Rd SW for up to a 12 consecutive week time period between June 1, 2024 and October 31, 2024.
- BoCC-AIS-2024-04-30-PublicWorks-AngelaCelestine-5335.pdf  
PDF File  
4.33 MB

## 7) Sheriff

- a) **Description:** Single Source Purchase - Grappler  
**Contact:** Derek Sanders, Sheriff  
**Action:** Move to approve the single source purchase of six grappler units from Stock Enterprises for the amount of approximately \$48,663 plus shipping and handling.



BoCC-AIS-2024-04-16-Sherif  
HeidiThomsen-1848.pdf  
PDF File  
296 KB

- b) **Description:** Single Source Purchase - StarChase  
**Contact:** Derek Sanders, Sheriff  
**Action:** Move to approve the single source purchase of five StarChase units from StarChase for the amount of approximately \$42,796 plus shipping and handling.



BoCC-AIS-2024-04-16-Sherif  
HeidiThomsen-5246.pdf  
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296 KB

## 8) Superior Court

- a) **Description:** Toxicology Services Contract for Superior Court programs  
**Contact:** Sabrina Craig, Program Manager  
**Action:** Move to approve the contract with Avertest LLC, dba Averhealth for the amount of \$110,000 for the term of May 1, 2024 to June 30, 2025 for toxicology services for Superior Court programs, and authorize the Superior Court Administrator to execute the contract and up to two one-year renewals and any other amendments that do not exceed 10%.



BoCC-AIS-2024-04-30-  
SuperiorCourt-SabrinaCraig-  
2138.pdf  
PDF File  
88.3 KB

## 9) County Manager

- a) **Item Description:**  
Commissioners will report on board work sessions and assigned committee meetings providing updates on actions taken as well as upcoming issues.
- b) **Item Description:**  
The County Manager will review the Board of County Commissioners schedule for the week of April 30, 2024.
- c) **Item Description:**  
Adjournment - Motion: Move to adjourn the Board of County Commissioners meeting of April 30, 2024.

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## 2024 Proclamations

January 9	Martin Luther King, Jr. Day – <i>January 15</i>
February 20	African American History Month – <i>February</i>
March 5	Women’s History Month – <i>March</i>
April 2	Child Abuse Awareness Month – <i>April</i> Volunteer Appreciation Month – <i>April</i>
April 16	Earth Day – <i>April 22</i>
April 30	Asian American and Pacific Islander Heritage Month – <i>May</i>
May 7	Public Service Recognition Week – <i>May 5-11</i>
May 21	Peace Officers Memorial Day – <i>May 15</i>
June 4	Pride Month – <i>June</i>
July 16	Thurston County Fair – <i>July 31-August 4</i>
August 6	Traffic Zero
August 20	Int’l Overdose Awareness Day – <i>August 31</i>
September 3	First Responders Day – <i>September 11</i>
September 17	Nat’l Hispanic Heritage Month – <i>September 15-October 15</i> Nat’l Voter Registration Day – <i>September 17</i>
October 8	Domestic Violence Awareness Month – <i>October</i>
October 22	Flood Awareness Week – <i>October 14-18</i>
November 5	Veteran’s Day – <i>November 11</i>

THURSTON COUNTY

# Proclamation

## Asian American and Pacific Islander Heritage Month

**WHEREAS**, Asian American and Pacific Islander Heritage Month was signed into law in 1992 and the month of May was selected to commemorate the arrival of the first known Japanese immigrant to the United States on May 7, 1843, and to honor the completion of the transcontinental railroad on May 10, 1869; and

**WHEREAS**, we acknowledge Asian American and Pacific Islander Heritage Month is marked by deeply rooted history, including both proud and painful chapters, and significant cultural and systemic barriers; and

**WHEREAS**, Washington State has been home to generations of Asian Americans and Pacific Islanders for more than 200 years, contributing greatly to the government, businesses, arts, sciences, medicines, education, and military; and

**WHEREAS**, this year's theme, "Advancing Leaders Through Innovation," pays homage to the visionaries and trailblazers who have shaped the Asian American and Pacific Islanders history and continue to influence our collective future. Innovation, resiliency, and a pioneering spirit have led to lasting contributions to our Nation's economic prosperity, technological advancements, and social/political change; and

**WHEREAS**, Asian Americans and Pacific Islanders have shared their traditions and rich culture while representing their communities through public service for all citizens; and

**WHEREAS**, we commit to the recognition of all Asian Americans and Pacific Islanders in Thurston County, Washington State, and the Nation, and to providing comprehensive support to this community.

**NOW THEREFORE, BE IT RESOLVED**, the Board of County Commissioners of Thurston County hereby proclaim May 2024 as Asian American and Pacific Islander Heritage Month in Thurston County and encourages all residents to celebrate the accomplishments and sacrifices the Asian Americans and Pacific Islanders have made.

Adopted this 30<sup>th</sup> day of April 2024

BOARD OF COUNTY COMMISSIONERS

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Citizen Advisory Boards & Commissions  
April 23, 2024

**Current Vacancies**

<b>Board/Commission</b>	<b>Seat</b>	<b>Term</b>
Civil Service Commission	(1) Neither 'Unaffiliated' or 'Independent'	2/16/2027
Fair Board	(5) District 3	4-year
	(6) District 3, At-Large	4-year
Historic Commission	(11) At-Large	4- year
	(12) At-Large	4-year
	(13) Alternate, District 1	4-year
	(14) Alternate, District 2	4-year
	(15) Alternate, District 3	4-year
Noxious Weed Control Board	(4) Weed District 4	4-year
	(5) Weed District 5	4-year
Salary Commission	(7) Organized Labor Representative	4-year
	(9) Professional Personnel Management Representative	4-year
Solid Waste Advisory Committee	(4) City of Rainier Councilmember	3-year
Storm and Surface Water Advisory Board	(4) District 2	3-year
	(9) At-Large	3-year

**Layland Construction LLC**

35217 Kinsman RD E

Roy, WA 98580 US

+1 3605089569

tzlayland@yahoo.com

laylandconstruction.com

**Estimate****ADDRESS**

Bruce Logan  
Thurston County Central Services  
3000 Pacific Ave SE  
Olympia, Wa 98501

**SHIP TO**

Bruce Logan  
Thurston County Central Services  
3000 Pacific Ave SE  
Olympia, Wa 98501

ESTIMATE #	DATE	
1325	03/12/2024	

**P.O. NUMBER**

DES #06419

**SALES REP**

Todd Layland

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
03/12/2024	<b>Clean up and restoration - retail</b>	Clean up encampment at Chehalis Western Trail	16	87.39	1,398.24T
	<b>Dump Fee</b>	dump fee	1	120.00	120.00T

SUBTOTAL 1,518.24

TAX 144.23

TOTAL **\$1,662.47**

Accepted By

Accepted Date















