

Superior Court of Washington, Thurston County

Family and Juvenile Court

Petitioner:

Respondent:

Case No. _____

**Notice of Hearing for
Court Commissioner Motions-
Probate & Guardianship,
Minor Guardianship
(NTHG)**

To the County Clerk and all parties:

1. A court hearing has been scheduled for:

_____ (date) at _____ (time).

2. The **name** of the motion or type of hearing is:

_____. The motion was filed on:
_____ (date) by _____ (name of party).

3. The hearing should be scheduled on the following court session:

→ Check that the court session is available before you schedule a hearing on the Clerk's web page: www.co.thurston.wa.us/clerk

☐ **Minor Guardianship** (Wednesday 9:00 & 10:00 a.m.)

Courtroom 1- Zoom Meeting ID: 772-162-1402

☐ **Probate & Guardianship** (Friday 2:00 & 3:00 p.m.)

Courtroom 2- Zoom Meeting ID: 429-655-5966

Warnings!

- You need to schedule this hearing by 5:00 p.m. at least 6 business days ahead of time. Consult local and state court rules.

- If you do not go to the hearing, the court may sign orders without hearing your side. You must file all paperwork to respond to a motion before the court hearing.

4. Declaration of Service	5. Person Scheduling this Hearing
<p>I declare that on _____, 20____, I</p> <p><input type="checkbox"/> deposited in the United States mail,</p> <p><input type="checkbox"/> delivered through a legal messenger service,</p> <p><input type="checkbox"/> personally delivered, a copy of this notice of hearing, the motion, and all paperwork filed along with the motion, to all people listed below in section 6.</p> <p>I declare under penalty of perjury under the laws of Washington State that the foregoing is true and correct.</p> <p>Signed at _____(City) _____(State)</p> <p>Date Signed: _____</p> <p>Signature: _____</p> <p>Printed name: _____</p>	<p><input type="checkbox"/> Petitioner</p> <p><input type="checkbox"/> Respondent</p> <p><input type="checkbox"/> Other: _____</p> <p>Sign: _____</p> <p>Print Name: _____</p> <p>WSBA#: _____(if attorney)</p> <p>Address: _____</p> <p>City/State/Zip: _____</p> <p>Telephone: _____</p> <p>Email: _____</p> <p>Date: _____</p>

6. Names and Contact Information for Everyone Notified of this Hearing

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Email: _____

Telephone: _____

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Email: _____

Telephone: _____

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Email: _____

Telephone: _____

Attach more pages if needed.

Name: _____

Attorney for: _____

WSBA #: _____

Address: _____

Email: _____

Telephone: _____

7. Instructions for Appearing by Zoom

Joining by Computer or Smartphone

- Go to <https://zoom.us> or download the free app to your phone or device.
- You will need the Zoom meeting ID for the hearing which could be found in section 3.
- Once on Zoom click “Join a Meeting”, enter the Zoom meeting ID, and click “Join”.

Join by Telephone If

- You do not have a microphone or speaker on your computer
- You do not have a smartphone
- You cannot connect to a network for video or computer audio.

Phone Controls:

***6** – mute/unmute

***9** - Raise hand

To Join by Telephone

- Call (253) 215-8782
- Enter the Zoom Meeting ID followed by # symbol.

Before Your Hearing, Get Prepared

- Make sure you have a good Internet connection
- Make sure your screen name is your first and last name.
- No profile picture/photo is allowed.
- Remember that you are still appearing in court and should act and dress appropriately.
- Use earbuds or headphones if you can. This frees up your hands and improves sound quality.
- Find a quiet place where no one will interrupt you.
- Do not use the chat unless you are having audio issues and need to let the Court know.
- Mute your microphone unless you are asked to speak.

Observer

- If you are not a party to a case, then you are required to identify yourself by renaming yourself to Observer.

DO NOT RECORD ANY COURT HEARINGS WITHOUT PERMISSION OF THE COURT IN THE HEARING

The Court keeps a record of all proceedings. You can order transcripts or copies of the hearing from the Court. More information can be found on the Court's Website:

<https://www.thurstoncountywa.gov/departments/superior-court/court-services/ordering-copies-electronic-recorded-hearings-and-transcripts-proceedings>