



**Linda Myhre Enlow**  
**Thurston County Clerk**  
and Ex-Officio Clerk  
of Superior Court

**Edison Herron**  
Chief Deputy Clerk

## Thurston County Superior Court Odyssey Portal Modify Master Registration

Agency/Firm:		
Head of Agency/ Name:	Bar No.	
Mailing Address:		
City:	State:	Zip Code:
Contact Phone Number:		
Email:		

**Add the following staff within my agency/firm allowed to access and view public cases:** All staff should be linked to an attorney's bar number. This will allow staff to view confidential documents of the attorney of record. Each user must have a unique email address.

<i><b>Name / Job Title</b></i>	<b>Email</b>	<b>Phone Number</b>	<b>Bar No's.</b>

**Remove the following staff within my agency/firm allowed to access and view public cases:**

<b>Name</b>	<b>Email</b>	<b>Phone Number</b>	<b>Bar No.</b>

Number of Employees in Firm/Agency:

I understand that user Id's and passwords shall not be shared and that I will notify the Thurston County Clerk within five working days when I have a change in staff using the Modify Master Registration Form. Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Signature Head of Agency/Firm

