



THURSTON COUNTY
WASHINGTON
SINCE 1852

COMMISSIONERS
Jennifer Roberts, Chair
Peggy Quan
Glenn Cramer

CIVIL SERVICE COMMISSION

Public Meeting
April 22, 2021

1) CONVENE PUBLIC MEETING

The public meeting was convened at 10:01 a.m.

A. Introduction/Attendees:

Commissioners:

Jennifer Roberts, Chair
Peggy Quan, Commissioner
Glenn Cramer, Commissioner

Staff:

Wayne Jones, Chief Examiner
Cameron Mullins, Human Resources
Debbie Brookman, Human Resources
Devon Smith, Human Resources
Ray Brady, Sheriff's Office

Guest:

Elizabeth Donovan
Heidi Thomsen

2) APPROVAL OF MINUTES

Motion: Commissioner Quan made a motion to approve the March 25, 2021 minutes.

Motion carried.

3) PUBLIC HEARING ON CIVIL SERVICE RULE AMENDMENTS

Wayne discussed the propose of changes to the civil service transfer rules (Rule 8.8).
Representation from the Sheriff's Office provided input regarding the rule change.

Motion: Chair Roberts made a motion to approve the rule amendment.

Motion carried.

4) PROPOSED CHANGES TO CLASSIFICATIONS

Debbie Brookman, Labor Relations Negotiator, discussed the classification review for the Sheriff's Office positions. The Bureau Staff Assistant and Systems Administrator will be going before the Board of County Commissioners and four more classifications will be coming before the Civil Service Commissioner in May. Wayne discussed the possible upcoming changes to the classification.

Motion: Chair Quan made a motion to approve the classification changes.
Motion carried.

5) EXAMINER'S REPORTS

Budget Status Report – Wayne reviewed the March 2021 budget expenditures.

Monthly Activity Report – Wayne reviewed the monthly activity report of vacancies and recruitments.

Current Vacancies:

5 Deputy Sheriff
12 Corrections Deputy
2 Legal Assistant

6) UPDATE ON 2021 LEGISLATIVE ISSUES/BILLS AFFECTING CIVIL SERVICE

Wayne reviewed the proposed bills and updated bills that affect Civil Service.

7) OTHER BUSINESS

Sheriff's Office Update: Undersheriff Brady stated that there are still a few legislative bills that are being reviewed. Commissioner Quan requested that an update is given once the legislative session is settled.

ADJOURN

Motion: Commissioner Quan made a motion to adjourn the meeting.
Motion carried.

The meeting adjourned at 10:53 a.m.



Wayne Jones
Civil Service Chief Examiner

/s/JR
Jennifer Roberts
Chair, Thurston County Civil Service Commission