



COMMISSIONERS
Jennifer Roberts, Chair
Peggy Quan
Glenn Cramer

CIVIL SERVICE COMMISSION

Public Meeting
October 27, 2022

1) CONVENE PUBLIC MEETING

The public meeting was convened at 10:02 a.m.

A. Introduction/Attendees:

Commissioners:

Jennifer Roberts, Commissioner
Peggy Quan, Commissioner
Glenn Cramer, Commissioner

Staff:

Wayne Jones, Chief Examiner
Ray Brady, Sheriff's Office
Dawn Hanson, Human Resources
Cameron Mullins, Human Resources
Deputy Lehman, Sheriff's office

2) PUBLIC COMMENT

No comments made.

3) APPROVAL OF MINUTES

Motion: Commissioner Cramer moved to approve the September 22, 2022 minutes.

Motion carried.

4) EXTENSION OF OPERATIONS LIEUTENANT PROMOTIONAL LIST

Wayne addressed the request from the Sheriff's office to extend the promotional list until 11/23/22.

Motion: Commissioner Cramer moved to approve the extension. Commissioner Quan seconded the motion.

Motion carried.

5) PROPOSED CHANGES TO CLASSIFICATION

Wayne discussed the proposal to revise the Crime Analyst classification to better support the needs of the Sheriff's Office. Deputy Lehman requested that the vote be postponed until the next Civil Service meeting to provide an adequate opportunity to review the proposed changes and provide bargaining unit input.

Motion: Commissioner Cramer moved to postpone revising the classification until November 17, 2022. Commissioner Quan seconded the motion.

Motion carried.

6) PUBLIC HEARING ON CIVIL SERVICE RULE AMENDMENTS

Wayne discussed and reviewed the proposed amendments to the Civil Service Rules. Since one of the proposed revisions involved the revision to the Crime Analyst classification, the commissioners discussed postponing the vote until the next Civil Service meeting on November 17, 2022.

Motion: Commissioner Quan moved to postpone revising the Civil Service Rules until the November meeting. Commissioner Cramer seconded the motion.

Motion carried.

7) EXAMINER'S REPORTS

Budget Status Report – Wayne reviewed the 2022 budget expenditures.

Monthly Activity Report – Wayne reviewed the monthly activity report of vacancies and recruitments.

Current Vacancies:

- 5 Deputy Sheriff
- 8 Corrections Deputy
- 1 Crime Analyst
- 1 Correction Lieutenant
- 1 Correction Sergeant

8) OTHER BUSINESS

Sheriff's Office Update: Undersheriff Brady stated they have a new background software that they are using to help speed up the process. He also stated they are continuing to fill positions.

9) ADJOURN

Motion: Commissioner Cramer moved to adjourn the meeting.

Motion carried.

The meeting adjourned at 10:51 a.m.



Wayne Jones
Civil Service Chief Examiner

/s/JR
Jennifer Roberts
Chair, Thurston County Civil Service Commission