

# ADVISORY COMMITTEE

## Meeting Minutes

June 19, 2020

| Date      | Time         | Location | Preparer of Minutes |
|-----------|--------------|----------|---------------------|
| 6/19/2020 | 8:30-10:45am | ZOOM     | Carrie Hennen       |

| Attendance  |                            |               |        |
|---|----------------------------|---------------|--------|
| Committee Members   |                            | TST Staff     | Others |
| <b>Present</b><br>Glenn Dunam<br>Chanita Jackson<br>Marilyn Roberts<br>Skip Steffen<br>Wendy Tanner<br>Priscilla Terry<br>Steven Thomson<br>Gina Thompson | <b>Absent</b><br>Bob Jones | Carrie Hennen |        |

| Agenda Item                         | Notes   |
|-------------------------------------|---|
| Welcome, Introductions, and Updates | <ul style="list-style-type: none"> <li>• May 2020 meeting minutes approved</li> <li>• The TST Data Analyst position has been vacant since the end of February. The position is not being filled at this time.</li> <li>• Q1 2020 data for almost all TST-funded programs is posted on the <a href="#">TST interactive dashboard</a></li> <li>• The <a href="#">2019 TST Annual Report</a> is now available</li> </ul>   |
| Budget Planning                     | <ul style="list-style-type: none"> <li>• Staff updated the group on overall budget discussions at the County. For 2020, across the County, the BOCC is likely to take action to eliminate vacant positions and reduce budget authority in several areas. In addition, all offices/ departments were asked to propose reducing budgets by 2% for July- Dec 2020.                             <ul style="list-style-type: none"> <li>• 2% reductions will not have dramatic impact on TST, these will mostly formalize underspending that would be happening anyway such as some program suspensions, cancellations of travel, and underspending on professional services.</li> </ul> </li> <li>• Staff updated the group on discussions with the Budget Director, who provided guidance that the Advisory Committee's recommendation should be based on an assumption of spending the TST fund balance down to 3 months spending by end of 2021-2022 biennium.</li> <li>• The group had robust discussion about upcoming budget discussions with each office/ department currently receiving TST funds. They agreed that they would like to receive the following information about</li> </ul> |

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| Agenda Item  | Notes  |
|--------------|--|
|              | <p>currently-funded programs:</p> <ul style="list-style-type: none"> <li>• Historical data and spending information</li> <li>• Information on how programs’ policies, mindset and procedures advance the goal of institutionalizing equity across county government as stated in the <a href="#">BOCC’s 6/12 letter to the community</a></li> <li>• Information on the impact of COVID-19 on programs’ costs, services, and demand</li> <li>• While a request for reduction scenarios remains likely for the coming biennium, it was decided to wait until late August/ early September when more information about revenue projections becomes available</li> </ul> |
| TST Jeopardy | <p><i>See attached</i></p> <ul style="list-style-type: none"> <li>- The group played a Jeopardy game covering basic data and information on TST-funded programs.</li> </ul>  |

**Next Meeting:** Friday, July 24, 8am-Noon  
VIA ZOOM