

# ADVISORY COMMITTEE

## Meeting Minutes

November 20, 2020

Date	Time	Location	Preparer of Minutes
11/20/2020	8:30-11:00am	ZOOM	Carrie Hennen

Attendance			
Committee Members		TST Staff	Others
<b>Present</b> Glenn Dunam Chanita Jackson Bob Jones Marilyn Roberts Skip Steffen Wendy Tanner Priscilla Terry Steven Thomson Gina Thompson	<b>Absent</b> None	Carrie Hennen	

Agenda Item	Notes
Welcome, Introductions & Updates	<p>Staff summarized recent BOCC budget discussions:</p> <ul style="list-style-type: none"> <li>- The BOCC intends to adopt the TST Advisory Committee’s 2021 budget recommendation with one change, which would be to fully fund (rather than partly fund) the request for 2.0 FTE pre-charge diversion positions in Pretrial Services.</li> <li>- In other budget news relevant to TST, it is likely that the BOCC will provide for a new Criminal Justice Program Manager position in the 2021 budget. A new position focused on leading the County’s equity efforts is not likely to be funded at this time.</li> <li>- The committee approved meeting minutes from the September 18, 2020 and September 25, 2020 meetings.</li> <li>- The group agreed to continue the schedule of meetings in the morning of the 3<sup>rd</sup> Friday of the month in 2021. Some additional meetings or changes may be necessary during the budget season (approx July- Sept).</li> <li>- It was noted that 3 Committee members have terms ending in March 2021; these members are considering whether to request reappointment.</li> <li>- The group discussed whether the committee has the needed range of experience to evaluate funding requests. The group noted that it could be valuable to consider enhancing representation in the following areas in upcoming recruitment efforts: lived experience, expertise</li> </ul>

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	<p>in substance use disorder, diversity on all levels (BiPOC, age, gender, physical ability, gender identity and sexual orientation), individuals with law enforcement and/or corrections background, and membership in/ affiliation with local tribes.</p>
<p>Possible Improvements to the Budget Process in 2021</p>	<p>The group broke into small groups to discuss possible improvements to the process of developing its budget recommendation.</p> <p>The group agreed that some form of the following would be useful:</p> <ul style="list-style-type: none"> <li>- Meeting with the new BOCC in early 2021 to set out priorities</li> <li>- Establishing high-level priorities/ criteria related to funding decisions to communicate to programs in advance</li> <li>- Having further discussion/ analysis of gaps (including as it relates to the Sequential Intercept Model) prior to budget process; communicating this to programs in advance as they develop budget requests.</li> </ul>
<p>Possible Improvements to how the Committee learns about existing TST-funded programs</p>	<p>The group had discussion of possible improvements to the ways in which committee members learn about existing TST-funded programs.</p> <p>The group agreed that following could be helpful:</p> <ul style="list-style-type: none"> <li>- More guided discussion of the data—TST staff facilitating discussion in committee meetings and/or developing summary materials showing key takeaways</li> <li>- Receiving narrative portions of the quarterly reports submitted by programs</li> <li>• Site visits and/or meetings in which all TST programs are asked to present data, challenges, and accomplishments to the committee, similar to the program showcases held in late 2019</li> <li>• Review of evidence-basis of programs</li> <li>• Discussion of how COVID is changing service delivery</li> <li>• Additional discussion of newly-funded programs, especially Law Enforcement Assisted Diversion (LEAD)</li> </ul>
<p>Wrap Up and Next Steps</p>	<p>Staff will develop a proposed workplan for the committee’s review incorporating the ideas discussed at the meeting.</p>

**Next Meeting:** Friday, January 15, 2021, 8:30-11:30AM  
VIA ZOOM