



Treatment Sales Tax (TST) Advisory Committee

March 16, 2018 Meeting—Minutes

Date	Time	Location	Preparer of Minutes, Title, Phone
Friday, 16 March 2018	8:30 AM— 11:30 AM	Building 4, Room 111	Carrie Hennen, Program Manager, 360-867-2092

Attendance			
Committee Members		TST Staff	Other County Staff
<p><u>Present:</u></p> <ol style="list-style-type: none"> 1. Jim Stanton 2. Michelle Marti 3. Skip Steffen 4. Aaron Jelcick 5. Steve Tilley 6. Joe Marmo 	<p><u>Excused:</u></p> <hr style="border-top: 1px dashed black;"/> <p><u>Absent:</u></p>	<ol style="list-style-type: none"> 1. Carrie Hennen 2. Robin Campbell 	<ol style="list-style-type: none"> 1. Mark Moffett 2. Ashley Strauss
Other Attendees			
<ol style="list-style-type: none"> 1. Marilyn Roberts, TST Advisory Committee member as of March 2018 2. Glenn Dunnam, TST Advisory Committee member as of March 2018 3. Jason Bean-Mortinson, Thurston Mason Behavioral Health Organization 4. Josh Black, Northwest Resources 5. April Tomiello, Northwest Resources 6. Amanda Chick, Northwest Resources 			

Agenda	Notes	Action Items
<p>Introductions and Agenda Setting</p> <ul style="list-style-type: none"> - Review and Approve Minutes: February 16, 2018 - 	<ol style="list-style-type: none"> 1. The group approved the February 16, 2018 meeting minutes. 	



Treatment Sales Tax (TST) Advisory Committee

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<p>TST Financial Status</p> <ul style="list-style-type: none"> - 2017 Spending v Actuals - Fund Balance - Administrative Costs 	<ol style="list-style-type: none"> 1. The group reviewed information on revenue and expenditures for 2017 for the TST fund, as well as current fund balance. 2. Topics of discussion included: <ul style="list-style-type: none"> • Large size of fund balance (over \$4m) and options for spending this funding, including increasing community grants, etc; • Areas of underspending and reasons, with a focus on Court programs; and • Current discussions related to administrative costs and efforts to ensure that TST funds all eligible program costs. 	
<p>Program Discussion: Veterans Case Manager</p> <ul style="list-style-type: none"> - Background/changes to program - Data update - Discussion 	<ol style="list-style-type: none"> 3. The group reviewed updated data on the Veterans Case Manager program through 2017. 4. Committee members and Mark Moffett and Ashley Strauss from Public Health and Social Services (PHSS) discussed the data and the program. Discussion topics included: <ul style="list-style-type: none"> • Changes to the program, including changing from a contract with the WA Department of Veterans Affairs to an in-house position at PHSS; • Opportunities to better coordinate the program with other efforts underway at the Thurston County jail; • Limitations of the program related to the small amount of staff time allocated (0.2 FTE); • Opportunities to better support and track Veterans to know when they are releasing from jail rather than relying on participants to follow up; • Underspending on the program in 2017, reasons, and opportunities for flexibility between staff time and 	<ol style="list-style-type: none"> a. TST staff will follow up with program staff on the identified items.



Treatment Sales Tax (TST) Advisory Committee

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	<p>concrete services within the funding allocation;</p> <ul style="list-style-type: none"> Relationship of this program to the Veterans Assistance Fund, Lacey Veterans Hub and other programs; Questions about whether a 90-day service period is adequate and the types of programs or resources to which participants are referred at the end of the program; Opportunities to track recidivism data; and Possible future requests for additional funding, noting that any request must clearly articulate what would be accomplished with the additional investment. 	
<p>Program Discussion: Housing Case Management & Inmate Housing Case Management</p> <ul style="list-style-type: none"> - Background - Data update - Discussion 	<ol style="list-style-type: none"> 1. The group reviewed updated data on the Housing Case Management and Inmate Housing Case Management program through 2017. 2. Committee members and Jason Bean-Mortinson (Thurston-Mason Behavioral Health Organization) and staff from Northwest Resources discussed the data and the programs. Discussion topics included: <ul style="list-style-type: none"> Barriers to housing, including felony convictions, poor rental history, and challenges obtaining employment; Challenges for individuals exiting jail, including inability to participate in in-person interviews with housing programs; Opportunities to connect with other programs (including TST-funded programs such as the Veterans Case Manager program, as well as non-TST funded programs such as the homeless housing system); 	<p>a) TST staff will follow up with program staff on the identified items.</p>



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	<ul style="list-style-type: none"> Concerns regarding the length of the program and whether it is adequate to stabilize participants so they are able to sustain their own rent. The group discussed options, and suggested that a longer length of support is desirable, even if it means serving a smaller number of individuals; and Possibilities for increasing the funding amount allocated to this program given the waitlist, extensive need, and the availability of less funding in 2018 than in 2017 due to a one-time reallocation in 2017. 	
<p>Additional Discussion</p> <ul style="list-style-type: none"> - TST Organization - Legislative update - Prevention - Opportunity Analysis - Community Grants - Data Analyst-Hiring Process - TST Issues List - Quarterly Reports 	<ol style="list-style-type: none"> 1. The group revisited an option being considered by the Board of County Commissioners (BOCC) under which TST would move within the County’s organizational structure into the Public Health and Social Services Department. Staff reported that the Committee’s input was conveyed to the BOCC after the February meeting, and the BOCC will have further discussion on April 5. 2. Two bills in the Legislature this session would have directly impacted TST. HB 2799 included language explicitly stating that prevention activities could be funded with this fund source and HB 2006 would have removed non-supplantation language related to TST. Neither bill passed. 3. The BOCC would like to have further discussion of options related to funding prevention with TST. The Committee and others will be invited to a BOCC discussion in April. Staff is compiling an overview of prevention programming currently funded with this fund source in other counties. 4. Staff is continuing work on a TST Opportunity Analysis, which will be complete by May. 	<ol style="list-style-type: none"> a) Staff will continue developing options to share more timely data with Committee. b) Staff will develop and maintain an issues list.



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	<p>5. The annual TST Community Grant RFP, which will award a total of \$250,000 for TST programs, is now active and proposals are due on April 18. Marilyn Roberts and Steve Tilley, along with a team of County staff, will review proposals.</p> <p>6. The TST Data Analyst job posting is active. Skip Steffen, along with a team of County staff, will participate in interviews.</p> <p>7. Options for sharing more timely data with the TST Advisory Committee were discussed. Options included sharing quarterly reports and updating data for TST meetings, as has been done over the past few months for selected programs. In the future, it is hoped that timely data can be shared via an online portal through the County’s new OpenGov platform.</p> <p>8. The group discussed the need to track critical issues. It was agreed that staff would maintain a list of priority issues that need to be followed up on. Committee members will be asked at the end of meetings what needs to be added to the list.</p>	

Next Meeting: Friday, 20 April 2018, 8:30 AM—11:30 AM