

Thurston County Board Briefing

<u>Briefing Date/Time:</u>	July 13, 2022 (9:30 – 12:00, 1:00 – 2:30)
<u>Office/Department & Staff Contact:</u>	<p>Maya Teeple, CPED 360-545-2593</p> <p>Christina Chaput, CPED x5486</p> <p>Robin Campbell, Assistant County Manager, x3063</p> <p>Jennifer Smith, Senior Budget Analyst</p> <p>Jennifer Walker, Public Works, x2271</p> <p>April Leigh, Public Works, x2375</p> <p>Shannon Shula, Public Works, x2338</p> <p>Dana Bowers, Public Works, x2358</p> <p>Jeff Bickford, Public Works (Solid Waste), x2278</p> <p>Karen Weiss, Public Works (Solid Waste), x2327</p> <p>Rick Thomas, Public Works (Transportation), x2316</p> <p>Scott Lindblom, Public Works (Transportation) x2329</p> <p>Jason Ashe, Central Services (Facilities) x2943</p> <p>Jenny Brannam, Central Services (Facilities) x5597</p> <p>Michael Lowman, Public Works, x2350</p> <p>Ed Marson, Public Works (Parks and Trails), x2324</p> <p>Tim Wilson, Public Works (Water & Sewer Utilities, Storm/Surface Water) x5831</p>
<u>Topic:</u>	Capital Improvement Program 2023-2028 (Project Preview)
<u>Purpose:</u> (check all that apply)	<input checked="" type="checkbox"/> Information only <input type="checkbox"/> Decision needed <input type="checkbox"/> Follow up from previous briefing <div style="float: right; text-align: right;"> Optimal Time Frame for Decision is: (dd/mm/yyyy) </div>
<u>Synopsis/Request/Recommendation:</u> <i>(One or two sentences identifying your primary objective for this session)</i>	
Overview of the 2023-2028 Capital Improvement Program (CIP). Informational briefing only. Multiple departments to present.	
<u>Background</u>	
The Capital Improvement Program (CIP) is Appendix G of the Thurston County Comprehensive Plan. The CIP meets the requirements of the Growth Management Act for adoption of a six-year financing program “that will finance...capital facilities within projected funding capacities and clearly identify the sources of public monies for such purposes.” RCW 36.70A.070(3)(d) The CIP is amended concurrently with the budget. The 2023-2028 CIP will replace in its entirety the 2022-2027 CIP.	

Capital facilities are transportation infrastructure, water, waste and sewer infrastructure, parks and open space, and county facilities designed to serve citizens and provide appropriate levels of service for a growing population. The county may establish its own size and cost thresholds for capital facilities to be included in the CIP.

Capital projects associated with serving a growing population are listed in the CIP so that they may receive public funds. Public fund sources include general fund, impact fees, utility rates, solid waste fees and charges, road fund, federal and state grants, bonds, and the real estate excise tax.

The CIP annual update implements Thurston County Strategic Plan Initiatives 8, 9, 14, and 16.

Documents Attached:

- Attachment 1: Powerpoint handout - project overview.
- Attachment 2: Draft of the 2023-2028 CIP.

Summary & Financial Impact:

Estimated 6-year project costs will be presented. These will be coordinated with the budget and revised at a later date.

Affected Parties:

All County departments with capital facilities projects occurring during the next 6 years (2023-2028). All Thurston County residents who are served by County capital facilities.

Options with Pros & Cons:

1. **Option Title:** Proceed with next steps in the CIP update process (coordination with budget and Planning Commission review.)
 - Pro: Allows CIP update to proceed in a timely manner, coordinated with the budget for adoption at the end of 2022; maintains compliance with the Growth Management Act.
 - Con: n/a
2. **Option Title:** Do not proceed with CIP update process; schedule follow-up briefings.
 - Pro: Allows BoCC to gather additional information.
 - Con: Delay in process may result in delay in Planning Commission review and recommendation, and BoCC action timely to the budget.

Board Direction:

None required during this briefing. Staff will proceed with the Planning Commission review process and bring back the CIP draft and Planning Commission recommendation before the BoCC in late fall.

Next Steps/Timeframe:

- **July-August:** Project cost estimates refined and coordinated with budget.
- **August-September:** Planning Commission briefing, public hearing, and recommendation.
- **Oct-Dec:** BoCC briefing, public hearing, action (timed with budget process).