1. 6:30 P.M. CALL TO ORDER

Chair Kramer called the April 18 meeting of the Thurston County Planning Commission to order at 6:30 p.m. Commissioners provided self-introductions.

Attendance: Chair Tim Kramer, Commissioners Jennifer Davis, Donna Nickerson, Scott Nelson, Ed Fleisher and Raul deLeon.

Absent: Tyle Zuchowski, Bill Jackson, and Jim Simmons

Staff: Krosbie Carter, Allison Osterberg, Brad Murphy, Andrew Deffobis

2. 6:30 P.M. APPROVAL OF AGENDA

MOTION: Commissioner Nelson moved to approve the agenda. Commissioner Davis seconded. Motion carried.

3. 6:30 P.M. APPROVAL OF MINUTES

MOTION: Commissioner Nelson moved to approve the March 7, 2018 minutes and accept the audio as the official record. Commissioner Davis seconded. Motion carried.

MOTION: Commissioner Davis moved to approve the March 21, 2018 minutes and accept the audio as the official record. Commissioner Nelson seconded. Motion carried.

MOTION: Commissioner Nelson moved to approve the April 4, 2018 minutes and accept the audio as the official record. Commissioner de Leon seconded. Motion carried.

The official audio is available on line at:

http://www.co.thurston.wa.us/planning/planning_commission/planning_comm_minutes.html

4. 6:30 P.M. PUBLIC COMMUNICATIONS (Not associated with topics for which public hearings have been held.)

- Patrick Townsend, Boston Harbor, WA
5. **6:35 P.M. PRESENTATION: SHORELINE MASTER PROGRAM**
(Staff: Brad Murphy, Guest Speaker: Sarah Cassal, Washington State Department of Ecology)

Mr. Murphy introduced tonight’s guest speaker, Ms. Cassal from the Department of Ecology. Ms. Cassal presented a Power Point which explained an overview of what shorelines are, what the Shoreline Master program is and its different components which are included. She focused her presentation on the general policies and regulations. There were questions and comments from the Planning Commission which Ms. Cassal addressed.

6. **7:00 P.M. WORK SESSION: OPEN SPACE PROGRAM AMENDMENTS**
(Staff: Andrew Deffobis)

Mr. Deffobis is in the process of updating the Open Space Tax Program which last was done in 2004. The update will make sure the program is current with county codes, including looking at the fees which are charged, updating department names and language. He is also proposing an administrative section to assist applicants and those implementing the program. Some issues for the Planning Commission to weigh in on are the public benefit rating system, and also adding a monitoring and enforcement section which isn’t currently in the guidelines. He confirmed this is mostly a housekeeping effort but provides an opportunity to improve the current program. A recent audit by the Department of Revenue found the County should ensure all enrolled properties meet current program standards. This would be done after the program is updated. Mr. Deffobis asked for volunteers to form a sub-committee to work on this update but it was decided that he should come back with more information about fees, enforcement and if there’s been any outreach to prospective participants. After that, the sub-committee will be considered.

7. **7:30 P.M. WORK SESSION: SPOONER PUBLIC HEARING OPTIONS UPDATE**
(Staff: Krosbie Carter)

Tonight’s work session by Ms. Carter is to clarify the options which will be going to the Public Hearing on May 2nd. There was some confusion around the ability of the Planning Commission’s motion to remove Options 2 and 3 which the applicant’s wanted and was confirmed by legal council those needed to stay as options for the public hearing. There was questions and concerns voiced by the Planning Commission around the addition of properties B and C from when they set the public hearing at the last meeting which Ms. Carter addressed. (Option 4 was always including A, B and C. A discussion ensued.

8. **8:05 P.M. STAFF UPDATES**
(Staff: Allison Osterberg)

Ms. Osterberg shared the update that our division name has changed to Community Planning within the department of Community Planning and Economic Development. As a follow up on Mineral Lands, the next step will be bringing the Planning Commission’s recommendation to the Board of County Commissioners on May 16th at 9:00 a.m.
9. 8:07 P.M. **CALENDAR:**

   May 2, 2018 – all plan on attending
   May 16, 2018 – all plan on attending.

10. 8:09 P.M. **ADJOURN**

    With there being no further business, Chair Kramer adjourned the meeting at 8:09 p.m.

    Prepared by Polly Stoker, Recording Secretary

    Tim Kramer, Chair