The Planning Commission did not hold an official meeting on August 1, 2018 due to not having a quorum. The Planning Commissioners and staff in attendance at 6:30pm stayed to hear information and give informal comments on the Comprehensive Plan Update and Capital Facilities Plan. No official binding actions were taken due to not having a quorum. Any actions discussed or direction given will be done in an official meeting. The following summary is for the purposes of documenting what occurred. While not part of the official record for the meeting, the audio for the information summary will be posted online.

1. **6:30 P.M. CALL TO ORDER OF INFORMATION SESSION**

   Chair Kramer called the August 1st meeting of the Thurston County Planning Commission to order at 6:30 p.m. Commissioners provided self-introductions.

   **Attendance:** Chair Kramer, Commissioners Jim Simmons and Ed Fleisher.

   **Absent:** Bill Jackson, Donna Nickerson, Tyle Zuchowski, Jennifer Davis, Scott Nelson, and Raul deLeon

   **Staff:** Allison Osterberg, Christina Chaput

2. **6:35 P.M. PUBLIC COMMUNICATIONS (Not associated with topics for which public hearings have been held.)**

   No Public Testimony was given.

3. **6:30 P.M. INFORMATION SESSION: COMPREHENSIVE PLAN UPDATE**

   (Staff: Allison Osterberg)

   Ms. Osterberg went over the revised schedule and plan for the Comprehensive Plan Update with details of why it has been delayed this summer.

4. **6:40 P.M. INFORMATION SESSION: CAPITAL FACILITIES PLAN**

   (Staff: Christina Chaput, Guest County Speakers: Mark Mauer- Stormwater Utility, Rick Thomas – Public Works, Kerry Hibdon – Parks, Julie DeRuwe – Central Services)

   Ms. Chaput presented a Power Point explaining the process and why we must update the plan each year. Also detailed were the specific department’s plans for the 2019-2024 years. There were questions and comments by the Commissioners which Ms. Chaput and the other guest speakers answered.

5. **7:05 P.M. STAFF UPDATES**

   (Staff: Allison Osterberg)
Ms. Osterberg shared we have had 2 Associate Planners resign since our last meeting and recruitment is happening now for one position. The other position was filled internally by an Associate Planner, Maya Teeple. She also shared the Title 14 Building Code Amendments are going to public hearing with the Commissioners in the near future and the Habitat Conservation Plan draft has been submitted to US Fish & Wildlife Service for their review.

6. **7:07 P.M. INFORMAL REVIEW OF PLANNING COMMISSIONERS AVAILABILITY**

   August 15, 2018 – all present plan on attending
   September 5, 2018 – Ed may not attend

7. **7:15 P.M. ADJOURN**

   With there being no further business, Chair Kramer adjourned the meeting at 7:15 p.m.

Prepared by Polly Stoker, Recording Secretary