

**Attachment B:
Comparison of Procurement Method Thresholds
Prescribed by Thurston County Procurement Policy and 2 CFR 200**

	No Formal Process Requirements	Simplified or Limited Competitive Process	Formal Competitive Process Required
Public Work under <u>Federal Award</u>	N/A	Small works roster process for contracts up to \$250,000	Formal bid process required for all contracts larger than \$250,000
Public Work No Federal Award Involved	N/A	Small works roster process for contracts up to \$350,000	Formal bid process required for all contracts larger than \$350,000
Purchases of Material, Equipment, or Supplies (Not a Public Work)	Less than \$10,000	Vendor list process for purchases between \$10,000 to \$50,000	Formal process for all contracts larger than \$50,000
Purchases of Services (Not a Public Work)	Less than \$10,000	Obtain telephone or written quotes a minimum of three for purchases between \$10,000 to \$50,000	Formal process for all contracts larger than \$50,000

NOTE:
State law does not require that counties bid competitively for services, although counties must follow the procedures set out in chapter 39.80 RCW when contracting for Architectural and Engineering Services. Thurston County's Procurement Policy is stricter, requiring a competitive process for some Professional Services.

Procurement Thresholds

Thurston County procurement thresholds are designed to comply with [Office of Management and Budget memorandum M-18-18](#), "Implementing Statutory Changes to the Micro-Purchase and the Simplified Acquisition Thresholds for Financial Assistance".

Small Purchases and Simplified Acquisition

- Price or rate quotations must be obtained from three (3) qualified sources
- Selected bidder must be responsible (able to fulfil bid requirements)
- Results in a firm fixed price contract (lump sum or unit price)

Small Works Roster

- Price or rate quotations must be obtained from five (5) qualified sources
- Price is the main factor in award determination
- Selected bidder must be responsible (able to fulfil bid requirements)
- Results in a firm fixed price contract (lump sum or unit price)

Sealed Bids

- Bids are publicly solicited via formal advertising
- Price is the main factor in award determination
- Selected bidder must be responsible (able to fulfil bid requirements)
- Results in a firm fixed price contract (lump sum or unit price)

Competitive Proposals

- Requests for proposals are publicized, identifying all evaluation factors and their relative importance
- Price is not the main factor in award determination
- County may consider other advantageous factors including price, schedule, and technical requirements
- Selected bidder must be responsible (able to fulfil bid requirements)