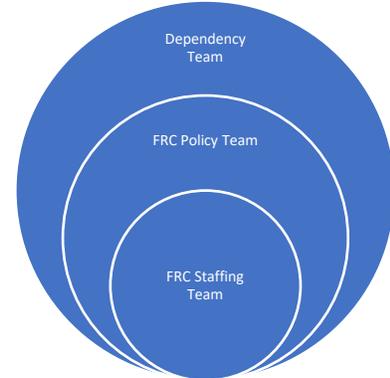
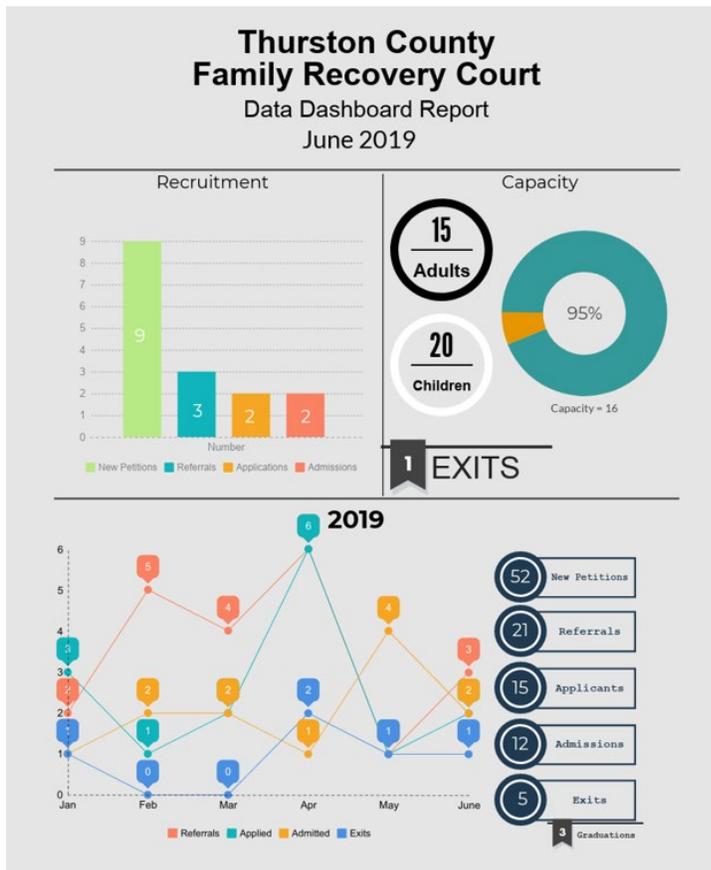


Recommendation: Create or strengthen FRC foundation

- ☑ Three-tiered governance structure
- ☑ Revised FRC mission statement
- ☑ Revised FRC goals and objectives
- ☑ Developed roles and responsibilities for all team members
- ☑ Revised Participant Handbook
- ☑ Revised Operation Manual
- ☑ Created standardized forms for participant reporting
 - updated contact information
 - new medication
 - confirmation of sponsor
 - volunteer hour log
- ☑ Reviewed and revised all participant forms
- ☑ Created an onboarding orientation process for new participants
- ☑ Developed case management and data reporting Access database system
- ☑ Developed monthly data dashboard reports
- ☑ Organize group webinar viewings and training opportunities for team members



Recommendation: Improve family engagement strategies

- ☒ Strengthened relationship between FRC and treatment providers
 1. FRCC weekly check ins with BHR inpatient and Harvest programs
 2. Continued contract with treatment liaison
- ☒ Revised FRC phase structure using a milestones approach
- ☒ Created level contracts
- ☒ Replaced incentives/sanction matrix with graduated list of incentives and responses
- ☒ Developed Alumni Parent Program
- ☒ Revised graduation procedure
- ☒ Created portable FRC bookcase
 1. fiction and non-fiction books, cds, videos for kids and adults
 2. fold-out bulletin board for pictures of participants and their kids
 3. basket of mindfulness coloring books, toys, and fidgets
 4. rack with copies of all standardized participant forms
- ☒ Weekly small gift incentives inside plastic eggs
 1. practical use items that promote health, independence, and parenting
- ☒ Child Birthday Bags
 1. gift bag including cake mix, frosting, banner, balloons, candles, and laminated sign with child's name on it

