

Criminal History Background Check (JIS/JABS) Request Form

Case Number:

Petitioner's Full Name:		Respondent's Full Name:	
DOB:		DOB:	

Final Orders* being Presented on (Date):	
Calendar Time/Ex Parte Time**:	<input type="checkbox"/> 8:55 am <input type="checkbox"/> 4:00 pm <input type="checkbox"/> _____
Case Type:	<input type="checkbox"/> Dissolution <input type="checkbox"/> Modification <input type="checkbox"/> Parentage <input type="checkbox"/> Residential Schedule <input type="checkbox"/> Non-Parental Custody
Orders Being Presented:	
Name & Email/Phone Number of Person Requesting:	

If your request is not received a FULL 24 hours before Presentation of Final Orders, your request will not be processed.

*If you are presenting orders on the Final Orders calendar, you do not need to complete this form.

If you are requesting a JIS/JABS check on a case where the Presentation of Final Orders is being done at an Ex Parte calendar, you **MUST select the time of the Ex Parte Calendar. Failure to do so will result in your request not being processed.

Please send requests to Katie Alderson: katie.alderson@co.thurston.wa.us

Please also cc the following:

1. *Andrea Deshaye*, andrea.deshaye@co.thurston.wa.us
2. *Sandy Smith*, sandy.smith@co.thurston.wa.us
3. *Yvonne Pier*, yvonne.pier@co.thurston.wa.us