

PERMANENCY CASE TRACKING SCHEDULE PROTOCOL

INITIAL	CASE ON TRACK	CASE NOT ON TRACK
<p>Youth becomes legally free</p> <ul style="list-style-type: none"> • Permanency Case Schedule is filed/mailed to parties (see attached form). • Case will be transferred to the Adoption Unit within 5 Court days of becoming legally free or the same day termination orders are signed, unless good cause is shown not to transfer. <p>Permanency Status Hearing</p> <ul style="list-style-type: none"> • Permanency Status hearing will be scheduled on the assigned judge's first available permanency calendar. • Certain adoption prerequisites should already be in place at that time and if so, court will review. <p>Permanency Case Report</p> <ul style="list-style-type: none"> • Due 1 week prior to Status Hearing (see attached form). <ul style="list-style-type: none"> ➤ <u>Permanency Case Report filed</u> – If the case is <u>ON TRACK</u> for timely adoption, the Permanency Status hearing will be stricken by court administration; next hearing will be a 3 Month Review. ➤ <u>Permanency Case Report not filed</u> or case <u>NOT ON TRACK</u> – the status hearing will remain on the docket for a Department update and review with the Court. 	<p>If the Permanency Case Report indicates that the case is <u>on track for Adoption</u> within 6 months, the Status hearing will be stricken and the next hearing will be the 3 month review.</p> <p>Three Month Review (3 months after legally free date)</p> <ul style="list-style-type: none"> • The Department will provide a complete update to the Court as to the readiness of the case for adoption by filing a Permanency Case Report and an ISSP Addendum with a judge's copy to court administration. If on track, this hearing may be stricken by court administration. <p>Five Month Review (5 months after legally free date)</p> <ul style="list-style-type: none"> • The Department will provide a complete update to the Court as to adoption readiness by filing a Permanency Case Report and an ISSP Addendum with a judge's copy to court administration. If Adoption is scheduled within the 6 month mark, this hearing may be stricken by court administration. <p>Dependency Review</p> <ul style="list-style-type: none"> • If a Dependency Review hearing is already scheduled near the 3 or five 5 month mark, a permanency update will be provided to the court at that time and a separate permanency review hearing will not be set. 	<p>If a Permanency Case Report is not filed prior to Status hearing, or if the Report indicates that the case is <u>not on track for Adoption</u> within 6 months of termination/relinquishment, the Status hearing will remain on the docket for a Department update and review by the Court.</p> <p>One Month Review</p> <ul style="list-style-type: none"> • Review hearings will be set on a monthly basis as long as the case does not appear to be on track to meet adoption within 6 months. • The Court can deviate from 1 month reviews at its discretion once the case appears to be on track or for other reasons. <p>Adoption Not Achievable within Six Months</p> <ul style="list-style-type: none"> • If good cause is shown as to why adoption cannot be achieved within 6 months, the Judge may deviate from the permanency case tracking schedule and set subsequent review dates at the discretion of the court.