

RESOLUTION NO. 15450

A RESOLUTION consolidating and amending all previous Board of County Commissioners' (BoCC) resolutions regarding the Storm and Surface Water Advisory Board (SSWAB) for the Storm and Surface Water Utility; reducing the number of SSWAB Members from 11 to 9; reconfiguring the geographic areas of SSWAB representation; replacing the two-term limits with a BoCC re-appointment option after Members serve two terms; and amending the appointment process.

WHEREAS, Resolution No. 9514 (adopted June 4, 1990) established the SSWAB and set forth its Purpose, Role of Members, Membership, Meetings, and other administrative aspects of the SSWAB; and

WHEREAS, Resolution No. 10329 (adopted May 19, 1993) extended the term of the SSWAB through June 30, 1996; and

WHEREAS, Resolution No. 10666 (adopted June 20, 1994) amended the rules and procedures of the SSWAB including its Purpose, Membership, Roles, Appointment, Term, Actions, and other administrative aspects of SSWAB; and

WHEREAS, Resolution No. 11245 (adopted July 15, 1996) extended the term of the SSWAB through June 30, 1999; and

WHEREAS, Resolution No. 12082 (adopted November 22, 1999) re-established the SSWAB after its term expired; and

WHEREAS, Resolution No. 12355 (adopted November 6, 2000) reauthorized the SSWAB for a four year term ending November 22, 2004; and

WHEREAS, Resolution No. 13228 (adopted November 15, 2004) reauthorized the SSWAB for a two year term ending November 22, 2006; reappointed current Members and Representatives; amending the Board's composition, meeting schedule and removal procedures; and removing the absentee ballot provision; and

WHEREAS, Resolution No. 13684 (adopted November 13, 2006) directed the SSWAB to be comprised of nine voting Members, who are ratepayers from within the currently adopted utility rate boundary, and three non-voting Representatives from within the county representing areas outside the rate boundary; reauthorized the SSWAB for a five-year term ending December 31, 2011; reappointed current Members and Representatives; and amending the meeting schedule and removal procedures.

WHEREAS, Resolution No. 14010 (adopted January 14, 2008) increased the number of voting members from nine to eleven; eliminated three non-voting representatives; and amended the appointment process for SSWAB Members; and

WHEREAS, Resolution No. 14363 (adopted June 15, 2010) reauthorized the SSWAB until such time as the BoCC determines the purpose and function is no longer necessary; established

3-year term limits for SSWAB Members; and amended the appointment process for consistency with other Thurston County Boards and Commissions.

WHEREAS, the SSWAB has had difficulty recruiting and retaining Members, and maintaining a full 11-member board; and has identified potential solutions to address these difficulties. These solutions were recommended to the BoCC during the SSWAB's annual briefing to the BoCC on March 2, 2017.

WHEREAS, the SSWAB and BoCC mutually desire to amend certain rules and procedures of the SSWAB to improve SSWAB recruitment, retention and maintain full membership; and to consolidate and amend certain aspects of previous SSWAB resolutions into an updated and holistic resolution for all aspects of SSWAB.

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF THRUSTON COUNTY, STATE OF WASHINGTON DOES RESOLVE AS FOLLOWS:

Section 1. Resolution 14363, Section 1 (Reauthorization) is hereby incorporated and renewed without amendment as follows:

REAUTHORIZATION. The Storm and Surface Water Advisory Board is hereby reauthorized until such time as the Board of County Commissioners determines the purpose and function is no longer necessary.

Section 2. Resolution 13684, Section 3 (Purpose) is hereby incorporated and renewed without amendment as follows:

PURPOSE. The purpose of the Storm and Surface Water Advisory Board is to:

1. Provide public involvement and accountability within the rate boundary where the County is collecting rates and charges for the Storm and Surface Water Utility.
2. Specifically review and provide recommendations to Storm and Surface Water Utility staff and the Board of County Commissioners on the Storm and Surface Water Utility annual work program, budget, Capital Facility Plan, rates, and policy proposals.
3. Carry on regular communications with the public and other water resource concerned groups such as the water resource representatives from local cities, Groundwater Policy Advisory Committee, Watershed Councils, Water Resource Inventory Area (WRIA) Planning Committees, Education Technical Advisory Committee, Planning Commission, Agriculture Committee, Conservation District, Drainage Districts, and Thurston County's Shellfish Protection District committees to bring a broad water resource perspective to the Storm and Surface Water Utility. When requested, Storm and Surface Water Advisory Board Members may also serve on, or provide input to, ad hoc committees dealing with other water resource-related issues within Thurston County.

Section 3. Resolution 14010, Section 2 (Membership) is hereby incorporated, renewed, and amended as follows:

MEMBERSHIP. The Advisory Board shall be comprised of 9 voting Members, who are residents from within the currently adopted utility rate boundary. Two Members shall be selected from each of the three BoCC Districts, with 3 Members selected at large from the utility rate boundary. Members should represent a balance of perspectives from residents within the utility rate boundary; and shall also represent a balance between rural and urban interests. Members shall become educated in the workings of the Storm and Surface Water Utility in order to effectively represent residents and establish sound policies and a cost-effective work program.

Section 4. Resolution 14363, Section 1 (Reappointment) is hereby incorporated, renewed, and amended as follows:

REAPPOINTMENT. The current Members are hereby reappointed to the Advisory Board for the three BoCC District positions, three "At Large" positions, and remaining terms as follows:

Commissioner District 1 Members:

Barbara Craven, expiration date: 03/22/2019  
Andrew Harding, expiration date: 04/12/2019

Commissioner District 2 Members:

Tris Carlson, expiration date: 03/31/2017  
Casey Kramer, expiration date: 04/05/2019

Commissioner District 3 Members:

Diane Vasarkovy, expiration date: 04/05/2019  
Alan Vanell, expiration date: 05/15/2018

At Large Members:

Peter Heide, expiration date: 10/25/2017  
Phyllis Farrell, expiration date: 10/18/2019  
Vacant

If a current SSWAB member desires to serve beyond the expiration dates listed above, reappointment by the BoCC for each additional 3-year term will be required on a case-by-case basis. Any vacancy shall be filled as specified in Section 5.

Section 5. Resolution 14010, Section 4 (Appointment) is hereby incorporated, renewed, and amended as follows:

APPOINTMENT. Persons wishing to be considered for a position on the Advisory Board shall submit a completed "Thurston County Citizen Advisory Boards/Commissions/Committee Application" to the Clerk of the Board. The Board of County Commissioners will notify the SSWAB of all applications. The SSWAB will review the qualifications of all applicants to determine if they would contribute to the

membership balance set forth in Section 3. Upon review, the SSWAB will vote on whether to recommend BoCC appointment to the SSWAB. The BoCC will consider the SSWAB's appointment recommendations, and appoint Members to the Storm and Surface Water Advisory Board for a three-year term.

If a SSWAB member desires to serve beyond the expiration date of a three-year term, reappointment by the BoCC for each additional 3-year term will be required on a case-by-case basis.

Section 6. Resolution 14010, Section 5 (Removal of Members/Representatives) is hereby incorporated, renewed, and amended as follows:

REMOVAL OF MEMBERS: A member shall be considered resigned from the Storm and Surface Water Advisory Board following three unexcused absences in one calendar year. Such resignation shall not require any further or formal action by the Storm and Surface Water Advisory Board or Board of County Commissioners.

Section 7. Resolution 14363, Section 4 (Officers) is hereby incorporated and renewed without amendment as follows:

OFFICERS. A majority of the Storm and Surface Water Advisory Board shall elect one of its Members as a Chairperson and one of its Members as a Vice Chairperson. Officers shall serve a one-year term, but not more than two consecutive one-year terms.

Section 8. Resolution 13684, Section 7 (Quorum) is hereby incorporated and renewed without amendment as follows:

QUORUM. A quorum shall be determined by the majority of voting positions that are filled by an appointed member.

Section 9. Resolution 13684, Section 8 (Actions) is hereby incorporated and renewed without amendment as follows:

ACTIONS. A vote of the Members forming a quorum, as determined from the total membership as the time a vote is conducted, is required to take any action. Action will be taken prior to making recommendations to the Board of County Commissioners and will only be taken on agenda items.

Section 10. Resolution 13684, Section 11 (Meetings) is hereby incorporated and renewed without amendment as follows:

MEETINGS. The Storm and Surface Water Advisory Board will meet bimonthly or at least six times per year unless cancelled by the Chairperson. The meeting schedule will be determined by the Chairperson and the Water Resource Programs Manager at the beginning of each year and will be flexible during the winter season recognizing the need for staff to respond to emergencies. The public will have an opportunity to address the Advisory Board at each regularly scheduled meeting. The Advisory Board Chairperson

will meet with chairpersons from other water resource groups as necessary. Other special meetings and/or subcommittees may be established from time to time.

The Storm and Surface Water Advisory Board will hold a special meeting with the Board of County Commissioners annually to report and provide recommendations on the Storm and Surface Water Utility work programs, its progress, needs, and future direction.

Written minutes of all meetings will be provided by Utility staff and approved by the Storm and Surface Water Advisory Board. Minutes will be a summary of the meetings, containing a review of the issues discussed, actions taken, and tasks delegated.

Section 11. Resolution 13684, Section 12 (Subcommittees) is hereby incorporated and renewed without amendment as follows:

SUBCOMMITTEES. The Storm and Surface Water Advisory Board may form subcommittees to address particular issues or perform specific tasks. The Advisory Board will establish the terms of reference of subcommittees, determine the composition, and may, if necessary, invite persons from outside the membership to serve on subcommittees in order to provide special expertise or insight.

Section 12. Resolution 13684, Section 13 (Administrative Support) is hereby amended and renewed as follows:

ADMINISTRATIVE SUPPORT. The Thurston County Storm and Surface Water Utility will provide ongoing administrative support to the Storm and Surface Water Advisory Board.

Section 13. Resolution 13684, Section 12 (Compensation) is hereby amended and renewed as follows:

COMPENSATION. Members of the Storm and Surface Water Advisory Board shall serve without compensation.

Section 14. Resolution 14363, Section 4 (Severability) is hereby incorporated and renewed without amendment as follows:

SEVERABILITY. If any provision of this resolution or its application to any person or circumstance is held to be invalid, the remainder of this chapter and the application of the provision to other persons or circumstances shall not be affected.

ADOPTED: April 11, 2017

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
Thurston County, Washington

*Lasenita J. Boyman*  
Clerk of the Board

*Bud Blake*  
CHAIR

APPROVED AS TO FORM  
JON TUNHEIM  
PROSECUTING ATTORNEY

*Travis Burns*  
Travis Burns  
Deputy Prosecuting Attorney

*Val F. Hoff*  
VICE-CHAIR

*Ray Edward*  
COMMISSIONER

