

Thurston County 2019-2020 Budget - Amendment 4
Detail Report for Public Hearing - Items and Amounts Subject to Change

Budget Amendment Detail Report - 2020 Amendment 4

Line	Change Request	Fund	Department	REVENUE CHANGE	EXPENDITURE CHANGE	Title	Statement of Need
1	A4-01-05	0010 - General Fund	Assessor		(44,466)	Reducing Expenditures to Achieve 2% Reduction	This was a mandated cut.
2	A4-03-16	0010 - General Fund	Assessor		(16,854)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
3	A4-25-03	0010 - General Fund	Assessor		(9,711)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
			Assessor Total		(71,031)		
4	A4-02-01	0010 - General Fund	Auditor		(177,500)	April Special Election	The April election was suspended.
5	A4-02-03	0010 - General Fund	Auditor		(52,000)	Elections software	The election voter registration system was budgeted in 2020. The system has been replaced with a new statewide voter registration software. The Auditor will not use all the budget authority from the cancelled contract with the previous vendor
6	A4-02-04	0010 - General Fund	Auditor		(21,950)	Auditor's Historic Imaging Project	Auditor's Other Funds Target 2% Budget Reduction \$4,769 Fund 1090 - Defer some equipment purchases for 2020 / Fund 1050 Historical imaging project provides images of historical recorded online for customer self-service and allows people to access documents without coming into our office. These are dedicated recording fees for the preservation of historical documents. Providing images of historical recorded online for customers provides better customer self-service and allows people to access documents without coming into our office. There are dedicated funds for the preservation of historical documents.
7	A4-03-16	0010 - General Fund	Auditor		(22,788)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
8	A4-25-03	0010 - General Fund	Auditor		(1,634)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.

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9	A4-C-02-01	0010 - General Fund	Auditor	10,000	10,000	Auditor Election Barriers	To maintain social distancing, the Elections Division plan on moving their current voter registration and voting center location to South Puget Sound Community College. These barriers will help in traffic control since we will be on a college campus that has other business needs aside from Elections. These barriers will also be used at the Ballot Processing Center. After our assessment from the Department of Homeland Security, a best practice recommendation is to place barriers in front of the building, to provide a layer of physical protection.
10	A4-C-02-02	0010 - General Fund	Auditor	4,000	4,000	Ballot Processing Center Custodial/Sanitation Service Level Increase	In light of COVID-19, it is important to sanitize all areas, including cleaning restrooms, wiping down kitchen counter, door knobs, light switches, etc. Elections staff can focus on administration of the election, knowing that expert custodians are onsite cleaning common areas.
11	A4-C-02-03	0010 - General Fund	Auditor	18,750	18,750	Auditor COVID-19 Communications & Outreach	To maintain social distancing, the Elections Division will need a location that can serve its voters during the Primary and General Elections. Currently, the Elections Division transforms room 152 into a voting center and in past elections, served up to 1,100 voters. With the requirement to maintain 6 feet distance, room 152 isn't big enough. Staff is working with South Puget Sound Community College to move voter registration there. Our plan is to use social media, our local voters' pamphlets, and possibly contract with an advertising agency to get our message out.
			Auditor Total	32,750	(243,122)		
12	A4-03-15	0010 - General Fund	Clerk		(51,232)	Eliminating Vacant Positions	The recession caused by COVID-19 pandemic has resulted in a revenue shortfall. As a result, the Board of County Commissioners considered many options to reduce expenditures. On May 22nd, the Board decided to eliminate vacant positions except those in 7 X 24 operations. July 9th the decision was modified to apply the position elimination only to the General Fund. This change request eliminates the positions. Additionally, position 07R01476, Court Assistant II shall be eliminated on position control.
13	A4-03-16	0010 - General Fund	Clerk		(18,626)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
14	A4-05-01	0010 - General Fund	Clerk	(62,078)		General Fund Revenue Adjustments - Clerk Office	Clerk Office has reviewed revenue collections and budgets for general fund, facilitator fund, and collection fund funding streams. This request is a net of \$301,480 reduction in general, facilitator, and collection fund revenue over eleven different lines of collection.
15	A4-05-02	0010 - General Fund	Clerk		(44,341)	2% Budget Reduction	Per the request by the Thurston County Board of County Commissioners, we are reducing our General Fund budget appropriation by 2 percent. The total reduction equals \$44,900.
16	A4-C-05-01	0010 - General Fund	Clerk	1,777	1,777	COVID Relief Fund Appropriations	The request is for reimbursement for COVID expenditures of \$1,777 approved by the Coronavirus Relief Fund Committee. The Thurston County Clerk submitted an application for reimbursement of two Clerk's Dropboxes costing a total of \$2,368.80. We were approved for 75% of the total costs.
			Clerk Total	(60,301)	(112,422)		
17	A4-03-13	0010 - General Fund	Commissioners		(28,951)	Reallocating the Assistant County Manager Position	This change request allocates 30% of the Assistant County Manager position in part to Central Services in recognition of the effort in Department oversight and supervision.
18	A4-03-16	0010 - General Fund	Commissioners		(10,781)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
			Commissioners Total		(39,732)		

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19	A4-03-15	0010 - General Fund	Community Planning		(108,696)	Eliminating Vacant Positions	The recession caused by COVID-19 pandemic has resulted in a revenue shortfall. As a result, the Board of County Commissioners considered many options to reduce expenditures. On May 22nd, the Board decided to eliminate vacant positions except those in 7 X 24 operations. July 9th the decision was modified to apply the position elimination only to the General Fund. This change request eliminates the positions. Additionally, position 07R01476, Court Assistant II shall be eliminated on position control.
20	A4-03-16	0010 - General Fund	Community Planning		(8,707)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
21	A4-36-02	0010 - General Fund	Community Planning		(26,394)	Buy back Associate Planner position by shifting allocation in leadership funding	Changing the allocated percentage of the leadership position from 100% general fund to 70% general fund and 30% Water Planning using restricted funds from Storm and Surface Water Utility funds. The savings from this allocation shift can be applied to buy back the 0.5 FTE Associate Planner position.
22	A4-36-03	0010 - General Fund	Community Planning		(27,175)	Operating Budget Reductions Directed by the Bocc for 2020	This reduction request, is based on the request and direction given to departments by the Board of County Commissioners. The 2% reduction can be met by reducing a position from a full FTE to half-time in a position currently vacant. The reduction totals 27,175. The required 2% reduction is \$25,351, resulting in an excess of \$1,824 which will be applied toward buying back the position.
			Community Planning Total		(170,972)		
23	A4-03-16	0010 - General Fund	Community Planning and Economic Development		(1,062)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
24	A4-25-03	0010 - General Fund	Community Planning and Economic Development		(921)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
25	A4-27-02	0010 - General Fund	Community Planning and Economic Development		(5,084)	2% Operating Budget Reductions Directed by the Bocc for 2020	BOCC directed reductions: Reducing professional services for WSU to cover the 2% GF in the amount of \$5,084.00.
			Community Planning and Economic Development Total		(7,067)		
26	A4-12-01	0010 - General Fund	Coroner		(12,833)	2020 Budget Reductions- Coroner	2% budget reduction July-December 2020 per request of BoCC

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27	A4-25-03	0010 - General Fund	Coroner		(3,289)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
			Coroner Total		(16,122)		
28	A4-03-16	0010 - General Fund	District Court		(15,991)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
29	A4-07-02	0010 - General Fund	District Court		(36,703)	District Court General Fund reductions	District Court was asked to find \$36,703 savings for 2020. Through a combination of anticipated revenue increases and drastic cuts to everything other than staff related items, we have identified just over \$37,000.
			District Court Total		(52,694)		
30	A4-03-16	0010 - General Fund	Emergency Management		(4,787)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
31	A4-25-03	0010 - General Fund	Emergency Management		(1,774)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
32	A4-29A-01	0010 - General Fund	Emergency Management	(6,067)	(17,091)	Emergency Management 2% Budget Reduction	Reduce expenses/expenditure authority to mitigate the impact of lost revenue due to the COVID19 pandemic.
33	A4-C-29A-01	0010 - General Fund	Emergency Management	45,000	45,000	Emergency Management Providence COVID 19 drive up test site Security Services	This request is to pay for a contract is in response to the public health disaster arising out of the COVID-19 pandemic and support Public Health and Social Services in responding to an emergency situation. The contract provides security services for the Providence COVID19 drive up testing.
34	A4-C-29A-02	0010 - General Fund	Emergency Management	100,890	100,890	Emergency Management Isolation & Quarantine site	Funding approval to use CARES funds to pay for this contract that was executed in responding to COVID19. This contract is in response to the public health disaster arising out of the COVID-19 pandemic and support Public Health and Social Services in responding to an emergency situation

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35	A4-C-29A-03	0010 - General Fund	Emergency Management	50,232	50,232	Emergency Management ECC Extra Help	Emergency Management is estimating 3- month costs for non permanent/extra help ECC staff. If costs exceed anticipated costs or beyond Oct 2020, Emergency Management would seek reimbursement from FEMA Public Assistance. Extra Help positions such as: Operations Section Chief, Planning Section Chief, Operations lead, Screener, Procurement Unit. These positions are essential in working with the community hospitals, state, law enforcement, local jurisdictions and tribes to obtain information/data in order to effectively respond to COVID19 response. These positions either staff an Emergency Support Function or support Emergency Support Functions.
36	A4-C-29A-04	0010 - General Fund	Emergency Management	23,397	23,397	Emergency Management Isolation & Quarantine Planning	This request represents the contract amount for professional services for Isolation and Quarantine planning. These costs represent the remaining costs that we have yet to be billed for. The services provided under this contract are: 1. Provide planning Support to Thurston County Emergency Management for development of an Isolation and Quarantine Sheltering Operations Plan a. Planning Management b. Stakeholder communication and coordination c. Research d. Plan Development
37	A4-C-29A-05	0010 - General Fund	Emergency Management	275,982	147,302	Emergency Management COVID19 expenses March 1, 2020- May 31, 2020	Additional expenditure authority to cover the expenses incurred for staffing the Emergency Coordination Center, contracting for Isolation & Quarantine site, Professional services for Isolation and Quarantine site planning, Security services for the Providence COVID19 drive up site, Operating costs and supplies. These were all incurred to respond to COVID19.
			Emergency Management Total	489,434	343,169		
38	A4-03-15	0010 - General Fund	Human Resources		(55,743)	Eliminating Vacant Positions	The recession caused by COVID-19 pandemic has resulted in a revenue shortfall. As a result, the Board of County Commissioners considered many options to reduce expenditures. On May 22nd, the Board decided to eliminate vacant positions except those in 7 X 24 operations. July 9th the decision was modified to apply the position elimination only to the General Fund. This change request eliminates the positions. Additionally, position 07R01476, Court Assistant II shall be eliminated on position control.
39	A4-03-16	0010 - General Fund	Human Resources		(8,176)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
40	A4-22-01	0010 - General Fund	Human Resources		(20,656)	HR 2020 Budget Savings	
			Human Resources Total		(84,575)		
41	A4-08-03	0010 - General Fund	Juvenile Court		(72,694)	2020 Budget Reduction Juvenile	This is a directive for a reduction in spending for 2020. The Juvenile Department is proposing using salary savings from vacant positions to meet the reduction target.

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42	A4-25-03	0010 - General Fund	Juvenile Court		(3,580)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
			Juvenile Court Total		(76,274)		
43	A4-23-01	0010 - General Fund	Non Departmental		(421,926)	Eliminating Future Projects Funding in Non-Departmental	The recession due to Covid 19 is driving budget reductions due to revenue shortfalls. An option for non-Departmental is eliminating the funding for future projects that total \$421,926.
44	A4-23-03	0010 - General Fund	Non Departmental		(59,774)	Animal Services Assessment Reduced by 10%	Joint Animal Services is reducing their assessment by 10% in recognition of the impact of COVID-19 and the budgetary challenges to come.
45	A4-23-17	0010 - General Fund	Non Departmental		(57,000)	Non-Departmental Budget Reductions	Due to the COVID-19 pandemic and related recession is it necessary to reduce expenditures in the General Fund. This reduces both community payments allocation by \$37,000 and the payments to Intercity Transit by \$20,000.
46	A4-C-23-18	0010 - General Fund	Non Departmental	5,726,414	5,726,414	Coronavirus Relief Fund Countywide Costs	The Board of County Commissioners allocated \$15.7 million in Coronavirus Relief Funds. Of that amount, the following will be appropriated to Non-Departmental for the following uses: \$2,900,000 for county office and department costs incurred March 1 through May 31, 2020. As costs are identified and approved as eligible, the appropriation will be shifted to the office / department in the amount of the eligible expense. \$1,500,000 for the Economic Development Council to make micro-grants to small businesses impacted by COVID-19. \$500,000 for United Way to pay for food and hygiene products for families impacted by COVID-19. \$30,000 for a local non-profit organization to administer a utility payment relief program for households impacted by COVID-19 \$783,329 for unanticipated needs of county offices and departments and external organizations. For costs internal to the county, as costs are identified and approved as eligible, the appropriation will be shifted to the office / department in the amount of the eligible expense.
47	A4-C-34-05	0010 - General Fund	Non Departmental	30,000	30,000	Public Works CRF Funding - Water and Sewer Utilities Bill Assistance Program	\$30,000 in funding provided for a bill assistance program for the benefit of Thurston County's water and sewer utilities customers (Grand Mound, Boston Harbor, Tamoshan). This funding will be administered through a local nonprofit organization with established programs and evaluation protocols in place to provide funding to low-income and vulnerable individuals and households.
			Non Departmental Total	5,756,414	5,217,714		
48	A4-03-16	0010 - General Fund	Pretrial Services		(2,961)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).

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49	A4-37-01	0010 - General Fund	Pretrial Services		(7,000)	2020 Budget Reductions-PreTrial Services	The proposal to reduce budget is at the request of the Board of County Commissioners. The proposal includes money from Treatment Sales Tax funds that was projected to be salary savings and money from General Fund for equipment/small tools. These cuts are intended to continue through 2020, and to be re-evaluated if additional cuts are needed in 2021-2022.
			Pretrial Services Total		(9,961)		
50	A4-03-16	0010 - General Fund	Prosecuting Attorney		(42,933)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
51	A4-09-01	0010 - General Fund	Prosecuting Attorney		(101,454)	2020 2% Budget Reduction PAO's General Fund	BoCC directed 2% budget reduction for July - December 2020 of \$101,454.
52	A4-09-03	0010 - General Fund	Prosecuting Attorney		(112,590)	2020 Prosecuting Attorney Vacancy - Buy Back for Criminal Division	The PAO proposes to buy back two positions in the Criminal Division: Legal Assistant I (\$58,775), Legal Assistant I (\$53,815). In exchange, the PAO will reduce their budget by \$112,590 from savings in salaries and benefits as a result of hiring several staff at a lower step.
			Prosecuting Attorney Total		(256,977)		
53	A4-03-15	0010 - General Fund	Public Defense		(161,942)	Eliminating Vacant Positions	The recession caused by COVID-19 pandemic has resulted in a revenue shortfall. As a result, the Board of County Commissioners considered many options to reduce expenditures. On May 22nd, the Board decided to eliminate vacant positions except those in 7 X 24 operations. July 9th the decision was modified to apply the position elimination only to the General Fund. This change request eliminates the positions. Additionally, position 07R01476, Court Assistant II shall be eliminated on position control.
54	A4-03-16	0010 - General Fund	Public Defense		(24,419)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
55	A4-24-01	0010 - General Fund	Public Defense		(70,818)	Thurston County Public Defense FY 2020 Budget Reduction	Thurston County Public Defense (TCPD) proposal to meet and exceed the FY 2020 2% Budget reduction: 1. Reduce the FY 2020 Budget for Object Code: 541007 (Professional Services - Legal Fees) by \$85,881.00. Increase case assignments to the TCPD Director, Felony Unit Supervisor and Misdemeanor Unit Leader. 2. Reduce the General Fund portion of the Mitigation Services contract by \$8,000.00. Mitigation Services are funded by the TST Fund and the General Fund. Analysis of the FY 2018 and FY 2019 contract invoices/expenditures show the General Fund has been under-spend by 25%. Based on invoices from the first 4 months of FY 2020, TCPD forecast the contract will be under-spend by approximately 33%.
56	A4-C-24-02	0010 - General Fund	Public Defense	29,500	29,500	Public Defense - Coronavirus Relief Fund (CRF) Grant Allocation	As directed by Robin Campbell on Tuesday, June 30, 2020 (CRF Approvals, Appropriations and Claims).
			Public Defense Total	29,500	(227,679)		

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57	A4-11-02	0010 - General Fund	Sheriff-Corrections		(190,611)	Board of County Commissioners' Imposed 2% General Fund Reduction	<p>The ongoing General Fund reduction of \$190,611 will require the Board of County Commissioners to eliminate two Correction Deputy positions.</p> <p>On May 22, 2020 the Board of County Commissioners approved a 2% across the board General Fund reduction to offices and departments' budgets. Our target for Corrections for General fund per the County's Budget Office was \$190,611. This was to be a onetime reduction because (per the Assistant County Manager's email on June 2, 2020) "At this time, targets have not been established for 2021. Additional instructions will be issued as the Board makes decisions regarding development of the 2021-2022 Biennial Budget." On June 25th the Board of County Commissioners made the decision to not cut the Sheriff's Office General Fund budget by 2%. On July 8th, the Board of County Commissioners rescinded their decision on June 25th and agreed to cut the Sheriff's Office General Fund budget by 2%.</p> <p>On July 10, 2020 a letter was sent out from the Assistant County Manager indicating that on July 8th the Board of County Commissioners by majority vote made the decision to reduce the Corrections General Fund Budget by \$190,611 and the ER&R amount in the Law Enforcement budget by \$10,325. The ER&R reduction is not ongoing into the 2021-2022 Biennium. The General Fund reduction of \$190,611 is ongoing into the 2021-2022 Biennium. The only option for this level of a reduction is for the Board of County Commissioners to eliminate two Correction Deputy positions.</p>
58	A4-25-03	0010 - General Fund	Sheriff-Corrections		(10,325)	2020 ER&R Reserve Contribution Reductions - All funds	<p>As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions.</p> <p>Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.</p>
			Sheriff-Corrections Total		(200,936)		

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59	A4-10-02	0010 - General Fund	Sheriff-Law Enforcement		(207,540)	Board of County Commissioners' Imposed 2% General Fund Reduction	<p>The ongoing General Fund reduction of \$207,540 will require the Board of County Commissioners to eliminate two Deputy Sheriff positions.</p> <p>On May 22, 2020 the Board of County Commissioners approved a 2% across the board General Fund reduction to offices and departments' budgets. Our target for Law Enforcement for General Fund per the County's Budget Office was \$207,540. This was to be a onetime reduction because (per the Assistant County Manager's email on June 2, 2020) "At this time, targets have not been established for 2021. Additional instructions will be issued as the Board makes decisions regarding development of the 2021-2022 Biennial Budget." On June 25th the Board of County Commissioners made the decision to not cut the Sheriff's Office General Fund budget by 2%. On July 8th, the Board of County Commissioners rescinded their decision on June 25th and agreed to cut the Sheriff's Office General Fund budget by 2%.</p> <p>On July 10, 2020 a letter was sent out from the Assistant County Manager indicating that on July 8th the Board of County Commissioners by majority vote made the decision to reduce the Law Enforcement General Fund Budget by \$207,540 and the ER&R amount in the Law Enforcement budget by \$268,767. The ER&R reduction is not ongoing into the 2021-2022 Biennium. The General Fund reduction of \$207,540 is ongoing into the 2021-2022 Biennium. The only option for this level of a reduction is for the Board of County Commissioners to eliminate two Deputy Sheriff positions.</p>
60	A4-25-03	0010 - General Fund	Sheriff-Law Enforcement		(268,767)	2020 ER&R Reserve Contribution Reductions - All funds	<p>As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions.</p> <p>Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.</p>
			Sheriff-Law Enforcement Total		(476,307)		
61	A4-03-15	0010 - General Fund	Superior Court		(128,493)	Eliminating Vacant Positions	<p>The recession caused by COVID-19 pandemic has resulted in a revenue shortfall. As a result, the Board of County Commissioners considered many options to reduce expenditures. On May 22nd, the Board decided to eliminate vacant positions except those in 7 X 24 operations. July 9th the decision was modified to apply the position elimination only to the General Fund. This change request eliminates the positions. Additionally, position 07R01476, Court Assistant II shall be eliminated on position control.</p>
62	A4-03-16	0010 - General Fund	Superior Court		(22,228)	Allocating the three Month Hiring Delay Savings	<p>The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).</p>
63	A4-06-03	0010 - General Fund	Superior Court		(62,664)	2020 Budget Reduction - Superior Court	<p>This change request is based on a budget reduction request by the BoCC.</p>

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64	A4-C-06-05	0010 - General Fund	Superior Court	38,503	38,503	CRF Appropriation Interpreter Equipment	Superior Court is committed to social distancing in the court room to mitigate the spread of COVID19. Professionals are often required to appear in Court to assist as interpreters and as counsel for litigants. The Court does not have available audio/visual equipment to adequately provide mandated services and provide social distancing in the court room. This request is for funding for six court room monitors for video applications and various audio components for use by court participants to appear remotely or in person to assist with social distancing. The request amount is for six units \$38,503.08
65	A4-C-06-06	0010 - General Fund	Superior Court	30,289	30,289	Court Security Position - CRF Funding	Thurston County Superior Court is a two-story building that houses six courtrooms. In addition to the courtrooms, the building contains the Superior Court Administrative Office, the County Clerk's Office, the County Prosecutor's Office and Pre-Trial Services. Entrance to the building is through a single set of double doors on the north end of the building. An emergency exit set of double doors is located on the south end of the building. These two sets of doors are connected by a hallway that runs the length of the ground floor. The doorway entrances are six feet in width. The hallway itself is primarily seven feet in width. A Security Station, consisting of an X-Ray machine and magnetometer, is located just inside the north doorway. The Superior Court's layout does not lead to easy social distancing. Persons entering and exiting walk within one foot of each other and face to face due to the narrow doorways and hallways. People leaving courtrooms usually congregate and discuss cases before exiting the north doors. Maintaining the recommended six- foot social distancing guidelines in the buildings current configuration are nearly impossible.
			Superior Court Total	68,792	(144,593)		
66	A4-03-16	0010 - General Fund	Treasurer		(4,687)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).

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67	A4-04-01	0010 - General Fund	Treasurer		(12,750)	Budget Reduction	<p>The Commissioners' letter dated May 14, 2020 requested options for a 15% reduction to the budget appropriation for each office and department. The requested reduction for the Treasurer is based on the total annual allotment of \$7,582,954 which consists of \$6,307,905 for county debt service and \$1,275,049 for operations. Rule number one of sound fiscal management is to never miss a debt payment because the effects of that default will cost citizens far more in the long run than any possible savings. Indeed, official BOCC budget policy states that no debt payments shall be missed.</p> <p>Since the debt funds zero out each year after the December 1 payments, the only possible place for the Treasurer to look for reductions is the general fund allotment of \$1,275,049. The requested 2021 reduction of \$1,138,943 would leave the Treasurer \$136,106 for operations and statutorily mandated duties. That amount would not even cover the Treasurer's salary and benefits, let alone fund statutory responsibilities.</p> <p>Therefore, the attached budget adjustments reflect a 15% reduction to the Treasurer's general fund allotment of \$1,275,049. As always, budget reductions come with costs, some unforeseen. Some of the reduction comes from salary savings due to a step 10 employee leaving the county and being replaced by a step 1 employee. Savings here will continue but will shrink slightly each year as step increases occur, but for 2020 and 2021 significant savings are being realized.</p> <p>Money for training and conferences has been essentially eliminated. Conferences are not currently possible due to current health guidelines, but eventually they will be back. The hidden cost to this reduction is that staff will be required to pay for their own continuing education credits for their professional designations that the county has traditionally covered. Conferences are generally offered by specific professional organizations that offer an important opportunity to obtain education, up-to-date professional information, and to interact and learn from peers in the same field.</p> <p>Since the 2009 budget cuts, the Treasurer's Office operates on a very thin margin and staff continue to be proud of the first-class service our customers receive in a no-frills environment. While the requested reduction allows for continued customer operations, there is no contingency money for emergency expenses such as replacing failed equipment.</p>
			Treasurer Total		(17,437)		
			General Fund Totals	\$6,316,589	\$3,352,982		
68	A4-02-04	1050 - Auditor's Maintenance and Operations	Auditor		21,950	Auditor's Historic Imaging Project	<p>Auditor's Other Funds Target 2% Budget Reduction \$4,769</p> <p>Fund 1090 - Defer some equipment purchases for 2020 / Fund 1050 Historical imaging project provides images of historical recorded online for customer self-service and allows people to access documents without coming into our office. These are dedicated recording fees for the preservation of historical documents.</p> <p>Providing images of historical recorded online for customers provides better customer self-service and allows people to access documents without coming into our office. There are dedicated funds for the preservation of historical documents.</p>
			Auditor Total		21,950		
69	A4-03-13	5210 - Central Services Facilities	Central Services		28,951	Reallocating the Assistant County Manager Position	This change request allocates 30% of the Assistant County Manager position in part to Central Services in recognition of the effort in Department oversight and supervision.

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70	A4-03-16	5210 - Central Services Facilities	Central Services		(14,418)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
71	A4-25-03	5210 - Central Services Facilities	Central Services		(8,596)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
72	A4-C-25-01	5210 - Central Services Facilities	Central Services	2,018,876	2,018,876	CRF Approvals	This change request will provide the necessary budget authority to process Central Services related Internal funding requests for anticipated CRF Grant eligible costs.
73	A4-C-38-01	5210 - Central Services Facilities	Central Services	725,833	725,833	CRF Approvals	This change request will provide the necessary budget authority to process IT related Internal funding requests for anticipated CRF Grant eligible costs.
74	A4-C-25-01	5220 - Central Services Reserve	Central Services	68,000	68,000	CRF Approvals	This change request will provide the necessary budget authority to process Central Services related Internal funding requests for anticipated CRF Grant eligible costs.
75	A4-25-03	5410 - Equipment Rental & Revolving-Maintenance	Central Services		(21,439)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
76	A4-25-03	5420 - Equipment Rental & Revolving-Replacement	Central Services	(1,236,113)		2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
			Central Services Total	1,576,596	2,797,207		
77	A4-03-16	1020 - Family Court Services	Clerk		(1,193)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).

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78	A4-05-01	1020 - Family Court Services	Clerk	(99,886)		General Fund Revenue Adjustments - Clerk Office	Clerk Office has reviewed revenue collections and budgets for general fund, facilitator fund, and collection fund funding streams. This request is a net of \$301,480 reduction in general, facilitator, and collection fund revenue over eleven different lines of collection.
79	A4-05-01	1910 - Legal Financial Obligations Collection Fund	Clerk	(73,000)		General Fund Revenue Adjustments - Clerk Office	Clerk Office has reviewed revenue collections and budgets for general fund, facilitator fund, and collection fund funding streams. This request is a net of \$301,480 reduction in general, facilitator, and collection fund revenue over eleven different lines of collection.
			Clerk Total	(172,886)	(1,193)		
80	A4-25-03	1030 - Fair	Community Planning and Economic Development		(2,713)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
81	A4-27-03	1030 - Fair	Community Planning and Economic Development	(307,122)	(212,000)	Cancelling the 2020 Thurston County Fair	Upon recommendation from the Fair Board, the Board of County Commissioners cancelled the Thurston County Fair due to the COVID-19 pandemic. The cancellation affects both revenues and expenditures in the Fair Fund.
82	A4-25-03	4060 - Storm & Surface Water Utility	Community Planning and Economic Development		(1,725)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
83	A4-36-02	4060 - Storm & Surface Water Utility	Community Planning and Economic Development		26,394	Buy back Associate Planner position by shifting allocation in leadership funding	Changing the allocated percentage of the leadership position from 100% general fund to 70% general fund and 30% Water Planning using restricted funds from Storm and Surface Water Utility funds. The savings from this allocation shift can be applied to buy back the 0.5 FTE Associate Planner position.
84	A4-03-16	4124 - Land Use & Permitting	Community Planning and Economic Development		(15,163)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).

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85	A4-25-03	4124 - Land Use & Permitting	Community Planning and Economic Development		(5,618)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
86	A4-C-27-10	4124 - Land Use & Permitting	Community Planning and Economic Development	25,575	25,575	Coronavirus Relief Fund, IMT (Incident Management Team) Staff Support -	CPED is pleased to support the IMT by providing key team members over certain periods of time. It has been relayed, fee-funded positions must be charged according to the work being done. While work is not being done in relation to permit and planning it must be funded otherwise.
87	A4-C-27-11	4124 - Land Use & Permitting	Community Planning and Economic Development	14,000	14,000	Coronavirus Relief CPED Leadership Time	CPED leadership team is engaged in planning for and implementing topics related to COVID-19 for the 70+ team members. During the past weeks, we have seen this dedicated time be as much as 75% of a week. We believe this effort will level off over the next months, and are conservatively projecting on average 25% of our leadership team (3 Managers and 1 Director) time will continue to be COVID specific.
			Community Planning and Economic Development Total	(267,547)	(171,250)		
88	A4-03-16	1180 - Treatment Sales Tax	District Court		(1,546)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
			District Court Total		(1,546)		
89	A4-25-03	1140 - Emergency Management Council	Emergency Services		(2,473)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
90	A4-03-16	1290 - Medic One	Emergency Services		(4,252)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).

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91	A4-C-29-01	1290 - Medic One	Emergency Services	143,406	143,406	Medic One PPE Fire Agencies	Anticipated Personal Protective Equipment/supplies cost to support 12 Thurston County fire agencies and safety supplies for the Medic One office. These expenses are necessary in supporting 12 Thurston County fire agencies in ensuring our first responders have the needed and required personal protective equipment necessary to safely perform their jobs. Taking these precautions minimizes 1st responder absenteeism due to illness or isolation when exposed to COVID19.
92	A4-C-29-02	1290 - Medic One	Emergency Services	33,659	33,659	Medic One PPE Replacement (Inventory on Hand)	Increase budget authority for replenishment of inventory on hand for supplies that were used to respond to COVID19. In order for Medic One to meet the fire agency needs it's important have inventory on hand. This allows Thurston County to provide PPE supplies to the fire agencies in a timely manner that were used to respond to COVID19
93	A4-C-29-03	1290 - Medic One	Emergency Services	162,000	162,000	Medic One High Performance Units	In an effort to maximize the use of county Emergency Medical Services personnel, preserve the use of personal protective equipment (PPE) and implement a focused method of resource utilization for persons under investigation (PUI) or confirmed COVID-19 patients, TCM1 has established a "High Probability Unit" (HPU), an ambulance designated to respond and provide EMS medical care and transport for this specific patient population. The intent of the HPU is to respond only to calls for PUI or confirmed COVID-19 patients who require EMS medical treatment and/or transport for COVID-19 related problems. Existing verified ambulance services will continue to be dispatched for treatment and or transport of trauma patients as necessary.
94	A4-C-29-04	1290 - Medic One	Emergency Services	7,500	7,500	Medic One Information Technology Equipment	In response to COVID-19 some essential Medic One staff are working from home during regular work hours and/or after work hours in order to respond to this incident. In order for staff to effectively and adequately communicate and complete tasks Medic One had/has a need to purchase information technology equipment. Equipment determined for remote working include, but not limited to: webcams, conferencing hardware, conferencing fees, supplies. These equipment and fee cost are not an eligible expense through FEMA Public Assistance.
			Emergency Services Total	346,565	339,840		
95	A4-03-15	5030 - Unemployment Compensation	Human Resources		(6,967)	Eliminating Vacant Positions	The recession caused by COVID-19 pandemic has resulted in a revenue shortfall. As a result, the Board of County Commissioners considered many options to reduce expenditures. On May 22nd, the Board decided to eliminate vacant positions except those in 7 X 24 operations. July 9th the decision was modified to apply the position elimination only to the General Fund. This change request eliminates the positions. Additionally, position 07R01476, Court Assistant II shall be eliminated on position control.
96	A4-03-15	5050 - Insurance Risk	Human Resources		(6,967)	Eliminating Vacant Positions	The recession caused by COVID-19 pandemic has resulted in a revenue shortfall. As a result, the Board of County Commissioners considered many options to reduce expenditures. On May 22nd, the Board decided to eliminate vacant positions except those in 7 X 24 operations. July 9th the decision was modified to apply the position elimination only to the General Fund. This change request eliminates the positions. Additionally, position 07R01476, Court Assistant II shall be eliminated on position control.

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97	A4-03-16	5060 - Benefits Administration	Human Resources		(2,635)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
			Human Resources Total		(16,569)		
98	A4-01-05	5240 - Large System Replacement Reserve	Information Technology	(44,466)		Reducing Expenditures to Achieve 2% Reduction	This was a mandated cut.
99	A4-03-16	5250 - Information Technology Operations	Information Technology		(17,105)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
100	A4-25-03	5250 - Information Technology Operations	Information Technology		(1,372)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
			Information Technology Total	(44,466)	(18,477)		
101	A4-03-16	1110 - Victim Advocate Program	Prosecuting Attorney		(4,118)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
			Prosecuting Attorney Total		(4,118)		
102	A4-03-16	1500 - Public Health & Social Services	Public Health		(31,172)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
103	A4-25-03	1500 - Public Health & Social Services	Public Health		(3,892)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
104	A4-C-40-20	1500 - Public Health & Social Services	Public Health	2,528,400	2,528,400	Coronavirus Relief Funds Authority supporting COVID-19 Response work	

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105	A4-25-03	4520 - Environmental Health	Public Health		(8,401)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
			Public Health Total	2,528,400	2,484,935		
106	A4-03-16	1190 - Roads & Transportation	Public Works		(56,706)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
107	A4-25-03	1190 - Roads & Transportation	Public Works		(767,316)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
108	A4-34-31	1190 - Roads & Transportation	Public Works	(96,500)		Roads Fund 1190 Development Review Revenue Adjustments	This request reduces estimated Development Review revenue by an aggregate of \$96,500 based on historical receipts and adjusted for a reduction due to a slowing economy.
109	A4-34-32	1190 - Roads & Transportation	Public Works	(1,257,500)		Roads Fund 1190 Motor Vehicle Fuel Tax Revenue Reduction	This request adjusts the Motor Vehicle Fuel Tax (MVFT) revenue budget by \$1,257,500 for 2020, based on early projections provided by the County Road Administration Board (CRAB). The estimated reduction is based on a 25% reduction calculated on 2019 revenue received.
110	A4-C-34-03	1190 - Roads & Transportation	Public Works	7,200	7,200	Public Works CRF Approved Funding	
111	A4-C-34-04	1190 - Roads & Transportation	Public Works	16,650	16,650	Public Works CRF Funding - Staffing Expenses due to COVID-19 Requirements	Compliance with COVID-19 has created new cleaning, tracking and monitoring requirements that did not previously exist. Time spent on these tasks is taking away from time available for normally scheduled work and may result in overtime or reduced ability to accomplish regularly scheduled work.

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112	A4-25-03	1330 - Parks and Trails	Public Works		(8,165)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
113	A4-34-30	1330 - Parks and Trails	Public Works	(17,000)		Parks & Trails Reduction in Shelter/Facility Rental Income	This change request reflects an estimated 70% budget reduction totaling \$17,000 in Parks and Trails shelter and facility rental revenue as a result of parks closures and suspension of facility rentals due to the COVID-19 response.
114	A4-C-34-03	1330 - Parks and Trails	Public Works	16,200	16,200	Public Works CRF Approved Funding	
115	A4-25-03	1350 - Noxious Weed	Public Works		(5,514)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
116	A4-C-34-04	1350 - Noxious Weed	Public Works	175	175	Public Works CRF Funding - Staffing Expenses due to COVID-19 Requirements	Compliance with COVID-19 has created new cleaning, tracking and monitoring requirements that did not previously exist. Time spent on these tasks is taking away from time available for normally scheduled work and may result in overtime or reduced ability to accomplish regularly scheduled work.
117	A4-25-03	4030 - Solid Waste	Public Works		(39,410)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.

Thurston County 2019-2020 Budget - Amendment 4
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Budget Amendment Detail Report - 2020 Amendment 4

Line	Change Request	Fund	Department	REVENUE CHANGE	EXPENDITURE CHANGE	Title	Statement of Need
118	A4-25-03	4040 - Solid Waste Reserve for Closure	Public Works		(3,434)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
119	A4-25-03	4060 - Storm & Surface Water Utility	Public Works		(47,875)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
120	A4-C-34-04	4060 - Storm & Surface Water Utility	Public Works	175	175	Public Works CRF Funding - Staffing Expenses due to COVID-19 Requirements	Compliance with COVID-19 has created new cleaning, tracking and monitoring requirements that did not previously exist. Time spent on these tasks is taking away from time available for normally scheduled work and may result in overtime or reduced ability to accomplish regularly scheduled work.
121	A4-25-03	4200 - Boston Harbor Water and Wastewater Utility	Public Works		(1,602)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
122	A4-25-03	4300 - Tamoshan/Beverly Beach Sewer Utility	Public Works		(981)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.

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Line	Change Request	Fund	Department	REVENUE CHANGE	EXPENDITURE CHANGE	Title	Statement of Need
123	A4-25-03	4340 - Grand Mound Wastewater Utility	Public Works		(1,852)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
124	A4-25-03	4350 - Grand Mound Water Utility	Public Works		(1,867)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
125	A4-25-03	4400 - Tamoshan Water Utility	Public Works		(981)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
126	A4-25-03	4410 - Olympic View Sewer Utility	Public Works		(43)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
			Public Works Total	(1,330,600)	(895,346)		
127	A4-03-16	1400 - Housing & Community Renewal	Social Services		(3,266)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).

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Line	Change Request	Fund	Department	REVENUE CHANGE	EXPENDITURE CHANGE	Title	Statement of Need
128	A4-C-40-20	1400 - Housing & Community Renewal	Social Services	3,871,600	3,871,600	Coronavirus Relief Funds Authority supporting COVID-19 Response work	
129	A4-C-41-07	1400 - Housing & Community Renewal	Social Services	538,389	538,389	Coronavirus Aid, Relief, and Economic Security Act	Increasing revenue and expenditures in response to COVID19. Increasing funds available from Community Development Block Grant in response to COVID19.
130	A4-25-03	1500 - Public Health & Social Services	Social Services		(843)	2020 ER&R Reserve Contribution Reductions - All funds	As directed to reduce costs in 2020, Fleet Services is requesting a reduction of the approved 2020 reserve fund contributions for all funds other than Public Works Road Operations by 23.15%. This is a current year budget savings, contributions in future years will need to be increased to make up for the shortfall in the 2020 contributions. Public Works Road Operations division with Central Services ER&R division have identified \$695K in equipment purchases, scheduled for replacement in 2020, that will be eliminated or delayed to future years. While the postponement of purchasing the equipment provides immediate expenditure savings, the delay may result in increased equipment maintenance costs, lost productivity due to equipment down time, and reduced resale value.
			Social Services Total	4,409,989	4,405,880		
131	A4-03-16	1180 - Treatment Sales Tax	Superior Court		(1,550)	Allocating the three Month Hiring Delay Savings	The Board of County Commissioners implemented May 22, 2020 a hiring delay. This change request allocates the General Fund savings on a percentage basis across all Offices and Departments except those with 24 hour operations (Juvenile Court, Sheriff, Corrections and Coroner).
			Superior Court Total		(1,550)		
			TOTAL OTHER FUNDS	\$7,046,051	\$8,939,763		
			TOTAL GENERAL FUND	\$6,316,589	\$3,352,982		
			GRAND TOTAL	\$13,362,640	\$12,292,745		