

April 9, 2019

ADDENDUM NO.2
For
Offsite Drug Testing Services
Request for Proposal

Please see the following questions and answers:

Q. Section 2.1 indicates the Sherriff's Office neither represents or guarantees a minimum purchase. Exhibit B asks the bidder for the estimated number of tests annually. Could you please clarify if this is the number of total tests (all clients) the vendor anticipates annually or does the Sherriff's Office have an estimated number of tests for each substance on an annual basis? We just want to make sure we are providing the requested information

A. We are not requesting the number of total tests (all clients) the vendor anticipates annually. The Sheriff's Office anticipates approximately 375 samples for testing monthly (based on last year). We do not have an estimated number of tests for each substance on an annual basis.

Q. Will your officer's conduct the collections or do you need an on-site collector provided?

A. Our staff conduct all collections. No on site collector needs to be provided.

Q. Will officers conduct all collections even on fellow officers?

A. Our staff will conduct all collections. No samples will be provided by staff members for testing.

Q. If your officers are collecting, do you want DOT level trained?

A. I am not familiar with DOT level training. Staff need to be trained to a level that they could testify in court as to the process used for collection and the chain of evidence if necessary.

Q. How frequently do you want this training?

A. At start up and possibly annual training.

Q. Can some or all of the training be conducted via webinar?

A. We would consider training via webinar depending on the complexity of the collection process and quality of that training.

Q. How many samples do you expect to be processed yearly (realizing this is no guarantee – last year’s numbers are fine)?

A. Last year there were approximately 375 specimens per month processed.

Q. Are these collections for officers or the public or both?

A. These collections are for inmates on programs such as work release, home monitoring and occasionally inmates in general population.

Q. Will a Medical Review Officer be utilized? If so, is this part of this bidding process?

A. I am not familiar with a Medical Review Officer. Staff will need to be able to read the results of the tests. If they are uncertain of the results, they would typically contact the vendor for clarification. These results are used primarily for in-house sanctions or disciplinary action. On a very rare occasion they might be used in a court proceeding.

Q. Item 2.6 states all collections must be observed. Would this be as per 49 CFR 40.67 and if the officers are doing this training only is needed?

A. Staff are responsible to observe all collections. I am not familiar with 49CFR40.67. Only the 12 staff assigned to the work release facility need training if the process required by the successful bidder is different than currently done.

Q. Will breath alcohol training be required as well?

A. No

Q. How many officers does the Thurston County Sherriff’s office currently employ?

A. The Corrections Bureau has 127 employees. There are 12 employees assigned to our work release facility. These 12 employees would require the training. Typically, 3 to 4 of these employees will be replaced with a different employee annually.

Q. How many hours of collector training was provided in the last two years for your officers?

A. None