

# Remote Hearing Instructions

## Before your hearing, get prepared

- Make sure you have a good internet connection
- Download Zoom. <https://zoom.us/download>
- Practice with the app so you feel comfortable.
- Make sure your screen name is your first and last name.
- No profile picture/photo is allowed.
- Remember that you are still appearing in court and should act appropriately.
- Charge your computer or mobile device. If you are calling in by phone, make sure you have enough minutes.
- Use earbuds or headphones if you can. This frees up your hands and improves sound quality.
- Find a quiet place where no one will interrupt you.
- Have all your papers ready, including a list of what you want to say to the judge.

## When your hearing starts, log on or call here:

- Zoom: <https://zoom.us/join> Then type in Meeting ID found in the table below.
- Call-in number: (253)215-8782. Enter the assigned Zoom Meeting ID number followed by the # symbol.
  - Phone controls:
    - \*6- Toggle mute/unmute
    - \*9- Raise hand

Criminal Calendars	Day & Time	Zoom Meeting ID
Competency Hearings	Monday 9:00/9:30am	869-5020-2647 # <a href="#">Passcode: 624499</a>
Treatment Reviews and Non-Compliance	Monday 10:30/11:00am	993-5368-1162 # <a href="#">Passcode: 387443</a>
Arraignment Calendars	Tuesday 9:00/10:00/ 10:30/11:00am	886-5164-7386 # <a href="#">Passcode: 700715</a>
In-Custody Omnibus/Miscellaneous Motions	Wednesday 9:00/10:00/11:00am	845-9203-5378 <a href="#">Passcode: 696722</a>
Change of Plea and Sentencing Calendar Zoom Optional WEDNESDAY ONLY	Wednesday 9:00/9:30/10:30am & 1:30 p.m.	957-2958-0590 # <a href="#">Passcode: 629712</a>
Criminal Trial Confirmation	Thursday 8:30/9:30am-11:30 am	893-0665-2483 # <a href="#">Passcode: 220706</a>
Out-of-Custody Omnibus/Miscellaneous Motions	Thursday 9:00/10:00/11:00am & 3:00pm	934-1053-2223 # <a href="#">Passcode: 273881</a>
Resentencing	Thursday 1:30pm	899-5873-2865 # <a href="#">Passcode: 668507</a>

Unlawful Detainer	Friday 9:30am	886-9825-6941 #
Preliminary Appearance: Monday	Monday 2:30pm	986 7177 2595 # <a href="#">Passcode: 281595</a>
Preliminary Appearance: Tuesday-Friday	Tuesday, Wednesday, Thursday & Friday 3:00pm	990 8792 7436 # <a href="#">Passcode: 111031</a>
<b>Civil Calendars</b>		
Judge Carol Murphy's Civil Motions, Dispositive Motions and Appeals Calendar	Friday 9:00am/1:30pm	758 8979 0163 # <a href="#">Passcode: 080328</a>
Judge Mary Sue Wilson's Civil Motions, Dispositive Motions and Appeals Calendar	Friday 9:00am/1:30pm	937 6680 7450 <a href="#">Passcode: 987560</a>
Judge Indu Thomas's Civil Motions, Dispositive Motions and Appeals Calendar	Friday 9:00am/1:30pm	990 7988 8683 # <a href="#">Passcode: 12345</a>
Judge Allyson Zipp's Civil Motions, Dispositive Motions and Appeals Calendar	Friday 9:00am/1:30pm	929 7685 9522 <a href="#">Passcode: 921043</a>
Judge Anne Egeler's Civil Motions, Dispositive Motions and Appeals Calendar	Friday 9:00am/1:30pm	846 3408 9705 # <a href="#">Passcode: 1234</a>

## What should I do if I have trouble logging on or calling in?



- Contact Court Administration at **(360) 786-5560**.



## How do I ask for an interpreter?

- Ask for an interpreter as soon as you can. Do not wait until the hearing!
- Email: [Court\\_Interpreters@co.thurston.wa.us](mailto:Court_Interpreters@co.thurston.wa.us)



## How do I ask for a disability accommodation?

- Ask for an accommodation as soon as you can. Do not wait until the hearing!
- Email: [AccessibilitySuperiorCourt@co.thurston.wa.us](mailto:AccessibilitySuperiorCourt@co.thurston.wa.us)