Thurston County Superior Court Administrative Records Request Form

Information about Person Making Request: Name of Requestor: _____ First Last MΙ Mailing Address:_ Street City State Zip Code)_____()____ Telephone: (Email Address: If applicable, Name of person or entity request is being made for and relationship to that person or entity: Signature: ______Date: _____ What Records Do You Want? Please identify the specific documents you are requesting, including name, location, date, and type of record requesting if known. Please use additional sheets as necessary. [] This is a request to inspect the records identified above. [] This is a request for copies of the records identified above. Other: Explain please Send request to: Address: Public Records Officer/Court Administrator Thurston County Superior Court 2000 Lakeridge Drive NW, Building Two Olympia, WA 98502 E-Mail address: SuperiorCourtRecords@co.thurston.wa.us You can also hand deliver this request to the address above or to the front desk of Court Administration at the Family & Juvenile Court at 2801 32nd Ave SW, Tumwater, WA 98501. For Office use only:

Request Received: ______ at _____ AM/PM

_____Employee name and Initials